



CURRICULUM COMMITTEE MEETING REPORT

Mark Bergeson, Humanities
 Dawn Draus, Math
 Kristy Enser, Instruction Office Manager
 Andrea Gillaspy, Library Services
 Brendan Glaser, Dean for Workforce and Continuing Education
 Kyle Hammon, Dean of Instructional Programs, and Chair
 Joan Herman, Language and Literature
 Karen Joiner, Nursing & Allied Health
 Jon Kerr, Dean of Instructional Programs, Director of Library Services
 Helen Kuebel, Assistant Dean and Director of Nursing
 Louis LaPierre, Natural Sciences
 Lynn Lawrence, Registrar
 Chad Meadors, Advising and Testing
 Charlotte Persons, Transitional Studies
 David Rosi, Business & Information Technology
 Courtney Shah, Social Sciences
 Student Support Services
 Larry Woodruff, Industrial Technology
 Sydnee Elton, ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Kyle Hammon	Library
Subject:	Minutes from March 09, 2011 Meeting	Laura Brener
Date:	March 10, 2011	Meghan DeGallier

The Curriculum Committee met Wednesday, March 09 at 3 p.m. in LIB 103. ASLCC student representative Sydnee Elton was introduced to and welcomed by the group. A brief overview of the committee's charge was presented by Kyle.

Members Present: Mark Bergeson, Dawn Draus, Andrea Gillaspy, Brendan Glaser, Joan Herman, Karen Joiner, Jon Kerr, Helen Kuebel, David Cordero (for Louis LaPierre), Lynn Lawrence, Chad Meadors, Charlotte Persons, and David Rosi, Courtney Shah, and Sydnee Elton, ASLCC Student Representative

Also Attended: Laura Brener, Meghan Jasurda, Adam Wolfer, and Fran Nelson, Recorder

Absent: Kristy Enser, Charlotte Persons, Larry Woodruff

Proposals from Dawn Draus:		
1. delete course	MATH 076 , Right Triangle Trigonometry	1 cr, 11 lec
2. delete course	MATH 093 , Geometry	5 cr, 55 lec
Discussion/rationale: Courses previously offered through math lab and were presented for suspension as a means of housekeeping. The committee suggested courses should be deleted rather than suspended since they will not be offered in the foreseeable future.		
Resolution: <i>David Rosi made a motion to approve, Courtney seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
3. add new course	MATH 078 , Pre-College Math I	3 cr, 33 lec
4. revise course	MATH 079 , Pre-College Math I	2 cr, 22 lec (was 2,3, or 5 cr & 22,33 or 55 lec)
5. add new course	MATH 088 , Pre-College Math II	3 cr, 33 lec
6. revise course	MATH 089 , Pre-College Math II	2 cr, 22 lec (was 2,3, or 5 cr & 22,33 or 55 lec)
7. add new course	MATH 098 , Pre-College Math III	3 cr, 33 lec
8. revise course	MATH 099 , Pre-College Math III	2 cr, 22 lec (was 2,3, or 5 cr & 22,33 or 55 lec)

<p>Discussion/rationale: These changes represent the final step in the pre-college math reform. Each of the three previously approved courses (079, 089 and 099) has been divided into two parts (the first three credits and the last two credits). This will allow for increased options for initial placement in the sequence as well as multiple exit points for students based upon the needs of subsequent coursework and/or degree requirements. A grid has been prepared to show the evolution of this series of courses. The committee suggested the addition of one more column to show courses numbered greater than 099. Department faculty, not Advising, will need to look for any points of confusion and work out the finer points.</p>		
<p><i>Resolution:</i> <i>Brendan made a motion to approve, Karen seconded. Motion carried.</i> <i>Effective Fall 2011.</i></p>		
<p>Proposals from David Rosi:</p>		
9. revise course	CS 144, Principles of PC Operating Systems	5 cr, 44 lec, 22 lab (was 4 cr, 33 lec, 22 lab)
<p>Discussion/rationale: Course has been bumped up over the years - originally was a 3 credit course. The lecture/lab portion has been refined to reflect current content/practice. Course outcomes are unchanged. Minor rewording was suggested to the course description.</p>		
10. revise degree	Computing Specialist – AAS	94-97 credits minimum
11. revise degree	Computing Specialist – AAS-T	95-98 credits minimum
<p>Discussion/rationale: Degrees are revised due to credit change of CS 144. These degrees are identical except for the MATH requirements. They are both popular certifications.</p>		
<p><i>Resolution:</i> <i>Karen made a motion to approve, Mark seconded. Motion carried.</i> <i>Effective Fall 2011.</i></p>		
<p>Proposal from Jim Stanley presented by Brendan:</p>		
12. revise degree	Accounting Technician – AAS	95-96 credits minimum
<p>Discussion/rationale: This change adds an option to the Program Requirement for ACCT 288/289 Co-op Ed by adding “or BUS 150, or ECON 202, or SPCH 114 each with advisor’s permission”. This will allow students to do other things besides Co-op and graduate. The economy has made it difficult for students to find assignments due to a tight job market.</p>		
<p><i>Resolution:</i> <i>Helen made a motion to approve, Dave Cordero seconded. Motion carried.</i> <i>Effective Fall 2011.</i></p>		
<p>Proposals from Dave Cordero:</p>		
13. add new course	GEOL& 101, Intro Physical Geology	5 cr, 33 lec, 44 lab
14. delete course	GEOL 116, Geology of Earth’s Interior	5 cr, 33 lec, 44 lab
15. delete course	GEOL 117, Geology of Earth’s Surface	5 cr, 33 lec, 44 lab
<p>Discussion/rationale: GEOL& 101 is a combination of GEOL 116 & 117 as well as CCN. The new course will cover both aspects (Interior and Surface) of Earth’s geology and avoid some overlap in content and will reflect 33 lec, 44 lab as suggested by the committee. The General Education Outcome of Communication is attained through students’ research papers. The committee would like Dave to check the General Education Outcome rubric and advise if an update to course plan is needed.</p>		
<p><i>Resolution:</i> <i>David Rosi made a motion to approve contingent on review outcomes, Joan seconded. Motion carried.</i> <i>Effective Fall 2011.</i></p>		

Proposal from Mark Bergeson:		
16. revise degree	Associate in Arts-Direct Transfer Agreement	90 credits minimum
Discussion/rationale: Change requested will add SPCH 114 (Small Group Communication) as an alternative to SPCH 110 for the Communications Requirement. The workplace demands are increasing for job candidates to possess the ability to work effectively in small groups such as project groups, task groups, committees, teams, etc. Committee members reported consensus from their respective departments as positive toward this addition. SPCH 110 is more widely accepted in transfer so it is suggested that the program planners state something like “students are strongly encouraged to know what their particular program requires”. This item will be taken before the Instructional Council as an “informational item”. This change will be retroactive to the start of Winter 2011.		
Resolution: <i>Dave Cordero made a motion to approve, Dawn seconded. Motion carried with two abstentions. Effective Winter 2011.</i>		
Items Tabled		
Proposal from Megan Jasurda:		
17. add new course	DANCE 197, Rehearsal and Performance I	1-5 cr, 11-55 lec
Discussion/rationale: Construction of course is similar to DRMA 197 - a performance based, on-campus course for special events. Rewording was suggested for the course description and course outcomes. Distribution/graduation requirements will only reflect <i>Performance Based Course</i> and <i>Elective</i> . This course would not be designated as a <i>Humanity</i> . General Education Outcomes of <i>Citizenship</i> and <i>Communication</i> should be reflected in course outcomes - or stricken. Further review will be performed on the issue of offering this course as a variable credit course - and if there should be lab hours in addition to lecture.		
Resolution: <i>Items were tabled pending clarification. Will resubmit proposals in April, 2011.</i>		
Proposals from Linda Cullom presented by David Rosi:		
18. revise course	BTEC 260, Office Procedures	5 cr, 55 lec
Discussion/rationale: Proposed changes involved revised course description, General Education Outcomes, Prof/Tech Requirements and course outcomes. The committee suggested the course proposal be resubmitted on the required form to provide clarity.		
19. delete course	BTEC 113, Applied Word Processing & Desktop Publishing	5 cr, 55 lec
Discussion/rationale: Course is proposed for deletion due to low enrollment. Some of the objectives from this course will be included in the rewrite of BTEC 260. Deletion of this course will be reconsidered in April.		
20. revise degree	Administrative Assistant-AAS	90 credits minimum
Discussion/rationale: Revision to the AAS would involve deleting BTEC 113 (5 cr), adding BTEC 147 (3 cr), and revising the elective credits from 3 to 4. Total minimum credits would equal 90. Since this degree change is tied to the resubmittal/rewrite of the proposal for BTEC 260, the degree revision will be reconsidered in April.		
Resolution: <i>Items were tabled pending clarification. Will resubmit proposals in April, 2011.</i>		
Items Withdrawn		
Proposals from Armando Herbelin:		
21. new course	CHEM& 139, General Chemistry Preparation	5 cr, 55 lec
22. revise course	CHEM& 161, General Chemistry w/Lab I	5 cr, 55 lec
Discussion/rationale: CHEM 139 was created in an effort to reorganize the Chemistry 100 course which attempts to serve multiple student populations - students preparing for CHEM& 161 (science / engineering majors), CHEM 121 (nursing majors), and students who need science credits or experience in chemistry such as Fire Science majors. The revision to CHEM& 161 would have been to the prerequisite only by adding it as the preferred choice. However, these proposals will not be considered at this time. CHEM 100 will be examined to determine if this course adequately serves student needs.		
Resolution: <i>Items were withdrawn.</i>		

Informational Items

- Distribution List selection criteria clarification – findings will be reviewed in April.
- 2011-2013 Catalog will go to print in May. All course plan revisions and Curriculum Review changes must be presented to the Curriculum Committee no later than the April 13 meeting for inclusion.
- Curriculum / Professional Technical Reviews remaining for this year are:

Business Technology	May
Computer Science	April
Machine Trades/Manufacturing	April
Mathematics	April
Medical Assisting	April
Political Science	May
Welding	April

- Degrees and Certificates have been sent to department chairs to review for catalog updates and as part of the annual process.

The meeting adjourned at 4:10. The next meeting is scheduled for Wednesday, April 13, 2011 @ 3:00 in LIB 103.