



Collection Development Committee

Thursday, June 02, 2011

MEETING REPORT

Approved by Consensus

Members present

- Vikki Carter, Dave Cordero (for Louis LaPierre), Troy Farnham, Jim Franz, Marquita Green, Terri Hagle, Susan James, Jon Kerr, David McCarthy, Carmen Robinson, Sue Yarbrough, and Fran Nelson, recorder.

The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

Reminder-Process for Recommending Materials for Consideration

- Overview
 - Online Purchase Request Form
 - Department Liaisons
 - Recommendations to the Committee members

Approval of Minutes

- April 28, 2011 minutes were reviewed.
 - Marquita made a motion to approve as written, Terri seconded. Motion carried.

Updates

- eBooks – just a beginning – will be an ongoing process
- Big changes are immanent – students need special skill sets to study online and how we assist students will change
 - Moving forward we will focus on eBooks – items to consider:
 - How eBooks will affect the Learning Commons/Library
 - How eBook purchases will affect the budget
 - Susan provided information on the digital migration plan, i.e.
 - eTexts (what pieces will the library own and/or assist with?)
 - How these pieces will serve as resources to students and faculty.
 - FlatWorld, CourseSmart, and possibly others will be providing workshops in the fall.
- Choice Online
 - The paperwork for this purchase is being processed by the Finance Office.
- Carmen provided an update on Deselection Plan
 - 300's and 600's are near completion.
 - Old Prof/Dev Collection will be moved into the T3 Collection.
 - Items to consider:
 - How to tie digital pieces into the Deselection plan

- Updating the policy could include looking at digital first since there is less need for print materials.
- Carmen is now our Copyright Guidance Officer and will be the main person to contact for clear cut guidance on copyright issues, online, digital and eBooks, and fair acts rules. The copyright policy and general guidelines will be posted on the library web page.
- Budget update
 - 2010-2011 Budget Balances as of 05-31-11

Databases-Electronic	-972.87	(includes 7,000.00 one-time monies from Laura)
Periodicals-Print	2,320.00	
Newspapers-Print	0.00	
Books	-1806.74	
Standing Orders	1192.21	
Multi-media	603.12	
Faculty Development	0	
Total	1335.72	

✚ EBSCO Annual Renewal List

- Review for recommended cancellations due to inclusion in databases
- The EBSCO periodical list we reviewed at the meeting has been transmitted electronically to committee members. Those periodicals for which we currently have both the print and database versions are highlighted. Since the database versions are full text, the hardcopy subscriptions will be discontinued unless the department recommends they be kept. Eliminating the print copies of those we also have on a database is a great savings to the College. If someone wants to recommend a certain periodical be kept in print they can merely send a “Keep #4 (or whatever number they want kept)” email to Jon. Our deadline for submitting “keeps” is Wednesday, June 15.

✚ Department and Library Services Recommendations

- Summer Requests to be purchased
 - Items that were withheld from the last meeting may be purchased with 2011-2012 money.
 - David McCarthy made a motion to approve; Dave Cordero seconded. Motion carried.
- Additional department requests
 - Sue Yarbrough had one request from the Nursing Department for a book that could be purchased in print format and as an eBook for a total cost of approx \$14.00.
 - Jim made a motion to approve, Dave Cordero seconded. Motion carried.
- Library Services additional requests
 - None at this time.
- **Reminder to all faculty – start sending requests now so we’re ready to go in October.**

✚ Other

- Department/Program Liaisons
 - Rick Akins – Industrial Technology---**Troy**
 - Mike Dugaw – Humanities---**Susan**
 - Jeff Lucas – Math---**Andrea**
 - Tamara Norton – Nursing & Allied Health---**Carmen**

- Staff – Student Development---**Terri**
- Courtney Shaw – Social Science---**Troy**
- Joan Herman – Language & Literature---**Carmen**
- Adam Wolfer – Health & Science-**Andrea**
- Tim Allwine – Business & Information Technology---**Carmen**
- Maggie Stuart (No Dept Head)– Transitional Studies---**Andrea**
- Anthony Coleman (No Dept. Head)-CEO/HSC---**Jaime**
- Darcy Smith (No Dept. Head)-WorkFirst---**Susan**

The meeting adjourned at 3:30. The next meeting is scheduled for Wednesday, October 19 @ 3:00 in LIB 103.