

## CURRICULUM COMMITTEE MEETING REPORT

2007-2008 Membership

Mark Bergeson, Social Sciences, Humanities, and Education  
Harry Blair, Math  
Pat Boerner, Student Development  
Deborah Brink, Language and Literature  
Brendan Glaser, Dean for Workforce and Continuing Education  
Geary Greenleaf, Dean for Instructional Programs  
Joan Herman, College Prep  
Karen Joiner, Health Sciences, Physical Education, and Public Services  
Lynn Lawrence, Registrar  
Therese Montoya, Advising and Testing  
Robert Rodger, Dean for Instructional Programs  
Joel Schaaf, Natural Sciences  
Jim Stanley, Business & Information Technology  
Tim Veteto, Industrial Technology  
Richie Kresge, ASLCC Public Relations

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To:	Committee Members	Copies to:
From:	Robert Rodger	Library
Subject:	Minutes from March 12, 2008 Meeting	Registration
Date:	March 19, 2008	Laura Brener

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The Curriculum Committee met Wednesday, March 12, at 3 p.m. in LIB 103.

**Members Present:** Mark Bergeson, Harry Blair, Pat Boerner, Deborah Brink, Brendan Glaser, Geary Greenleaf, Joan Herman, Karen Joiner, Lynn Lawrence, Robert Rodger, Rhonda Meyers (for Joel Schaaf), Jim Stanley

**Also attended:** Jerri Weyer, Louis LaPierre, Dale Groff, and Fran Nelson, Recorder

**Absent:** Therese Montoya, Tim Veteto, Richie Kresge

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The meeting was called to order at 3:07 p.m. by Robert Rodger, Chair.

- Review and approval of agenda.
  - Approved by consensus.
- Review and approval of minutes from previous meeting.
  - Harry moved to approve as written. Joan seconded. Motion carried.
- Report on Action Items from previous meeting:
  - Committee Members-*Instructional Curriculum Review*
    - *Should this committee continue to review curriculum?*
    - *If so, with what frequency?*
    - *Suggested modifications to drafted documents.*

Discussion:

Concerns were voiced as to whether this would mean additional meetings since schedules are already tight, especially during catalog review. Review schedule should be sensitive to these issues and should be flexible for adjustments during progression. The committee suggested the formation of a small sub-group with the mission of preparing a draft of procedures for cyclical curriculum review on a proposed 4-year cycle. The sub-group will include Harry Blair, Mark Bergeson, Tim Veteto and

Robert Rodger. The sub-group's preliminary draft will be discussed at the April 9 curriculum meeting where input from the committee will be used to augment or modify the preliminary draft. Suggestions from the committee to the sub-group are welcome and encouraged.

The Curriculum Committee Guidelines & Procedures document, section III.D, first sentence shall be amended to read: Direct and oversee a comprehensive Curriculum Review by discipline on a 4-year cycle.

Resolution:

*Mark made a motion to approve as amended. Harry seconded. Motion carried.*

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Action:

**Initial sub-group conclusions will be reported by Robert at the April 9 meeting.**

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- Jim Stanley- AA-DTA, *Business Transfer (Portland State University)*.
  - *Is this a DTA or articulated AS?*

Discussion:

Jim Stanley and Mary Harding discussed the agreement in place with Portland State and have concluded this is technically not a DTA. A new agreement will be drafted by Portland State and LCC representatives that will be an AA-Associate in Arts and Sciences.

Resolution:

*No further action on this issue is required of the Curriculum Committee.*

- Dale Groff
  - *Add all MUSC program courses to the Restricted list?*
  - *If so, course plans should reflect revised Gen Ed Outcomes and/or related Additional Prof/Tech Requirements.*

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Action:

**Dale and Geary will determine which courses in the Contemporary Musicianship programs to add to the Restricted list. Dale will prepare course plan revisions showing updated Gen Ed and/or Prof Tech Outcomes for presentation at the May 14 meeting.**

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To facilitate orderly flow of the meeting a change in the agenda order was suggested. Brendan made a motion to accept. Harry seconded. Motion carried.

(1)Proposal from Dale Groff to revise:

**8. Contemporary Musicianship & Audio Technology, AAS**

**9. Contemporary Musicianship & Audio Production, COP**

Program planners will now list "recommended" courses under Communications, Computational, Humanities/Natural Science/Diversity and Social Science/Human Relations Requirement headings.

Discussion:

Suggested changes will keep these programs more in line with the other Vo/Tech programs in regard to Math and English recommendations. New program planner wording will expand student options.

Resolution:

*Brendan made a motion to accept. Lynn seconded. Motion carried.  
Effective Fall 2008.*

(2)Proposals from Rhonda Meyers to revise:

1. **BIOL 221 Human Anatomy and Physiology I, 6 cr/49.5 lec/33 lab**  
Revise credits, lecture & lab hours, course outcomes and assessment methods.
2. **BIOL 222 Human Anatomy and Physiology II, 6 cr/49.5 lec/33lab**  
Revise credits, lecture & lab hours, course description, outcomes and assessment methods.

Discussion:

Lab hours are increased to enable students' adequate time. Lecture hours are increased to allow material to be more adequately covered. Course outcomes will now fully explain which systems students are responsible for. Assessment is expanded to facilitate the instruction of a course by more than one instructor. Credits are then increased from 5 to 6 to comply with state guidelines. Course offering of 6 credits does not create a significant problem for majors transferring out or those transferring in, most of whom are NURS students. Additional change on BIOL 222 is the addition of "and fluid and electrolyte balance" to course description. This is not a system but is essential for human anatomy and physiology course.

Resolution:

*Geary made a motion to accept. Karen seconded. Motion carried.  
Effective Fall 2008.*

(3)Proposal from Don Derkacht presented by Jim Stanley to revise:

3. **CS 280 Advanced Data Structures**  
Revise programming language and reword course outcomes.

Discussion:

Change the programming language from C# to C++ to match WSU-V expectations. Outcomes have also been reworded but course content is unchanged. Programmers still need to know older language. One can always add objectives as long as the minimums are met. Language changes aren't all that frequent and will either be C# or C++.

Resolution:

*Harry made a motion to accept. Mark seconded. Motion carried.  
Effective Spring 2008.*

(4)Proposals from Louis LaPierre:

Delete:

4. **ENVS 200 Environmental Conservation, 5 credits/55 lecture**

Discussion:

For the last several years, ENVS 200 served both as a general introduction to the field of environmental science and as an intermittent capstone course. ENVS 200 will now be deleted and replaced with two courses: ENVS 150, a survey course, and ENVS 215, a more focused issues-oriented course that would better function as a capstone.

Resolution:

*Harry made a motion to accept. Jim seconded. Motion carried.  
Effective Fall 2008.*

Add new course:

5. **ENVS 215 Environmental Issues & Applications, 5 credits/33 lecture/44 lab**  
Course previously approved as a one-time offering for Spring 2008. Lecture and lab hours are now revised from 44/lecture/33 lab to 33/lecture/44 lab. This course along with ENVS 150 (previously approved Winter 2007 and currently on the distribution list) will take the place of ENVS 200. ENVS 215 to be added to the distribution list.

Discussion:

Prerequisites will now read: “ENGL& 101 or consent of instructor, MATH 099, and one or more of the following: ENV5 150, BIOL 100, ERSI 104, OCNG 140, GEOL 105 or GEOL 118”. Additional requirements will facilitate research efforts for students when writing papers.

Resolution:

*Mark made a motion to approve. Karen seconded. Motion carried.  
Effective Fall 2008.*

(5)Proposals from Jerri Weyer to revise:

**6. AH 101Health Care Foundations I**

**7. AH 102Health Care Foundations II**

Revise and organize objectives and content in health occupations core courses to be consistent with the National Health Care Skill Standards.

Discussion:

The outcomes which had been very broad in the past are now in line with skills set. Prerequisites previously listed were not necessary for entry level. These particular courses are open to all students and as they progress the prerequisites will increase. A change in assessment methods is the elimination of the writing element. Since there are multiple instructors and all course sections are not led identically the writing component was not appropriate for entry level but is addressed in later sections.

Resolution:

*Mark made a motion to accept. Harry seconded. Motion carried.  
Effective Fall 2008.*

Pat made a motion to adjourn. Geary seconded. Motion carried.

Meeting adjourned @ 4:20. The next meeting will be April 9 @ 3:00 p.m. in LIB 103.