

CURRICULUM COMMITTEE MEETING REPORT

2006-2007 Membership

Mark Bergeson, Social Sciences, Humanities, and Education
Harry Blair, Math
Pat Boerner, Student Development
Kathy Demarest, College Prep
Brendan Glaser, Dean for Workforce and Continuing Education
Geary Greenleaf, Dean for Instructional Programs
Karen Kearcher, Health Sciences, Physical Education, and Public Services
Lynn Lawrence, Registrar
David McCarthy, Language and Literature
Therese Montoya, Advising and Testing
Robert Rodger, Chair and Dean for Instructional Programs
Joel Schaaf, Natural Sciences
Tim Veteto, Industrial Technology
Betty Vickrey, Business & Information Technology
Jerry Clement, Student Representative

To: Committee Members
From: Brendan Glaser
Subject: Minutes from April 11, 2007 Meeting
Date: April 12, 2007

Copies to:
De Davis Library
Karla Rivers Marlene Musso
Darcy Smith Laurel Williamson
Yun Lapray JoAnne Booth

The Curriculum Committee met Wednesday, April 11, at 3 p.m. in the IOB conference room.

Members Present: Mark Bergeson, Harry Blair, Pat Boerner, Kathy Demarest, Brendan Glaser, Karen Kearcher, Lynn Lawrence, David McCarthy, Tim Veteto, Betty Vickrey and ASLCC representative Jerry Clement

Also Attended: Kristy Enser, Faye Olason, David Rosi, Pat Ellsberg, Tim Allwine, Rick Swee, and Fran Nelson, Recorder

Absent: Geary Greenleaf, Therese Montoya, Robert Rodger, Joel Schaaf

The meeting was called to order by Brendan Glaser at 3:05. Lynn Lawrence, Registrar, was presented as the committee's new member.

Proposals from Rick Swee to add new courses:

1. **PHED 121** **Basics of Foil Fencing**, 1 credit, 22 lab
Virtually identical classes are offered at many schools, Clark (PE 147),
WSU (PEACT 145 and PEACT 146)
2. **PHED 122** **Intermediate Foil Fencing**, 1 credit, 22 lab
Same as above – Central (PEID 121), WSU (PEACT 245 and PEACT 246)
Class cap on both courses would be 15 and grading would be A-F or P/F.

*Karen Kearcher moved to approve with wording modifications to description, enabling objectives and assessment. Betty Vickrey seconded. Motion passed unanimously.
Effective Summer 2007.*

Proposal from Tim Veteto:

3. **2-Year Industrial Maintenance Technology AAS**
Remove **IMT 145, Survey of Data Communications**, 3 credits/33 lecture from the program since it is not a program requirement. IMT 145 course plan has been deleted per motion at the February 2007 Curriculum Meeting.
Add **BLPT 150, Machinists Blueprint Reading**, 5 credits/55 lecture which is a program requirement. BLPT to be added to first year winter quarter plan revising that quarter's credits to 19. Total program credits after revisions = 107.
Pat Boerner made a motion to approve. Betty Vickrey seconded. Motion passed unanimously. Effective Fall 2007.

Proposals from David Rosi to add new courses:

4. **BTEC 148 Introduction to Outlook**, 1-2 credits/22-44 lab
Offers an introduction to using Outlook communication and scheduling as a business tool. This class is intended for non-majors or students majoring in a computer related field.
Kathy Demarest made a motion to approve. Tim Veteto seconded. Motion passed unanimously. Effective Fall 2007.
5. **CIS 114 Principles of PC Operating Systems**, 3 credits/22 lecture/22 lab
Offers an introduction to the study of microcomputer operating systems using both graphical environment and command line. This class will be required for CIS majors or those working toward A+ certification.
Betty Vickrey made a motion to approve. Jerry Clement seconded. Motion passed unanimously. Effective Fall 2007.

Proposal from Maggie Stuart, presented by David Rosi, to add new course:

6. **CIS 254 Computer Forensics**, 5 credits/44 lecture/22 lab
Offers an opportunity to learn and apply basic concepts of computer forensics in a laboratory setting. Similar course is offered at Highline Community College as CIS 235 Computer Forensics I. This course is intended for CIS majors.
Jerry Clement made a motion to approve. Betty Vickrey seconded. Motion passed unanimously. Effective Fall 2007.

Proposal from Faye Olason to add new course:

7. **EDUC 109 Learning Styles and Multiple Intelligences**, 1 credit/22 lab
Provides an introductory study of learning styles and Howard Gardner's theory of multiple intelligences. This course is intended for LCC faculty and staff. Grading will be determined using A-F or P/F. This course will be an Arranged course using Angel.
Kathy Demarest made a motion to approve. Betty Vickrey seconded. Motion passed unanimously. Effective Spring 2007.

Proposal from David McCarthy to add new course:

8. **HUMN 230 Thinking about Thinking**, 5 credits/55 lecture
Previously offered Winter 2007 as HUMN 250. Examines and explores the role of critical thinking and analysis in evaluating written material to include literature, non-fiction prose, and media sources. This course fulfills the requirements of the AA-DTA Humanities distribution list. May be used as a Humanities elective. This course is transferable.
Mark Bergeson made a motion to approve. Betty Vickrey seconded. Motion passed unanimously. Retroactively effective Winter 2007.

Proposal from Tim Allwine and Pat Ellsberg to delete:

9. **BSAD 120 Organizational Behavior**, 5 credits/5 lecture

This technical elective has been inactive for several years. (BSAD 126 presents the diversity and social science program requirements.) The department has no plans to offer the course in the foreseeable future.

Jerry Clement made a motion to approve. Betty Vickrey seconded. Motion passed unanimously. Effective Fall 2007.

Proposals from Tim Allwine and Pat Ellsberg to revise:

10. **BSAD 111 Starting/Managing a Small Business**, 5 credits/55 lecture

CCN will be **BUS 259 (fka BSAD 111)**. Course title is revised to accurately reflect course content. Course description, prerequisites, context, student outcomes, enabling objectives, and assessment methods updated to correct certain errors and to reflect actual course delivery.

Jerry Clement made a motion to approve. Mark Bergeson seconded. Motion passed unanimously. Effective Fall 2007.

11. **BSAD 263 Principles of Marketing**, 5 credits/55 lecture

CCN will be **BUS 264 (fka BSAD 263)**. Course title is revised to accurately reflect course content.

Betty Vickrey made a motion to approve with wording revision to course description and the addition of prerequisite BUS 110 or instructor's permission. Kathy Demarest seconded. Motion passed unanimously.

Effective Fall 2007.

Proposal presented by Karen Kearcher:

12. **Delete from catalog the NURS courses that were part of the LERN Program.**

The courses have been reorganized into 9 larger courses (May 2006) making it clearer and easier for registration/transcript purposes. The list below was to remain open through Spring 2007 at which time students enrolled in these course numbers would be finished with the program.

NURS 249, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 290, 291, 292, 293, 294, 295, 296, and 297

David McCarthy made a motion to approve. Betty Vickrey seconded. Motion passed unanimously. Effective Summer 2007.

The second meeting in April will be held Wednesday, April 18 @ 3:00 pm in LIB 103. Agenda items for this meeting are due in the Office of Instruction no later than noon Friday, April 13.

The meeting adjourned at 4:00.