

CURRICULUM COMMITTEE MEETING REPORT

2007-2008 Membership

Mark Bergeson, Social Sciences, Humanities, and Education
Harry Blair, Math
Pat Boerner, Student Development
Deborah Brink, Language and Literature
Brendan Glaser, Dean for Workforce and Continuing Education
Geary Greenleaf, Dean for Instructional Programs
Joan Herman, College Prep
Karen Joiner, Health Sciences, Physical Education, and Public Services
Lynn Lawrence, Registrar
Therese Montoya, Advising and Testing
Robert Rodger, Dean for Instructional Programs
Joel Schaaf, Natural Sciences
Jim Stanley, Business & Information Technology
Tim Veteto, Industrial Technology
Richie Kresge, ASLCC Public Relations

To:	Committee Members	Copies to:
From:	Robert Rodger	Library
Subject:	Minutes from May 14, 2008 Meeting	Registration
Date:	May 15, 2008	Laura Brener

The Curriculum Committee met Wednesday, May 14, at 3 p.m. in LIB 103.

Members Present: Mark Bergeson, Pat Boerner, Deborah Brink, Brendan Glaser, Geary Greenleaf, Joan Herman, Karen Joiner, Therese Montoya, Robert Rodger, Joel Schaaf, Jim Stanley, Tim Veteto, Richie Kresge

Also attended: Dale Groff, Alex Whitman, Ann Williamson, Colleen Lemhouse, Kristy Enser, and Fran Nelson, Recorder

Absent: Harry Blair, Lynn Lawrence

The meeting was called to order at 3:00 p.m. by Robert Rodger, Chair.

- Review and approval of agenda.
 - Addition of addendum items will be presented first and report on Action Item “Instructional Curriculum Review” will be presented at the end of the agenda.

Tim made a motion to approve with these adjustments. Geary seconded. Motion carried.

- Review and approval of minutes from previous meeting.

Resolution:

Minutes were approved by consensus.

Proposals from Ken Ecklund / Steve Byman to :

Delete the following courses:

- a) all **ADT** courses and renumber as **AMTC** and/or **DHET**.

Discussion:

ADT course designation is being changed to AMTC (Automotive Technology) and DHET (Diesel/Heavy Equipment Technology). This separation will facilitate accuracy in tracking FTE activity and will more clearly define students' career pathways.

Resolution:

No action of the committee is required.

Add the following new courses:

- b) **DHET 115 Air Brake Systems**, 5 credits/27.5 lecture/55 lab

Discussion:

This creates a new, stand-alone air brake course from the material removed from ADT 207 allowing working technicians to acquire Federally required air brake training needed for certification. This course will be placed on the Restricted list. Wording modifications were suggested for Course Outcomes.

Resolution:

*Brendan made a motion to approve with modifications. Geary seconded. Motion carried.
Effective Fall 2008*

- c) **DHET 216 Auto/Diesel Tune-up and Performance**, 5 credits/27.5 lecture/55 lab

Discussion:

Course provides an entry point into an existing class for non-diesel major students who may wish to learn only about modern, high speed automotive diesel engines. This class will be the last three weeks of the 15-credit DHET 215 course. This course will be placed on the Restricted list. Wording modifications were suggested for Course Outcomes.

Resolution:

*Brendan made a motion to approve with modifications. Tim seconded. Motion carried.
Effective Fall 2008*

- d) **DHET 230 Advanced Shop Practices**, 5 credits/27.5 lecture/55 lab

Discussion:

Course provides review of material covered throughout the program and will place more emphasis on the importance of time and work performance documentation in an effort to prepare students to enter the work place. This course will be placed on the Restricted list. Wording modifications were suggested for Course Description and Course Outcomes.

Resolution:

*Geary made a motion to approve with modifications. Mark seconded. Motion carried.
Effective Fall 2008*

Revise the following courses by changing credits/lecture/lab, description, outcomes and assessment:

- e) **DHET 125 (was ADT 207) Heavy Duty Chassis Maintenance, 5 credits/27.5 lecture/55 lab**

Discussion:

Reduction in credits is due to addition of DHET 115 which covers the air brake section formerly covered in ADT 207. This course will be placed on the Restricted list. Wording modifications were suggested for Course Outcomes.

Resolution:

*Mark made a motion to approve with modifications. Ken seconded. Motion carried.
Effective Fall 2008*

f) **DHET 141 (was ADT 205) Hydraulics I, 4 credits/44 lecture**

Discussion:

Removes one lab credit from the old ADT 205 course and adds more theory and lab content. The original 22 lab hours did not allow enough time for any quality lab projects. This change directly aligns this course with MFG 140. Course will be placed on the Restricted list. Wording modification was suggested for Course Outcomes.

g) **DHET 142 (was ADT 210) Hydraulics II, 6 credits/44 lecture/44 lab**

Discussion:

Proposal adds one credit of lab time to old ADT 210 allowing better coverage of lab material formerly found in old ADT 205. This course will be graded on an A-F basis and placed on the Restricted list. Wording modifications were suggested for Prerequisites.

Resolution:

Tim made a motion to approve DHET 141 and DHET 142 with suggested modifications. Brendan seconded. Motion carried. Effective Fall 2008

Proposals from Alex Whitman/Deborah Brink to revise:

1. **ENGL& 101** **English Composition I**
2. **ENGL 102** **English Composition II**

Discussion:

Course Outcomes and Assessment Methods now list specific entrance and exit expectations of these courses. Gen Ed Outcomes are now listed on new forms. Modifications are the result of joint effort between Lang/Lit and College Prep to more precisely align curricula from one step in the sequence to the next. Richie voiced appreciation of the clarity and detailed Course Outcomes from a student's viewpoint. Modifications were suggested for Course Outcomes.

Resolution:

Karen made a motion to approve with modifications. Richie seconded. Motion carried. Effective Fall 2008

Proposals from Ann Williamson and Colleen Lemhouse to add new courses:

3. **ECED 070** **Math Methodology for Educators I, 1 credit/11 lab**
4. **ECED 091** **Math Methodology for Educators II, 1 credit/11 lab**
5. **ECED 092** **Math Methodology for Educators III, 1 credit/11 lab**
6. **ECED 099** **Math Methodology for Educators IV, 1 credit/11 lab**

Discussion:

Courses designed to allow students entering into the field of Early Childhood and K-8 to experience best practices of math instruction through modeling of appropriate methodology. Early Childhood Educators often struggle with math concepts and can be a barrier to successful degree completion. Students will experience best practices of math instruction through modeling of appropriate methodology. Courses will not be listed as Lab under Distribution/Graduation Requirements. Concurrent requirements will list the equivalent MATH class on each course plan.

Resolution:

Mark made a motion to approve with modifications. Jim seconded. Motion carried. Effective Fall 2008

Proposals from Dale Groff to make various revisions to courses associated with Contemporary Musicianship & Audio program to reflect revised Gen Ed Outcomes and Additional Prof/Tech Requirements on all. (These proposals clear an Action item from the March meeting.)

The following courses shall be deleted:

- 7. **MUSC 116** **Musicum Practicum**
- 8. **MUSC 216** **Musicum Practicum**

The following courses shall be added as new, replacing the two deletions above:

- 9. **MUSC 131** **Musicum Practicum I**
 - 10. **MUSC 132** **Musicum Practicum II**
 - 11. **MUSC 133** **Musicum Practicum III**
- } **replace and supersede MUSC 116**
- 12. **MUSC 231** **Musicum Practicum IV**
 - 13. **MUSC 232** **Musicum Practicum V**
 - 14. **MUSC 233** **Musicum Practicum VI**
- } **replace and supersede MUSC 216**

Discussion:

Courses now reflect sequence rather than repetition. The addition of Roman numerals in Course Titles was suggested. These courses will not show Gen Ed Outcomes but will show Prof/Tech Requirements of Computation, Human Relations, Communications and Vocational Prep Course.

Resolution:

Karen made a motion to approve with suggested modifications. Mark seconded. Motion carried. Effective Fall 2008

The following courses shall be added to the Restricted list:

- 15. **MUSC 161** **Digital Audio I**
- 16. **MUSC 162** **Digital Audio II**
- 17. **MUSC 163** **Digital Audio III**
- 18. **MUSC 261** **Advanced Audio Production I**
- 19. **MUSC 262** **Advanced Audio Production II**
- 20. **MUSC 263** **Advanced Audio Production III**

Discussion:

These courses will not show Gen Ed Outcomes but will show Prof/Tech Requirements of Computation, Human Relations, Communications and Vocational Prep Course.

Resolution:

Karen made a motion to approve with suggested modifications. Geary seconded. Motion carried. Effective Fall 2008

The following courses may be utilized as Electives:

- 21. **MUSC 181** **Contemporary Musicianship and Applications I**
- 22. **MUSC 182** **Contemporary Musicianship and Applications II**
- 23. **MUSC 183** **Contemporary Musicianship and Applications III**
- 24. **MUSC 281** **Contemporary Musicianship and Applications IV**
- 25. **MUSC 282** **Contemporary Musicianship and Applications V**

Discussion:

These courses are in line with SBCTC courses that don't fit the "how to" format.

Resolution:

Pat made a motion to approve. Richie seconded. Motion carried. Effective Fall 2008

Proposals from Jerri Weyer presented by Karen Kearcher to revise:

- 26. **AH 131** **Health Care Communication Skills I**
- 27. **AH 132** **Health Care Communication Skills II**

Discussion:

Revise and organize objectives and content in health occupations core courses to be consistent with the National Health Care Skill Standards.

Resolution:

*Mark made a motion to approve. Joel seconded. Motion carried.
Effective Fall 2008*

Proposal from Scott Dennis presented by Karen Joiner to add new course:

28. EDUC 145 ANGEL for Instructors, 2 credits/44 lab

Discussion:

Course is designed to familiarize instructors with the ANGEL Learning Management System. Instructors who have taught online but have not used ANGEL will learn how to translate what they know about teaching online to the ANGEL toolset. Those who have used ANGEL previously but without any formal training will have the opportunity to learn about previously undiscovered capabilities of ANGEL. The course will be targeted to instructors currently teaching at LCC as well as other institutions. Modification to Course Outcomes wording was suggested.

Resolution:

*Geary made a motion to approve with modification. Jim seconded. Motion carried.
Effective Summer 2008*

Proposal from Jerry Zimmerman presented by Robert Rodger to add new course:

29. HUMN 116 Community Conversations, 1 credit/11 lecture

Discussion:

LCC is developing a forum to produce a Humanities-based lecture series. The lectures, which will evolve from contemporary issues, will encourage students to become more active citizens and problem solvers. Modifications were suggested for Course Outcomes and Assessment Methods.

Resolution:

*Geary made a motion to approve with modifications. Mark seconded. Motion carried.
Effective Fall 2008*

Informational Item:

ACCT 294, Career Success, added to Accounting Technician (AAS) as program requirement increasing total credits from 90-91 minimum to 92-93 minimum. Program with this modification has been approved by SBCTC.

Report on Action Items from previous meeting:

- Committee Members-*Instructional Curriculum Review*
 - *Status report / discussion. (Action item from April meeting).*

The committee agreed to a 4-year cycle with parameters / time frame for each quarter. A departmental grid is nearing completion which can be used to determine which and/or how many disciplines will be reviewed each academic year. The curriculum committee member within each department will communicate back to this committee with inputs and first preferences. This will allow some leeway with certain programs that may be undergoing accreditation and/or other time constraints. The committee suggests only one change to the Instructional Curriculum Review draft and that would be to strike the second "1." Under section *A.Discipline, page 5*, since this seems to be an Instructional Council matter. Other than that the committee agrees the tasks listed on pages 5 and 6 of the draft comprise the general framework. The sub-group will meet Friday, May 16 to draw up a formal document for presentation to the Curriculum Committee on Thursday, June 05. The committee understands this system is to be in place or at least in motion by Fall 2008.

Action:

Sub-group will make their report and present the model at the June 05 meeting.

Discussion topic:

To allay any confusion over what constitutes an “elective” and the existence of an “elective list” the committee briefly discussed the following:

Transfer programs require a minimum of 90 credits. Once all program and Gen Ed requirements have been met then an elective would constitute any course that is college level (100 or greater), unless the course is on the Restricted list. Prof/Tech programs require the same but elective course levels would be 050 or greater. There is no “Elective List”.

The meeting adjourned at 4:45. The next meeting will be held **Thursday, June 05**, 3:00 pm in LIB 103.