

CURRICULUM COMMITTEE MEETING REPORT

Mark Bergeson, Humanities
Harry Blair, Math
Pat Boerner, Student Development
Kristy Enser, Instruction Office Manager
Andrea Gillaspy, Learning Commons
Brendan Glaser, Dean for Workforce and Continuing Education
Geary Greenleaf, Dean of Instructional Programs
Kyle Hammon, Dean of Instructional Programs, and Chair
Joan Herman, Language and Literature, College Prep
Karen Joiner, Health Sciences, Physical Education, Public Services, and Education
Jon Kerr, Dean of Instructional Programs
Louis LaPierre, Natural Sciences
Lynn Lawrence, Registrar
Therese Montoya, Advising and Testing
Courtney Shah, Social Sciences
Jim Stanley, Business & Information Technology
Tim Veteto, Industrial Technology
Cleat Hustoft, ASLCC Student Representative

To: Committee Members	Copies to:
From: Kyle Hammon	Library
Subject: Minutes from February 11, 2009 Meeting	Laura Brener
Date: February 12, 2009	

The Curriculum Committee met Wednesday, February 11, at 3 p.m. in LIB 103.

Members Present: Mark Bergeson, Harry Blair, Pat Boerner, Kristy Enser, Brendan Glaser, Kyle Hammon, Joan Herman, Karen Joiner, Jon Kerr, Louis LaPierre, Lynn Lawrence, Therese Montoya, Courtney Shah, Jim Stanley, Tim Veteto, and Cleat Hustoft, ASLCC Representative

Also Attended: Dave Cordero, Adam Wolfer, Pete Livins, Wendy Hall, and Fran Nelson, Recorder

Absent: Andrea Gillaspy and Geary Greenleaf

Chair Kyle Hammon opened the meeting at 3:00.

Proposals to add new courses - all previously approved on a one-time basis:

Adam Wolfer presented for Carl Roush

1. BIOL 109, Energy and Life: Biological Sciences 5 cr, 44 lec, 22 lab

Dave Cordero

2. ERSI 109, Energy and Our Planet: Earth Sciences 5 cr, 44 lec, 22 lab

Adam Wolfer

3. PHSC 109, Energy and Mater: Physical Sciences 5 cr, 44 lec, 22 lab

(Previously offered as **PHYSC 109**)

Discussion:

Courses will be taught using best practices in science education so students will not only learn science content but will also have a model on which to base their own science teaching. Courses are proposed as a sequence for EE and EC majors. Course descriptions will be amended to include sequencing statement. LCC's 4-letter discipline distinction for Physical Science is amended to PHSC.

Resolution:

Brendan Glaser made a motion to approve with suggested amendments, Karen Joiner seconded. Motion carried. Effective Spring 2009.

Proposals from Pete Livins to revise the following courses:

4. PHYS 251 , Calculus Based General Physics I (previously General Physics)	Revise lecture/lab from 33/44 to 44/22 ; prerequisites now read: Completion of or concurrent enrollment in MATH 151 or instructor permission; revise title.
5. PHYS 252 , Calculus Based General Physics II (previously General Physics)	Revise lecture/lab from 33/44 to 44/22 ; prerequisites now read: PHYS 251, MATH& 152 or instructor permission; revise title and course outcomes*.
6. PHYS 253 , Calculus Based General Physics III (previously General Physics)	Revise lecture/lab from 33/44 to 44/22 ; prerequisites now read: PHYS 252 or instructor permission; revise title and course outcomes*.

Discussion:

Titles revised to be more representative of course content. Lecture and lab hours revised to reflect current practice as well as course descriptions. *Course outcomes have been substantially revised to reflect course descriptions but will undergo further review by the dean and Pete.

Resolution:

Tim Veteto made a motion to approve contingent on further modifications to course outcomes, Louis LaPierre seconded. Motion carried. Effective Spring 2009.

7. PHYS& 100 , Physics Non-Sci Majors (was PHYS 100, Concepts of Physics)	Revise prerequisite to read: MATH 091 with C or better or instructor permission; course outcomes*.
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Discussion:

Previously the prerequisite was "None" but has been updated to require MATH 091 with C or better or instructor permission. The stipulation of "with C or better" was added as suggested by committee. *Course outcomes will undergo further review by the dean and Pete.

Resolution:

Brendan Glaser made a motion to approve contingent on further modifications to course outcomes, Louis LaPierre seconded. Motion carried. Effective Spring 2009.

Proposals from Dave Cordero to revise the following courses:

8. GEOG 105 , Physical Geography	Revise credits from 3 or 5 to 5 ; revise course description and course outcomes*.
9. GEOL 170 , Geology of the Pacific Northwest	Revise credits from 3 or 5 to 5 ; revise course description and course outcomes*.
10. OCNG 101 (was OCNG 140), Introduction to Oceanography	Revise credits from 3 or 5 to 5 ; revise course description and course outcomes*.

Discussion:

The 3-credit option allowed no lab time and generally students lacking the lab time weren't as successful as those taking the 5-credit option that included lab hours. Also, concepts covered in lab cannot be different or in addition to those in lecture since not all students are in lab which meant having to deal with 2 populations of students in the same course resulting in reduced flexibility. *Course outcomes have been substantially revised to reflect course descriptions but will undergo further review by the dean and Dave.

Resolution:

Brendan Glaser made a motion to approve contingent on further modifications to course outcomes, Mark Bergeson seconded. Motion carried. Effective Winter 2009.

Proposal from Dave Cordero to suspend the following course:

11. ERSI 165, Wilderness Experience 3 credits, 33 lecture

Discussion:

This course has not been offered for several years and there are no plans to offer it in the next couple of years. Request is made to "suspend" rather than "delete".

Resolution:

*Mark Bergeson made a motion to approve, Brendan Glaser seconded. Motion carried.
Effective Spring 2009.*

Proposal from Joan Herman to add new course:

12. ENGL 108, Introduction to Literature 5 credits, 55 lecture

Discussion:

An Intro to Lit course is a foundational course at many 2- & 4-year schools, but LCC not only has no such course, it has no 100-level lit courses. LCC also has no lit courses available to students who have not taken and passed ENGL 101. Therefore, the course will fill a gap in the curriculum. The course will allow students to start earning transferrable credits right away and will transfer as a Humanity. The outcomes are nearly the same as a 200-level course but this course won't require a research paper. The course may be offered as a linked course with ENGL 100.

Resolution:

*Brendan Glaser made a motion to approve, Courtney Shah seconded. Motion carried.
Effective Spring 2009.*

Proposal from Megan Jasurda to add new course:

13. DANCE 105, Introduction to Jazz Dance 2 credits, 11 lecture, 22 lab

Discussion:

This course is transferrable to most 4-year schools and fulfills a 2-credit humanity for any AA-DTA. The focus is on the humanities as it includes jazz dance history, lectures, reading and theory along with the physical and mental aspects associated with the course. Additional Gen Ed Outcomes may be applicable and should undergo a further review between the dean and Megan.

Resolution:

*Brendan Glaser made a motion to approve contingent on review of additional Gen Ed Outcomes, Harry Blair seconded.
Motion carried.
Effective Spring 2009.*

Proposal from Annette Ward presented by Karen Joiner to add as intermittent capstone:

14. NURS 203, Advanced Comp. Nursing 3 5 credits, 55 lecture

Discussion:

Approximately 30% of graduating nursing students apply for a transfer degree within 1 year of graduation and more than 50% apply within 5 years. Offering NURS 203 as a capstone will facilitate the students' pursuit of their goals. The course already meets the capstone requirements. The course outcomes have been revised and the course description will be amended by adding: "May be offered as capstone. See capstone prerequisites in course catalog."

Resolution:

*Harry Blair made a motion to approve with suggested amendment, Mark Bergeson seconded. Motion carried.
Effective Spring 2009.*

Informational Items:

NURS 102 , Basic Nursing I	Revised assessment to reflect current practice.
NURS 103 , Basic Nursing II	Revised assessment to reflect current practice.
NURS 122 , Basic Nursing I – Review.....	Revised assessment to reflect current practice.
NURS 123 , Basic Nursing II – Review.....	Revised assessment to reflect current practice.
NURS 240 , Management of Care.....	Revised prereq and assessment to reflect current practice.
NURS 242 , Health throughout the Lifespan.	Revised assessment to reflect current practice.
NURS 243 , Behavioral Health.....	Revised assessment to reflect current practice.
NURS 248 , Advanced Clinical Practicum...	Revised assessment to reflect current practice.
HUMN 106 (was HUMN 116), Community Conversations.....	Course is renumbered to HUMN 106 . HUMN 116 will be used with a 3-course series, HUMN I 116, HUMN II 117, and HUMN III 118. These are currently common courses in the State and will be submitting them to the Common Course Numbering Committee for approval so they will appear on transcripts as common courses.
PHYS 101 , Introductory Physics.....	Lecture was 33, now 44; Lab was 44, now 22
PHYS 102 , Introductory Physics.....	Lecture was 33, now 44; Lab was 44, now 22
PHYS 103 , Introductory Physics.....	Lecture was 33, now 44; Lab was 44, now 22, plus minor revision to course description.
CHEM& 161 , General Chem w/Lab I.....	Lecture was 44, now 33; Lab was 22, now 44
CHEM& 162 , General Chem w/Lab II.....	Lecture was 44, now 33; Lab was 22, now 44
CHEM& 163 , General Chem w/Lab III.....	Lecture was 44, now 33; Lab was 22, now 44
BIOL 150 , Human Genetics & Society.....	Lecture was 44, now 33; Lab was 33, now 44
LIBR 101 , Intro to Library & Information Research.....	Minor rewording of course description, course outcomes and assessment methods

Reminder - Catalog will be printed this summer and need all course descriptions reviewed and revised if necessary.

Reminder - All course plans need to be converted to the new form listing applicable Gen Ed Outcomes and/or Prof/Tech Requirements.

➤ Jim Stanley presented an update on the Transfer Guide for Associate in Business at LCC for students majoring in Business at PSU. A Portland State representative has liaised with CTC's in preparing an articulation agreement for Business Administration and Accounting transfers. The working document Jim presented shows a total of 61 credits LCC shares in common with PSU. Our BUS 119 (5) plus CS 110 (3) will transfer to PSU as BA 205 (8), and our MATH 120 (5) plus MATH 211 (3) will transfer as STAT 243 (4) and STAT 244 (4). Students majoring in Business at PSU must earn a C- or better in the prerequisite courses. CS 170 is a prerequisite to CS 175 at LCC. This agreement has not been formally finalized with PSU. We will prepare a program planner after Laura meets with the liaison.

➤ Wendy Hall spoke to the committee on behalf of the Gen Ed Committee discussing the changes that have been written to the Gen Ed Outcomes. Course plans are all affected by these changes and will need to be revised as soon as possible. "Problem Solving" no longer exists as an Outcome, and all others have been rewritten so the selection criteria is different. The updated course plan proposal form and the instructions for preparing proposals are accessible from LCC's Internal Page.

- Clarification on the types of course revisions that do and don't need to come before the committee was presented. Members were reminded of Article III.4 of the Curriculum Committee Guidelines & Procedures. The Article reads: "Recommendations for course title modification and/or minor rewording of course descriptions shall be submitted to the appropriate department for review. Upon approval by the department, they are forwarded to the supervising instructional administrator. If approved, they are then sent on to the Vice President and Dean of Faculty for final review". In other words, changes that do not affect Outcomes can be approved in this manner while all other changes shall be submitted for committee consideration.
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ACTION ITEMS FOR March 11 meeting -

Jerri Weyer - (This item carried over from January meeting.) HOC Program Planners will be revised to ensure program requirements correlate across all documents. The suggestion was made to add a statement such as "High School diploma or GED certificate may be required by employer." To the Prerequisites/Admission Requirements section of the planners.

Brendan Glaser – (This item carried over from November meeting.) MASP 221 and MASP 222 – Outcomes and assessment to be revised to reflect course descriptions. Course plans were approved contingent on approval of these revisions.

The meeting adjourned at 5:00. The next meeting will be held Wednesday, March 11 @ 3:00 in LIB 103.