

# CURRICULUM COMMITTEE MEETING REPORT

2004-2005 Membership

Mark Bergeson, Social Sciences, Humanities, and Education  
Pat Boerner, Student Support Services  
Brendan Glaser, Dean for Workforce and Continuing Education  
Geary Greenleaf, Dean for Instructional Programs  
Sharon Layton, Health Sciences, Physical Education, and Public Services  
David McCarthy, Language and Literature  
Therese Montoya, Advising and Testing  
Charlotte Persons, Pre College  
Joel Schaaf, Natural Sciences  
Tim Veteto, Industrial Technology  
Betty Vickrey, Business & Information Technology  
Fran Zarubick, Dean for Instructional Programs  
Student Representative

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To: Committee Members  
From: Fran Zarubick, Chair  
Subject: Minutes for June 8, 2005 Meeting  
Date: June 9, 2005

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The Curriculum Committee met Wednesday, June 8 at 3 p.m. in LIB 103.

**Members Present:** Mark Bergeson, Pat Boerner, Sharon Layton, Charlotte Persons, Joel Schaaf, Betty Vickrey, Fran Zarubick, and Debra Knight

**Also Attended:** Rick Atkins, Joan Herman, Shon Krale, Rhonda Meyers, Yvette O'Neill, Jim Stanley, Alex Whitman, and Kristy Enser, recorder

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Fran Zarubick called the meeting to order at 3:10 p.m.

Sharon Layton moved to approve the May minutes; Debra Knight seconded. Minutes approved as written.

Rhonda Meyers presented a proposal to revise BIOL 150 – Human Genetics and Society by changing it from a 5 credit 55 lecture class to a 5 credit 44 lecture/33 lab class. Discussion followed with concern expressed since there was no change to enabling objectives or assessment. It was agreed to add lab reports as part of the assessment. It was brought up that 44 lecture/33 lab would represent greater than 5 credit hours. It was decided that the CC should not make the decision about how to handle this administrative matter.

*Charlotte Persons moved to approve pending a resolution by the administration regarding total credits and with the addition of lab reports to the assessment; Betty Vickrey seconded. Motion passed unanimously.*

*Effective Winter 2006 pending credit resolution.*

Rhonda Meyers presented a proposal to revise CHEM 120 – Nutrition by changing it from a 3 credit 33 lecture class to a 5 credit 55 credit class and updating the enabling objectives and assessment. *Betty Vickrey moved to approve; Mark Bergeson seconded. Motion passed unanimously. Effective Fall 2005.*

Alex Whitman presented a proposal to revise ENGL 102 – English Composition by changing the prerequisite **from** ENGL 101 with a grade of C- or better **to** ENGL 101 with a grade of C or better. *Sharon Layton moved to approve; Mark Bergeson seconded. Motion passed unanimously. Effective Fall 2005.*

Joel Schaaf questioned whether or not there should be a college policy or a common practice established where prerequisites specify a grade of C or better. Discussion followed regarding the use of grades with pluses or minuses and how would a common grading system be established when a C to one instructor might not equal a C to another. The committee agreed this issue should be taken up with Instructional Council.

Alex Whitman presented a proposal to 1) revise SPAN 102 – Elementary Spanish by changing the prerequisite **from** SPAN 101 or equivalent **to** SPAN 101 with a grade of C or better or two years of high school Spanish and 2) revise SPAN 103 – Elementary Spanish by changing the prerequisite **from** SPAN 102 or equivalent **to** SPAN 102 with a grade of C or better or three years of high school Spanish. *Betty Vickrey moved to approve; Sharon Layton seconded. Motion passed unanimously. Effective Fall 2005.*

Joan Herman presented a proposal to change the grading for JOURN 110, 120, 130, 210, 220, and 230 – Editing Newspaper Production to pass/fail due to the nature of the courses. NOTE: This change will not affect students financial aid. *Sharon Layton moved to approve; Betty Vickrey seconded. Motion passed unanimously. Effective Fall 2005.*

Rick Atkins presented a proposal to revise FISC 111 – Basic Fire Fighting Skills by changing it from a 5 credit, 33 lecture/ 44 lab class to a 10 credit, 66 lecture/ 88 lab class. This will add 5 credits to the Fire Science AAS degree. Discussion followed concerning the list of class topics that were not covered under enabling objectives and task performance evaluation not reflected under assessment. *Charlotte Persons moved to approve an amended proposal clarifying class topics in the enabling objectives and adding task performance evaluation to assessment; Mark Bergeson seconded. Motion passed unanimously. Effective Fall 2005.*

Rick Atkins reported to the committee that he is working on changing FISC 101 – Introduction to Fire Protection from a classroom setting to a blended on-line course. *Charlotte Persons recommended that Instructional Council establish guidelines for hybrid courses; Sharon Layton seconded. CC agreed unanimously.*

Shon Kralely presented a proposal for a new 5 credit/55 lecture course, ECON 105 – Introduction to Economics. The course would introduce the basic principles of macro and micro economics for the

non-major. Discussion followed and the committee expressed concern regarding the context of the course stating “credit should not be given for both ECON 105 and either ECON 205 or ECON 206.”

It was recommended that the context should state: Intended for the non-major; ECON 105 cannot substitute for ECON 205 or ECON 206.

*Betty Vickrey moved to amend the proposal by changing the context as recommended; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2005.*

Shon Kralely presented proposals to 1) revise ECON 207 – Principles of Microeconomics by renumbering it to ECON 205 and 2) by revising ECON 206- Principles of Macroeconomics by adding ECON 205 as a prerequisite.

*Mark Bergeson moved to amend the proposal by updating student outcomes for ECON 205 and changing the prerequisite for ECON 206 to: ECON 205 with a grade of C or better; Sharon Layton seconded. Motion passed unanimously. Effective Winter 2006.*

Jim Stanley presented a proposal to revise the Accounting Technician Program by replacing BSAD 164 – Customer Service Management as a course requirement with BSAD 110 – Introduction to Business or ECON 205 – Principles of Microeconomics.

*Betty Vickrey moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2005.*

Jim Stanley presented a proposal to revise the Business Management Program by 1) adding BSAD 111 – Starting and Managing a Business as a program requirement; 2) deleting ACCT 232 – Financial Accounting II and ACCT 241 – Computerized Accounting Concepts as program requirements; and 3) changing the Economics requirement to read: ECON 105 – Introduction to Economics or ECON 205 – Principles of Microeconomics.

*Betty Vickrey moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2005.*

Jim Stanley presented proposals to 1) delete the 1-year Financial Technician Certificate of Proficiency program and 2) delete BSAD 165 – Principles of Banking and BSAD 169 – Banking/Teller Operations from the curriculum.

*Sharon Layton moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2005.*

Jim Stanley presented a proposal to add an AAS-T, commonly referred to as an upside down degree, in Business Management with Evergreen State College.

*Betty Vickrey moved to approve; Joel Schaaf seconded. Motion passed unanimously. Effective Fall 2005.*

Jim Stanley, representing David Rosi, presented a proposal to revise CIS 102 – Intermediate Internet Theory, Application, and Web Page Design by changing it from a 3 credit, 22 lecture/22 lab class, to a 5 credit 44 lecture/22 lab class, and update the course description and enabling objectives.

*Joel Schaaf moved to approve; Betty Vickrey seconded. Motion passed unanimously. Effective Winter 2006.*

Yvette O'Neill presented a proposal to add two new variable credit courses: ART 165 – Intermediate Video Production Design and ART 166 – Advanced Video Production Design. Courses could be taken as either 3 credits, 22 lecture/22 lab or 5 credits, 22 lecture/66 lab.

*Joel Schaaf moved to approve; Betty Vickrey seconded. Motion passed unanimously.*

Meeting adjourned at 5:20 p.m.