

# CURRICULUM COMMITTEE MEETING REPORT

2004-2005 Membership

Mark Bergeson, Social Sciences, Humanities, and Education  
Pat Boerner, Student Support Services  
Brendan Glaser, Dean for Workforce and Continuing Education  
Geary Greenleaf, Dean for Instructional Programs  
Sharon Layton, Health Sciences, Physical Education, and Public Services  
David McCarthy, Language and Literature  
Therese Montoya, Advising and Testing  
Charlotte Persons, Pre College  
Joel Schaaf, Natural Sciences  
Tim Veteto, Industrial Technology  
Betty Vickrey, Business & Information Technology  
Fran Zarubick, Dean for Instructional Programs  
Student Representative

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To:	Committee Members	Copies to:	
From:	Fran Zarubick	Julie Dasso	Karla Rivers
Subject:	May 11, 2005 Meeting	Marleen Musso	Laurel Williamson
Date:	May 12, 2005	LCC Library	Darcy Smith

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The Curriculum Committee met Wednesday, May 11 at 3 p.m. in LIB 103.

**Members Present:** Mark Bergeson, Pat Boerner, Sharon Layton, David McCarthy, Charlotte Persons, Joel Schaaf, Tim Veteto, Betty Vickrey, Fran Zarubick and student representative Debbie Knight Julie Johnson, Recorder

**Also Attended:** Ralph Benefiel, David Benson, Don Derkacht, Mary McClay, Marleen Musso, Alex Whitman

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Fran Zarubick called the meeting to order at 3:00 p.m.

Betty Vickrey moved to approve the April minutes; Debbie Knight seconded. Minutes approved as written.

Don Derkacht presented a proposal to change the name of the 2-year Professional & Technical Degree CIS Applications Programmer to CIS Software Development Specialist.

*David McCarthy moved to approve; Charlotte Persons seconded. Motion passed unanimously. Effective Fall 2005.*

Alex Whitman presented a proposal to revise SPAN 201 – Intermediate Spanish by changing the prerequisite **from** SPAN 103, two years of high school Spanish, or equivalent **to** First year Spanish or equivalent with the proviso that ‘college level’ be added prior to Spanish in the description.

*David McCarthy moved to approve; Betty Vickrey seconded. Motion passed unanimously. Effective Summer 2005.*

Mary McClay presented a proposal to A) add two new Certificates of Completion—Health Occupations Core for the Employed Healthcare Worker and Health Occupations Core for the Unemployed Healthcare Worker, and B) to add the following courses to the curriculum for the two new certificates:

- AH 101 — Healthcare Foundations I — 1 credit/11 lecture
- AH 102 — Healthcare Foundations II — 1 credit/11 lecture
- AH 112 — Body Structure, Function and Terminology I — 1 credit/11 lecture
- AH 131 — Therapeutic Communications I — 1 credit/11 lecture
- AH 132 — Therapeutic Communications II — 1 credit/11 lecture

*Charlotte Persons moved to approve with minor corrections of wording; Pat Boerner seconded. Motion passed unanimously.  
Effective Fall 2005.*

Agenda items #5 and #6 from Rhonda Meyers were tabled until the June meeting because committee felt they needed more information and Joel and Fran were not able to discuss and Rhonda and Geary were unable to attend.

Tim Veteto and Ralph Benefiel presented a proposal to add the following new courses: MFG 105 - Industrial Safety 3 credit/33 lecture, MFG 120 - Quality Assurance 4 credit/44 lecture, MFG 205 - Work Teams in Industry 5 credit/55 lecture, and MFG 140 - Applied Hydraulics 4 credit/44 lecture.  
*Mark Bergeson moved to approve MFG 105, Sharon Layton seconded; Charlotte Persons moved to approve MFG 120, Betty Vickrey seconded; Mark Bergeson moved to approve MFG 205 with slight modifications to the Enabling Objectives, Betty Vickrey seconded; Joel Schaaf moved to approve MFG 140; Charlotte Persons seconded. Motions passed unanimously.  
Effective Fall 2005.*

Tim Veteto and Ralph Benefiel presented a proposal to **A)** change IMEL, MAMT, and IMIN to a common rubric: IMT - Industrial Maintenance Technology. Changes include renumbering some courses to eliminate conflicts, update prerequisites, context, assessment and some titles to be consistent with new pulp program and **B)** add the following new courses: IMT 131 - Electrical Fundamentals—D.C. Circuits 4 credits/22 lecture/44 lab, IMT 132 - Electrical Fundamentals—A.C. Circuits 4 credits/22 lecture/44 lab.  
*Betty Vickrey motioned to approve with minor editing, Joel Schaaf seconded. Motion passed unanimously.  
Effective Summer 2005.*

Tim Veteto and Ralph Benefiel presented a proposal to **A)** add a new AAS degree: Pulp and Paper Manufacturing Technology, and **B)** add the following new courses for the program: PULP 101 - Intro to Pulp & Paper Technology 5 credits/44 lecture/22 lab, PULP 102 - Paper Processing 5 credits/33 lecture/44 lab, PULP 214 - Intro to Process Technology 5 credits/33 lecture/44 lab, PULP 224 - Maintenance in Pulp & Paper 5 credits/44 lecture/22 lab, PULP 225 - Paper Chemistry and Environment 5 credits/33 lecture/44 lab, and **C)** renumber PULP 108 and 104 to better organize Pulp classes to align with the new program.  
*Betty Vickrey moved to approve with minor editing, Charlotte Persons seconded. Motion passed unanimously.  
Effective Fall 2006.*

David Benson presented a proposal to add a 2 credit seminar course for capstone. The idea was discussed and approved in concept but tabled before a motion was presented. The committee recommended that he present the idea to the Capstone Committee.

Meeting adjourned at 5:10 p.m.