

CURRICULUM COMMITTEE MEETING REPORT

REVISED 04-18-06

2005-2006 Membership

Mark Bergeson, Social Sciences, Humanities, and Education
Harry Blair, Math
Pat Boerner, Student Support Services
Brendan Glaser, Chair and Dean for Workforce and Continuing Education
Geary Greenleaf, Dean for Instructional Programs
Sharon Layton, Health Sciences, Physical Education, and Public Services
David McCarthy, Language and Literature
Therese Montoya, Advising and Testing
Charlotte Persons, College Prep
Joel Schaaf, Natural Sciences
Tim Veteto, Industrial Technology
Betty Vickrey, Business & Information Technology
John Knudsen, Student Representative

To: Committee Members
From: Brendan Glaser, Chair
Subject: Minutes for April 12, 2006 Meeting
Date: April 13, 2006

Copies to:
De Davis Library
Marleen Musso Karla Rivers
Darcy Smith Laurel Williamson
Yun Lapray JoAnne Booth

The Curriculum Committee met Wednesday, April 12 at 3 p.m. in LIB 103.

Members Present: Mark Bergeson, Harry Blair, Pat Boerner, Brendan Glaser, Sharon Layton, Therese Montoya, Charlotte Persons, Joel Schaaf, Tim Veteto, and Betty Vickrey.

Also Attended: Anne Bartlett Blair, Kathy Demarest, Karen Kearcher, Mary McClay, David Rosi, Rick Swee and Fran Nelson, Recorder

Brendan Glaser called the meeting to order at 3:08.

Minutes from the March 08 meeting were accepted by consensus.

1. Proposal from Jim Stanley to delete "Health 100 or Health 106" as general education requirement for Accounting Technician, Business Management, Business Technology and CIS (all programs). This proposal was tabled at the March meeting pending accreditation and state board degree requirements. Brendan reported on guiding structures and latitude and distributed copies of the NWCCU Policy 2.1 *General Education/Related Instruction Requirements, Related Instruction*. Programs of study for which applied or specialized associate degrees are granted, or programs of an academic year or more in length for which certificates are granted, must contain a recognizable body of instruction in program-related areas of 1) communication, 2) computation, and 3) human relations. Additional topics which should be covered as appropriate include safety, industrial safety, and environmental awareness. It was determined this proposal should be presented to the Instructional Council prior to its being considered by the Curriculum Committee.

2. Proposal from David Rosi to revise various BTEC courses prerequisites:
Wording revisions were made to BTEC 106, 182, 185, 186, 211, 231, 232, 260.
BTEC 185 and 186 – revise credits from 1-3 and lab hours to 22-66.

*Betty Vickrey made a motion to accepted these revisions as a “block”, Mark Bergeson seconded.
Motion passed unanimously.
Effective Fall 2006*

3. Proposal from Mary McClay to add new course, **AH 100 , Blood Borne Pathogens and Infection Control**. This course fulfills Washington State Department of Licensing requirement for license renewal for healthcare workers governed by Chapter 18.130.RCW, meeting the 4 and 7 hour requirements. Assessment was amended to read: “Suggested assessments include: 1. Assignments, 2. Quizzes; Required pass standard = 75%”
4. Proposal from Mary McClay to revise the “Health Occupations Core” Technical Certificate Program Planner. The HIV course doesn’t have adequate information to stand alone for HOC. By adding more hours to the existing 7 hours to include more information and discussion, i.e. Personal Protection Equipment (PPE) practice, Hepatitis and additional infection control explanations can be given. See item above (3.) for new course entitled “Blood Borne Pathogens and Infection Control” (AH 100) adds one credit to the HOC program for a total of 12.

*Pat Boerner moved to approve items 3 and 4 as a “block”, Betty Vickrey seconded.
Motion passed unanimously
Effective Spring 2006*

5. Proposal from Anne Bartlett Blair to revise **EDUC 100H, Leadership in Learning:**
Revise Credits from 3 to 5 and Lecture hours from 33 to 55
Revisions were made to course description, prerequisites, context and assessment.

*Harry Blair made a motion to accept, Sharon Layton seconded.
Motion passed unanimously.
Effective Fall 2006*

6. Proposal from Rick Swee to revise **MATH 211/MATH 211C, BSAD 207/BSAD 207C, Statistical Projects** (cross-listed Intermittent Capstone Courses) to increase credits from 2 to 3 and Lecture hours from 22 to 33 which will allow more time for seminar sessions. The increase will also make it easier for students to transfer to schools that require 8 credits in stats.
Course Descriptions of MATH 211 and BSAD 207 are revised by replacing the last sentence as follows:
MATH 211 - This course, in conjunction with BSAD 207 may be offered as a Capstone course.
BSAD 207 – This course, in conjunction with MATH 211 may be offered as a Capstone course.

*Betty Vickrey made a motion to accept, Mark Bergeson seconded.
Motion passed unanimously.
Effective Fall 2006*

7. Proposals from Rick Swee to revise **MATH 121, Math for Elementary Teachers I and MATH 122, Math for Elementary Teachers II** to decrease Lecture hours from 55 to 44 and to add Lab hours of 22. These changes will accommodate having more time for discovery learning and the use of manipulatives. Prerequisites are amended to include (MATH 130 is recommended).

*Sharon Layton made a motion to accept these changes, Harry Blair seconded.
Motion passed unanimously
Effective Fall 2007*

8. Proposals from Kathy Demarest to revise various INDV courses:

INDV 069, Second Language Grammar and Writing

Credits will be 1-5 with Lab hours reading 22-110

Wording revisions were made to course description, enabling objectives and assessment.

*Betty Vickrey moved to approve, Tim Veteto seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 072, Sentence and Paragraph Structure

Credits will be 1-2 with Lab hours reading 22-44

Wording revisions were made to course description, enabling objectives and assessment.

*Pat Boerner moved to approve, Mark Bergeson seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 073, The Three-Part Formal Essay

Credits will be to 1-2 with Lab hours reading 22-44

Wording revisions were made to enabling objectives and assessment.

*Tim Veteto moved to approve, Joel Schaaf seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 091, Basic Spelling

Wording revisions were made to course description and assessment.

*Betty Vickrey moved to approve, Tim Veteto seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 092, Advanced Spelling

Wording revisions were made to enabling objectives and assessment.

*Joel Schaaf moved to approve, Sharon Layton seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 093, Test Taking

Wording revisions were made to enabling objectives and assessment.

*Tim Veteto moved to approve, Joel Schaaf seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 094, Note Taking

Wording revisions were made to course description, enabling objectives and assessment.

*Mark Bergeson moved to approve, Betty Vickrey seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 095, General Vocabulary Building

Wording revisions were made to course description, enabling objectives and assessment.

*Joel Schaaf moved to approve, Betty Vickrey seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 096, Textbook Reading Techniques

Wording revisions were made to course description and assessment.

*Sharon Layton moved to approve, Tim Veteto seconded. Motion passed unanimously.
Effective Summer 2006*

INDV 099, Learning Center Lab Practicum

Wording revisions were made to course description, context, and assessment.

*Sharon Layton moved to approve, Tim Veteto seconded. Motion passed unanimously.
Effective Summer 2006*

9. Proposals from Karen Kearcher to revise various **NURS** courses:

NURS 104, Family Nursing – Clinical

Revise course description for clarity. Strike the phrase “learned in previous”.

Effective Fall 2006

NURS 114, Family Nursing – Clinical

Revise course description for accuracy. Replace “NURS 114” with “NURS 104” in 1st sentence.

Revise prerequisites to read: “NURS 103 and 113.”

Effective Fall 2006

All of the additions and revisions below are made to align the courses with the revised nursing curriculum to reflect current content and competencies. Revisions reflected in credits, lab hours, description, prerequisites, context, outcomes, enabling objectives and assessment.

NURS 201, Advanced Comprehensive Nursing I

This course will replace NURS 211, Advanced Comprehensive Nursing I
Effective Fall 2006

NURS 202, Advanced Comprehensive Nursing II

This course will replace NURS 212, Advanced Comprehensive Nursing II: High Risk Perinatal Nursing
and NURS 213, Advanced Comprehensive Nursing II-Psychosocial Nursing
Effective Winter 2007

NURS 203, Advanced Comprehensive Nursing III

This course will replace NURS 214, Advanced Comprehensive Nursing III
Effective Spring 2007

NURS 221, Advanced Comprehensive Nursing Clinical I

Effective Fall 2006

NURS 222, Advanced Comprehensive Nursing Clinical II

Effective Winter 2007

NURS 223, Advanced Comprehensive Nursing Clinical III

Effective Spring 2007

NURS 231, Advanced Comprehensive Nursing I – Review

Effective Fall 2006

NURS 232, Advanced Comprehensive Nursing II – Review

New course. Provide additional learning opportunities – optional course.
Effective Winter 2007

NURS 233, Advanced Comprehensive Nursing III – Review

This course will replace NURS 225, Advanced Comprehensive Nursing III – Review
Effective Spring 2007

Joel Schaaf moved to approve as a “block”, Harry Blair seconded. Motion passed unanimously.

10. Proposals from Brendan Glaser to revise **PULP 101, Introduction to Pulp & Paper Technology** and **PULP 102, Paper Processing**:

Both courses - Changing from 5 credits to variable 3 or 5 credits. Students may choose to take the course for 3 credits (lecture only [33]) or for 5 credits (lecture [33] and lab [44]). Wording revisions were made to course descriptions of both courses.

PULP 102, wording revision was made to enabling objective.

Joel Schaaf moved to approve, Sharon Layton seconded. Motion passed unanimously.

Effective Fall 2006

11. Proposal by Tim Veteto to add a new program for Certificate of Proficiency entitled **Manufacturing Skills Certificate**. This is part of the IBEST Initiative whose program tracks will lead to employment or other program tracks. This course would be taught by two instructors with state reimbursement equaling 1.75 FTE per student.
Charlotte Persons moved to approve, Harry Blair seconded. Motion passed unanimously.

12. Proposals from Alex Whitman to revise ENGL 101 and ENGL 102 were tabled until the May meeting. A representative from the department was not available to present the proposals for consideration.

The meeting was adjourned at 5:12.