

# CURRICULUM COMMITTEE MEETING REPORT

Mark Bergeson, Humanities  
 Dawn Draus, Math  
 Kristy Enser, Instruction Office Manager  
 Andrea Gillaspay, Library Services  
 Brendan Glaser, Dean for Workforce and Continuing Education  
 Kyle Hammon, Dean of Instructional Programs, and Chair  
 Joan Herman, Language and Literature  
 Karen Joiner, Nursing & Allied Health  
 Jon Kerr, Dean of Instructional Programs, Director of Library Services  
 Helen Kuebel, Assistant Dean and Director of Nursing  
 Louis LaPierre, Natural Sciences  
 Lynn Lawrence, Registrar  
 Chad Meadors, Advising and Testing  
 Charlotte Persons, Transitional Studies  
 David Rosi, Business & Information Technology  
 Courtney Shah, Social Sciences  
 Student Support Services  
 Larry Woodruff, Industrial Technology  
 Sydnee Elton, ASLCC Student Representative

<b>To:</b>	Committee Members	<b>Copies to:</b>
<b>From:</b>	Kyle Hammon	Library
<b>Subject:</b>	Minutes from February 09, 2011 Meeting	Laura Brener
<b>Date:</b>	February 10, 2011	Meghan DeGallier

The Curriculum Committee met Wednesday, February 09 at 3 p.m. in LIB 103.

**Members Present:** Mark Bergeson, Dawn Draus, Kristy Enser, Andrea Gillaspay, Brendan Glaser, Joan Herman, Karen Joiner, Jon Kerr, Helen Kuebel, David Cordero (for Louis LaPierre), Lynn Lawrence, Chad Meadors, Charlotte Persons, and David Rosi

**Also Attended:** Hiedi Bauer (to fulfill tenure track obligation), David Benson, Jim Franz, Rhonda Meyers, Mike Strayer, Ann Williamson, Jerry Zimmerman, and Fran Nelson, Recorder

**Absent:** Kyle Hammon, Courtney Shah, Larry Woodruff, and Justin Williams, ASLCC Student Representative

## Proposals from Jim Franz:

<b>1. delete course</b>	<b>ECON 208C</b> , International Economics:CPSTN	5 cr, 55 lec
Discussion/rationale: Course has not been taught in ten years. There are no plans to teach this course in the immediate future. New Intermittent Capstone course has been developed - as detailed below:		
<b>2. revise course</b>	<b>ECON&amp; 202</b> , Macro Economics	5 cr, 55 lec
Discussion/rationale: The role of government is continually addressed in this course. Compilation of macroeconomic data requires the use of basic accounting principles. Other key aspects of the course include the analysis of international trade and historical references. Critical thinking skills are continually developed and refined through economic inquiry. The course will be listed as "Intermittent Capstone". Course description and course outcomes are revised. The course fulfills the requirements of the AA-DTA social science distribution list and will transfer to most 4-year colleges. The course is required in the AAS degree for Business Management.		
<i>Resolution:</i> <i>Karen made a motion to approve, Brendan seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		

<b>3. new course</b>	<b>ECON 104, Contemporary Economic Issues</b>	5 cr, 55 lec
<p>Discussion/rationale:  This course is designed to increase the offerings in economics. It will introduce fewer models than in the typical introductory course, but the models developed will allow for a thorough analysis of a variety of economic problems (housing and healthcare for example). This more thorough application of economic theory is typically constrained in the principles classes by the time required to cover the core theoretical content. It is intended as a viable alternative for the non-business/non-economics major looking to fulfill the social science requirement. It may also be used as an elective. The prerequisite of MATH 079 was added at the committee's suggestion.</p>		
<p><i>Resolution:</i>  Mark made a motion to approve with suggested amendment, Dave Cordero seconded. Motion carried.  Effective Fall 2011.</p>		
<b>Proposal from David Benson:</b>		
<b>4. new course</b>	<b>POLS&amp; 101, Introduction to Political Science</b>	5 cr, 55 lec
<p>Discussion/rationale:  The addition of this course redresses a long overdue need for a political science course that serves as a corollary of the other introductory courses in the social science department. Besides providing a general grounding in political ideas, this course emphasizes skills important to the entering student: critical thinking and how to better read, speak and listen at the college level. More specialized learning and more difficult analytic, formal writing skills are left to the 200-level (or soon to be 200-level) courses in American, international and comparative politics. Rewording was suggested for the course description and student outcomes. POLS&amp; 101 has been approved by SBCTC as CCN.</p>		
<p><i>Resolution:</i>  Dave Cordero made a motion to approve with suggested amendments, Joan seconded. Motion carried.  Effective Spring 2011.</p>		
<b>Proposals from Ronda Meyers:</b>		
<b>5. curric review</b>	<b>Biological Sciences</b>	
<p>Discussion/findings:  Course plans under consideration are: BIOL 150 - is diversity credit warranted?, BIOL&amp; 160 - developed to replace BIOL&amp; 170 as the prerequisite for BIOL&amp; 241, BIOL&amp; 170 - review need for continued offering, BIOL&amp; 260 - will revise course outcomes. Library and Electronic resources are adequate, SI services and staffing are good, Technology and classroom/lab facilities are inadequate, however, the new health/science building slated for 2013 and should relieve these needs. The committee suggested adding HAPS scoring results to the review document.</p>		
<p><i>Resolution:</i>  Dave Cordero made a motion to approve with suggested amendment, Karen seconded. Motion carried.  Effective Winter 2011.</p>		
<b>6. new course</b>	<b>BIOL&amp; 160, General Biology with Lab</b>	5 cr, 44 lec, 22 lab
<p>Discussion/rationale:  Instructors of this course at other colleges explain that there is more time to expand on a concept so students get a chance to understand it. They responded that having a lab course as the prerequisite also prepared the students well for BIOL&amp; 241. This course would give students a better handle on fluids in the body which is an integral part of understanding many of the systems such as circulatory and urinary in BIOL&amp; 241. This would be a good step toward increasing success in BIOL&amp; 241. This course would be offered every quarter. Student outcomes will be revised using measurable descriptors. Rewording/reconstruction of course description wording was suggested. BIOL&amp; 160 has been approved by SBCTC as CCN.</p>		
<p><i>Resolution:</i>  Karen made a motion to approve pending amendments, Dave Cordero seconded. Motion carried.  Effective Summer 2011.</p>		

<b>7.</b> revise course	<b>BIOL&amp; 241, Human Anatomy and Physiology I</b>	6 cr, 49.5 lec, 33 lab
Discussion/rationale: Prerequisite of BIOL 170 has been replaced with BIOL& 160. Prerequisites now read: BIOL& 160 with a grade of C or above, or equivalent, or instructor permission.		
<i>Resolution:</i> <i>Dawn made a motion to approve, Karen seconded. Motion carried.</i> <i>Effective Summer 2011.</i>		
<b>Proposal from Ann Williamson:</b>		
<b>8.</b> new degree	<b>Early Childhood Education, Concordia University-AAS-T</b>	102 credits minimum
Discussion/rationale: This degree meets the requirements to enter the newly formed BA in Early Childhood Education. This is a partnership between Clark, Centralia, LCC, and Concordia University. The education requirements for jobs are becoming more stringent. Official start date for this degree will be toward the end of August, 2011.		
<i>Resolution:</i> <i>Brendan made a motion to approve, Mark seconded. Motion carried.</i> <i>Effective Spring 2011</i>		
<b>Proposal from Mike Strayer:</b>		
<b>9.</b> curric review	<b>Psychology</b>	
Discussion/findings: Course plans recommended for deletion are PSYC 240, Compulsive Sexual Behavior, and PSYC 209, Interviewing Techniques. PSYC 240 had been developed by one specific instructor as an elective for the CDS program. The instructor is no longer here; the course is not required and is not offered. PSYC 209 is no longer a requirement for the CDS program and has been replaced by a number of program specific courses. Individual course plans are currently under review by Michael Strayer and Nonnie Weaver with input from appropriate adjunct faculty. Changes will be submitted to the Curriculum Committee throughout the remainder of the year. Library/Technology resources are valuable and adequate for students, facility/dedicated classroom resources are strained due to increase in student population, full-time faculty staffing is inadequate.		
<i>Resolution:</i> <i>Karen made a motion to approve, Dave Cordero seconded. Motion carried.</i> <i>Effective Spring 2011</i>		
<b>Proposal from Jerry Zimmerman:</b>		
<b>10.</b> new course	<b>CJ 185, Community Policing</b>	5 cr, 55 lec
Discussion/rationale: Community Policing is a course designed for students entering the criminal justice field to facilitate their understanding of how law enforcement agencies interact with various groups, organizations and diverse populations in any given community. The tenets of community policing are core elements of a degree in criminal justice. Completing such a course, taught by an experienced leader in the field will help students when they enter the competitive job market in their field. This course was piloted in Spring 2010 with good enrollment and students proved successful in the course. The advisory committee recommends and supports the addition of this course. Minor rewording was suggested for the course description.		
<i>Resolution:</i> <i>David Rosi made a motion to approve with suggested amendment, Dave Cordero seconded. Motion carried.</i> <i>Effective Spring 2011</i>		

<b>Proposal from David Rosi:</b>		
<b>11. revise course</b>	<b>BTEC 149 (was CS 108), Internet Fundamentals</b>	1 cr, 11 lec
<p>Discussion/rationale:  This change is proposed to renumber CS 108 to BTEC 149 which will provide a BTEC lab course where students can enroll throughout the quarter in a self-paced, open enrollment design. This will allow students more flexibility and access to take this course. Due to its lower enrollments over the last several years offering this course in its previous format was a motivating factor as well. This new design and format will drastically improve both the student enrollment and cost issues.</p>		
<p><i>Resolution:</i>  Brendan made a motion to approve, Mark seconded. Motion carried.  Effective Spring 2011</p>		
<b>Informational Items</b>		
<b>12. revise course</b>	<b>MATH&amp;131 (was MATH 121), Math for Elementary Teachers 1 (CCN – no other changes)</b>	5 cr, 44 lec, 22 lab
<b>13. revise course</b>	<b>MATH&amp; 132 (was MATH 122), Math for Elementary Teachers 2 (CCN – no other changes)</b>	5 cr, 44 lec, 22 lab
<b>14. revise cert</b>	<b>General Business – COP (CS 108 renumbered to BTEC 149)</b>	course renumber only no credit change
<b>Tabled Items</b>		
<b>Proposals from Armando Herbelin:</b>		
<b>15. new course</b>	<b>CHEM&amp; 139, General Chemistry Preparation</b>	5 cr, 55 lec
<b>16. revise course</b>	<b>CHEM&amp; 161, General Chemistry w/Lab I</b>	5 cr, 55 lec
<p>Discussion/rationale:  Addition of CHEM&amp; 139 was a result of the Chemistry Curriculum Review performed in January, 2011. This course is part of a long-term effort to reorganize the Chemistry 100 course which attempts to serve multiple student populations - students preparing for CHEM&amp; 161 (science / engineering majors), CHEM 121 (nursing majors), and students who need science credits or experience in chemistry such as Fire Science majors.  The revision to CHEM&amp; 161 is to the prerequisite only by adding it as the preferred choice. The prerequisite would read: CHEM&amp; 100, CHEM&amp; 139 (preferred), or one year of high school chemistry. MATH 092 or concurrent enrollment.  Further information is needed from Armando in regard to Gen Ed Outcomes - should Interpersonal Skills be checked on both course plans, and under Distribution Requirements - should Communications be checked on CHEM&amp; 139 since it is checked on CHEM&amp; 161, does Quantitative/Symbolic Reasoning apply to both CHEM139 and CHEM&amp; 161?</p>		
<p><i>Resolution:</i>  Items were tabled pending clarification. Will resubmit proposals in March, 2011.</p>		
<b>Proposal from Mark Bergeson:</b>		
<b>17. revise degree</b>	<b>Associate in Arts-Direct Transfer Agreement</b>	90 credits minimum
<p>Discussion/rationale:  Change requested was to add SPCH 114 (Small Group Communication) as an alternative to SPCH 110 for the Communications Requirement. The workplace demands are increasing for job candidates to possess the ability to work effectively in small groups such as project groups, task groups, committees, teams, etc. Some members of the committee are concerned that students might use SPCH 114 as a way to bypass Public Speaking (SPCH 110). Ultimately, the change to the degree would need the approval of Instructional Council, but committee members would like to further discuss this proposed change within their respective departments. Electronic copy of the requested change and the existing degree will be sent via email to committee members for further consideration. Committee members will report findings at the March meeting.</p>		

*Resolution:*

*David Rosi made a motion to table pending further consideration, Charlotte seconded.*

*Motion carried with 3 abstentions.*

**18. Distribution List Criteria:**

It was concluded at the January meeting that the ICRC doesn't provide enough specific guidelines and we need to articulate our criteria for course selection to the Distribution List. Mark Bergeson and Kyle Hammon collaborated and developed a set of guidelines for presentation to this committee. However, it was determined that document didn't provide enough guidance. The guideline document should refer back to ICRC guidelines - and should this document - once finished be incorporated in the By-Laws or placed in the handbooks for reference? Mark and Kyle will revisit this subject and report findings to the committee in March. Once the committee approves- the document will be taken by committee members to their respective departments for further review/discussion. Findings will be reported to the committee at the April meeting.

Curriculum and Prof/Tech Reviews scheduled for March are:  
Machine Trades/Manufacturing, Welding, Computer Science.

The meeting adjourned at 5:10. The next meeting is scheduled for Wednesday, March 09, 2011 @ 3:00 in LIB 103.