

\* REVISED OCTOBER 27, 2005 \*

## CURRICULUM COMMITTEE MEETING REPORT

2005-2006 Membership

Mark Bergeson, Social Sciences, Humanities, and Education  
Harry Blair, Pre College  
Pat Boerner, Student Support Services  
Brendan Glaser, Dean for Workforce and Continuing Education  
Geary Greenleaf, Dean for Instructional Programs  
Sharon Layton, Health Sciences, Physical Education, and Public Services  
David McCarthy, Language and Literature  
Therese Montoya, Advising and Testing  
Joel Schaaf, Natural Sciences  
Tim Veteto, Industrial Technology  
Betty Vickrey, Business & Information Technology  
Fran Zarubick, Dean for Instructional Programs  
Student Representative

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To: Committee Members  
From: Fran Zarubick, Chair  
Subject: Minutes for October 12, 2005 Meeting  
Date: October 13, 2005

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The Curriculum Committee met Wednesday, October 12 at 3 p.m. in LIB 103.

**Members Present:** Mark Bergeson, Harry Blair, Pat Boerner, Tamara Norton for Sharon Layton, David McCarthy, Therese Montoya, Joel Schaaf, Tim Veteto, Betty Vickrey, Fran Zarubick, and Jessica Juell

**Also Attended:** Kathy Demarest, George Dennis, Dawn Draus, Pat Ellsberg, Fran Nelson, Faye Olason, Scott Rausch, Martin Sherry, Kit Wilson, and Julie Johnson, recorder

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Fran Zarubick called the meeting to order at 3:05 p.m. and introduced Harry Blair as a new member of the curriculum committee. She also reminded the committee that this is a catalog year and that departments need to discuss any changes or updates they might have for the new catalog.

Betty Vickrey moved to approve the June minutes; Mark Bergeson seconded. Minutes approved as written.

Pat Ellsberg presented a proposal to reactivate the 5 credit/55 lecture course, BSAD 260 – Human Resource Management. The course would introduce Human Resource Management, including hiring skills, employee laws, recruitment, staffing, training, and employee relations. Discussion followed and the committee suggested using more active verbs in the enabling objectives.

*Mark Bergeson moved to approve with modification to wording of the enabling objectives; Jessica Juell seconded. Motion passed unanimously.  
Effective Winter 2006 pending wording resolution.*

Pat Ellsberg, representing Shon Kraley, presented a proposal to add a new 46 credit Certificate of Proficiency – Retail Management. This 10-course college certificate program is the product of a year of collaboration between the food industry and the community college system in Oregon and Washington. With addition of the previous course on today's agenda, LCC offers all ten courses offered in their curriculum. This broad based program will help students develop a clear sense of the scope of a management position and an understanding of the basic requirements for success, so they are better prepared to fill the numerous and varied management opportunities that are available. Committee members noted an error in a course number. Pat will change the numbering of BSAD 270 to BSAD 160. *Betty Vickrey moved to approve with correction; Harry Blair seconded. Motion passed unanimously. Effective Winter 2006.*

Scott Rausch presented a proposal to reactivate HIST 254 – History of Washington and the Pacific Northwest – 5 credit/55 lecture, changing the course description to add flexibility to curriculum, and to make it an Intermittent Capstone course. He informed committee members that he is open to having this course meet a diversity requirement. *Mark Bergeson moved to approve; Betty Vickrey seconded. Motion passed unanimously. Effective Spring 2006.*

Martin Sherry, representing Joel Heredia, presented a proposal to reactivate MUSC 170 – Jazz Improvisation 2 credit/22 lecture. Martin informed the committee that this is not a direct transfer course. *Mark Bergeson moved to approve with the correction noted; Jessica Juell seconded. Motion passed unanimously. Effective Winter 2006.*

Martin Sherry presented a proposal to add a Certificate of Completion and an AAS Degree– Sound Engineering Technician. Fran Zarubick read an endorsement from the Social Science, Fine Arts and Education Department. Committee members reminded Martin that the AAS degree will need an advisory board. He informed the committee that he has already talked with several interested parties from the community that would be willing to sit on such a committee.

- MUSC 116/216—1 credit/22 lab—Musicum Practicum  
*Joel Schaaf moved to approve; Jessica Juell seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 161—5 credit/33 lecture/44 lab—Digital Audio I  
*Betty Vickrey moved to approve; Mark Bergeson seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 162—5 credit/33 lecture/44 lab—Digital Audio II  
*Jessica Juell moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 163—5 credit/33 lecture/44 lab—Digital Audio III  
*Betty Vickrey moved to approve; Jessica Juell seconded. Motion passed unanimously. Effective Fall 2006.*

- MUSC 181—3 credit/33 lecture—Contemporary Musicianship and Applications I  
*Mark Bergeson moved to approve; Betty Vickrey seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 181 IS—10 credit/110 lecture—The Music and Math Connection  
*Joel Schaaf moved to approve; Betty Vickrey seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 261—5 credit/33 lecture/44 lab—Advanced Audio Production I  
*Betty Vickrey moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 262—5 credit/33 lecture/44 lab—Advanced Audio Production II  
*Betty Vickrey moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 263—5 credit/33 lecture/44 lab—Advanced Audio Production III  
*Jessica Juell moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 281—3 credit/33 lecture—Contemporary Musicianship and Applications III  
*Betty Vickrey moved to approve; Jessica Juell seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 282—3 credit/33 lecture—Contemporary Musicianship and Applications IV  
*Betty Vickrey moved to approve; Mark Bergeson seconded. Motion passed unanimously. Effective Fall 2006.*
- MUSC 284—3 credit/33 lecture—AAS Degree Project  
*Betty Vickrey moved to approve; Mark Bergeson seconded. Motion passed unanimously. Effective Fall 2006.*
- Audio Production Program—AAS Degree  
*Joel Schaaf moved to approve; Harry Blair seconded. Motion passed unanimously. Effective Fall 2006.*
- Audio Production Program—Certificate of Completion  
*Joel Schaaf moved to approve; Harry Blair seconded. Motion passed unanimously. Effective Fall 2006.*

George Dennis, Kathy Demarest, Faye Olason presented a proposal to add INDV 085—College Readiness/2 credit/1 lecture/1 lab. George informed the committee that 107 students are enrolled Fall quarter 2005.

*Mark Bergeson moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Winter 2005.*

Tim Veteto presented a proposal to revise IMT 131—Electrical Fundamentals – D.C. Circuits – 4 credits/22 lecture/44 lab - prerequisites to read ‘concurrent enrollment in Math 92 or instructor permission.’ Committee members suggested the statement ‘ELEC 101 may be substituted for this course’ be moved to the context section of the course plan. Tim agreed. Change noted; corrective action taken.

*Jessica Juell moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Winter 2006.*

Tim Veteto presented a proposal to revise IMT 132—Electrical Fundamentals – A.C. Circuits - 4 credits/22 lecture/44 lab – prerequisites to include ‘or instructor’s permission.’ Committee members suggested ‘ELEC 102 may be substituted for this course’ be moved to the context section of the course plan. Tim agreed. Change noted; corrective action taken.

*Betty Vickrey moved to approve; Harry Blair seconded. Motion passed unanimously. Effective Winter 2006.*

Tim Veteto, representing Jim Coyne, presented a proposal to add a new variable 2-6 credit/33 lecture/66 lab course, WELD 101 – Related Welding I. Committee members tabled the discussion pending revisions. **The course description will be revised to not be so broad or general in scope. This course is not intended to be a Community Education class and the new description will reflect this.**

*Betty Vickrey moved to table; Jessica Juell seconded. Joel Schaaf abstained. Proposal tabled.*

Tim Veteto, representing Jim Coyne, presented a proposal to add a new variable 2-6 credit/33 lecture/66 lab course, WELD 102 – Related Welding II. Committee members tabled the discussion pending revisions. **The course description will be revised to not be so broad or general in scope. This course is not intended to be a Community Education class and the new description will reflect this.**

*Betty Vickrey moved to table; Jessica Juell seconded. Proposal tabled.*

Meeting adjourned at 4:55 p.m.