

CURRICULUM COMMITTEE MEETING REPORT

Revised 01-23-08

2007-2008 Membership

Steve Alkazin, Language and Literature
Mark Bergeson, Social Sciences, Humanities, and Education
Harry Blair, Math
Pat Boerner, Student Development
Brendan Glaser, Dean for Workforce and Continuing Education
Geary Greenleaf, Dean for Instructional Programs
Joan Herman, College Prep
Karen Joiner, Health Sciences, Physical Education, and Public Services
Lynn Lawrence, Registrar
Therese Montoya, Advising and Testing
Robert Rodger, Dean for Instructional Programs
Joel Schaaf, Natural Sciences
Jim Stanley, Business & Information Technology
Tim Veteto, Industrial Technology
Jerry Clement, ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Robert Rodger	Library
Subject:	Minutes from January 09, 2008 Meeting	Marlene Musso
Date:	January 17, 2008	Laura Brener

The Curriculum Committee met Wednesday, January 09, at 3 p.m. in LIB 103.

Members Present: Steve Alkazin, Mark Bergeson, Harry Blair, Brendan Glaser, Geary Greenleaf, Joan Herman, Karen Joiner, Lynn Lawrence, Therese Montoya, Robert Rodger, Joel Schaaf, Jim Stanley, Tim Veteto

Also attended: Valerie Rankin, Deborah Brink, and Fran Nelson, Recorder

Absent: Pat Boerner, Jerry Clement, ASLCC Student Representative

The meeting was called to order at 3:05 p.m. by Robert Rodger, Chair.

- Approval of minutes from previous meeting.
 - The committee discussed the procedure of minutes approval and agreed to:
 - Review the electronic distribution of minutes
 - Respond if there are areas of correction or that need clarification
 - Revised minutes will be redistributed electronically
 - Revised items will be addressed at the following meeting
 - Review and approval of agenda.
 - Tim Veteto moved to approve, Jim Stanley seconded. Motion carried.
1. Proposal from Mike O'Connor, presented by Tim Veteto, to revise:
INTC 225 Programmable Logic Controllers, Sensors and Communications
Revise prerequisite by dropping Instrumentation course INTC 102.
Joel Schaaf moved to approve, Jim Stanley seconded. Motion carried.
Effective Winter 2008.
 2. Proposal from Valerie Rankin to add the following new course:
PHED 114 Ultimate Frisbee, 1.5 credits, 33 lab
Course will introduce basic skills and techniques including offensive and defensive play, strategies, etiquette, and rules of the game. Course addition

builds more PHED options at LCC. The committee discussed the issue of fractional credits and concluded it does not create a scheduling issue. The ins and outs of half credits could be revisited at another time.

*Joel Schaaf moved to approve, Joan Herman seconded. Motion carried.
Effective Spring 2008.*

3. Proposals from Tim Veteto to revise course numbers:

a. METC 181 Statics

Change course number to **MFG 211**.

Show corrected course number on Computer Aided Design COP.

b. METC 182 Strength of Materials

Change course number to **MFG 212**. All other information remains unchanged.

The remainder of METC course plans are being deleted. However, the two listed above are still being offered and are renumbered to fall under the MFG (Manufacturing Occupations Core) category.

Karen Joiner moved to approve, Harry Blair seconded. Motion carried.

Course plans effective Spring 2008.

COP effective Fall 2008.

4. Proposals (packets 4 & 5) from Steve Byman, presented by Brendan Glaser, to delete the following courses and degree program:

a. ITEC 191 Job Shadow, 1/10 credits

b. ITEC 192 Internship, 1/10 credits

c. ITEC 292 Internship, 1/10 credits

d. ITEC Automotive Technician, AAS

LCC discontinued running the ITEC program two years ago. There are no students remaining in the ITEC Automotive Technician AAS.

5. Proposal to delete the following courses:

a. METC 172 Advanced Hydraulics, 4 credits, 44 lecture

b. METC 201 Machine Design, 4 credits, 33 lecture, 22 lab

c. METC 202 Machine Design, 4 credits, 33 lecture, 22 lab

d. METC 207 Fluid Mechanics, 4 credits, 33 lecture, 22 lab

These proposals are for housekeeping purposes in an effort to simplify / reduce the number of departmental rubrics.

Karen Joiner moved to approve, Jim Stanley seconded. Motion carried.

Course Plans effective Winter 2008.

AAS effective Fall 2008.

Robert Rodger

The following proposal packets (from November 2007 meeting) were denied:

6. HDEV 104 Fundamentals of Financial Aid

- a. (The course outcomes indicate that this would be better suited as a community education or a workshop offering.)

7. HDEV 160 Positive Psychology

- a. (The course outcomes indicate that this would be better suited as a community education or a workshop offering.)

- b. (Information regarding transferability is problematic.)

- c. **Since the course title and content have a focus on “psychology”, the course proposal should have been presented to the Social Science/Fine Arts Department for their review and consideration.**

Discussion ensued regarding the approval process. Some adjustments to the process may be made as we continue to refine the current forms.

Prior to adjournment the committee was reminded of the requirement for a rationale to accompany every proposal. Without a rationale the proposal should not proceed beyond the department chair's approval and will not be accepted for signature by the dean.

The meeting was adjourned at 3:40 p.m. The next meeting is February 13 @ 3:00 in LIB 103. Proposals are due by noon February 6 in the Office of Instruction.