



Collection Development Committee

Thursday, March 17, 2011

MEETING REPORT

Approved 04-28-11

+ Members present

- Renee Carney, Vikki Carter, Don Derkacht, Troy Farnham, Carol Flakus, Jim Franz, Andrea Gillaspay-Steinhilper, Marquita Green, Terri Hagle, Susan James, Jon Kerr, Jaime Meadows, Sue Yarbrough, and Fran Nelson, recorder.

The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

+ Welcome and Congratulations

- Special recognition was given to committee members Sue Yarbrough and Jim Franz for having successfully completed their Tenure Track process. Both were awarded tenure at the Board Meeting on March 16. It is so cool to have Sue and Jim be a part of this committee.

+ Approval of the Minutes

- February 17, 2011 minutes were reviewed.
 - Andrea made a motion to approve as written, Terri seconded. Motion carried.

+ Updates

- Updating the Fiction Stacks
 - Susan – Our upstairs fiction is in desperate need of weeding and planting. In the past deselected books were discarded, however, we now have a contract with Better World Books who provide packing materials, pick up our old materials, and issue credit to us. Over the last year or so we have accumulated a credit of approximately \$500.00. We could use these funds to replenish the fiction shelf collection. This purchase is separate from the ASLCC monies used for paperback purchases at the end of the year).
 - Members are encouraged to ask their departments for suggestions for purchase. A link to Better World Books website is provided showing currently available titles: <http://www.betterworldbooks.com/browse.aspx>
 - Please send titles requested to Susan or complete a Purchase Request form from the Library web page. Items to consider when making recommendations for purchases:
 - This is an academic library.
 - Requests from faculty should support their classes.
- Choice Online (our major reviewer of academic works)
 - Terri – This purchase is in process and we have completed all required on this end. Workshops or orientations on using Choice Online are being considered as possible offerings during National Library Week (April 10/16).
- Update on Deselection Plan

- Carmen - No update. Jaime has been working diligently deselecting and things are so much better.
- Update on periodicals
 - Troy - No update.
- Update on leisure reading plan
 - Shelving is being considered along the first floor staircase, across from the periodical area. Campus Services will provide ideas and cost estimates.
- Budget update
 - Terri - 2010-2011 Budget
 - o One point of interest is that we have purchased 266 titles this year and to date have received, catalogued, processed and made available for check-out a total of 210.
 - o Balances are shown in the table below.

Databases-Electronic	10,001.63	(includes 7,000.00 one-time monies from Laura)
Periodicals-Print	10,320.00	
Newspapers-Print	0.00	
Books	3,976.92	
Standing Orders	1,942.80	
Multi-media	1,401.18	
Faculty Development	500.00	
Total	28,142.53	

- o Orders should be placed by April 15, 2011 to ensure goods are received prior to June 30, 2011.
- o Now is the time to consider any summer and fall supplemental academic reading needs.
- o For the Faculty Development monies – consider needs for assessment, disciplines, technology. What would be helpful here?
 - Databases-Electronic balance might be better spent by purchasing several smaller databases and one larger one rather than spend the entire amount on just one large item. Andrea is reviewing databases for the state and will advise findings at a later date.
 - Citation tools are needed.
 - LibGuides - is a hosted service which allows you to create online subject guides easily. No need for a web server or IT staff, because LibGuides hosts the content on their servers. A guide is made up of boxes of content that you create and put together to form a guide. Really, the words “subject guides” don’t do justice to what LibGuides offers. (The above is an excerpt from: <http://www.schoollibraryjournal.com/article/CA6628338.html>)
 - RefWorks - is a web-based commercial citation manager — an application for managing references, retrieving bibliographic information, and designing texts in terms of their literature references. Subscribers can store their reference database online, allowing them to use and update it from anywhere, and to share data with other subscribers. Universities can subscribe on behalf of all their students and faculty, and the software enables linking to electronic editions of journals to which the university libraries hold subscriptions. (The above is an excerpt from: <http://en.wikipedia.org/wiki/RefWorks>)

- o Consider our needs for eBooks – where are we and what do we want to purchase? Prepare to discuss at the next meeting.

Department and Library Services Recommendations

- Review and action of March requests
 - #16 – “Encyclopedia of religion in America” – further research is needed – we purchased similar copy two years ago.
 - #31 – “Weather of the future: heat waves, extreme storms and other scenes” – further research is needed.
 - o Susan will research titles on nuclear exposure and earthquakes for next meeting’s consideration.
 - #18 – Facebook era, tapping online social networks to market, sell and innovate” – delete this request – book would be outdated too soon.
 - o Susan made a motion to approve; Sue seconded. Motion carried.
- Additional department requests
 - “The College Student’s Research Companion” – geared to a self-paced library curriculum – could be kept on reserve.
 - o This purchase would be in support of Information Literacy (LSTA Grant).
 - o Any student in any class could access it.
 - Marquita made a motion to approve; Vikki seconded. Motion carried.

Reminder-Process for Recommending Materials for Consideration

- Overview
 - Use the online Purchase Request Form
 - Make recommendation to Department Liaisons (listed below)
 - o Rick Akins – Industrial Technology---**Troy**
 - o Mike Dugaw – Humanities---**Susan**
 - o Jeff Lucas – Math---**Andrea**
 - o Tamara Norton – Nursing & Allied Health---**Carmen**
 - o Staff – Student Development---**Terri**
 - o Courtney Shaw – Social Science---**Troy**
 - o Joan Herman – Language & Literature---**Carmen**
 - o Adam Wolfer – Health & Science-**Andrea**
 - o Tim Allwine – Business & Information Technology---**Carmen**
 - o Maggie Stuart (No Dept Head)– Transitional Studies---**Andrea**
 - o Anthony Coleman (No Dept. Head)-CEO/HSC---**Jaime**
 - o Darcy Smith (No Dept. Head)-WorkFirst---**Susan**
 - Recommendations may be given to any Committee members

Reminder

- Be sure to check out the “new arrivals” found on the shelf beneath the big dictionary near the staircase. You can’t miss it! It’s never moved! However, new signage may bring a needed breath of fresh air to this area.
- National Library Week – April 10/16, 2011
- Continue our progress with Information Literacy
- Distribute bookmarks, fliers, posters, AskWa buttons

The meeting adjourned at 3:35. The next meeting is scheduled for Thursday, April 21 @ 3:00 in LIB 103.