



Collection Development Committee
Thursday, February 17, 2011
MEETING REPORT

Approved 03-17-11

Members present

- Renee Carney, Vikki Carter, Don Derkacht, Troy Farnham, Carol Flakus, Jim Franz, Andrea Gillaspay-Steinhilper, Marquita Green, Terri Hagle, Susan James, Jon Kerr, Jaime Meadows, Sue Yarbrough, and Fran Nelson, recorder.

The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

Approval of the Minutes

- January 19, 2011 minutes were reviewed.
 - Carol made a motion to approve as written, Sue seconded. Motion carried.

Reminder-Process for Recommending Materials for Consideration

- Overview
 - Use the online Purchase Request Form
 - Make recommendation to Department Liaisons (listed below)
 - Rick Akins – Industrial Technology---**Troy**
 - Mike Dugaw – Humanities---**Susan**
 - Jeff Lucas – Math---**Andrea**
 - Tamara Norton – Nursing & Allied Health---**Carmen**
 - Staff – Student Development---**Terri**
 - Courtney Shaw – Social Science---**Troy**
 - Joan Herman – Language & Literature---**Carmen**
 - Adam Wolfer – Health & Science-**Andrea**
 - Tim Allwine – Business & Information Technology---**Carmen**
 - Maggie Stuart (No Dept Head)– Transitional Studies---**Andrea**
 - Anthony Coleman (No Dept. Head)-CEO/HSC---**Jaime**
 - Darcy Smith (No Dept. Head)-WorkFirst---**Susan**
 - Recommendations may be given to any Committee members

Updates

- We will purchase Choice Online for a cost of \$495.00 annually, providing unlimited simultaneous user capability. Choice is our major source for reviews. We will have both the bound edition and online version for a period of approximately four to five months.
- Update on periodicals-CQ researcher print/bound issues subscription will be discontinued for a savings \$923.00. The material is identical to the database.
- Update on Deselection Plan will be provided electronically to committee members next week.
- Update on leisure reading plan
 - Jaime does the research on 'best sellers'. Currently under review is the shelving issue. One of the ideas to take the place of the rolling shelves would be permanent shelving installed along the side of the stairs opposite the periodical area. Other ideas are welcomed and encouraged for consideration.

- Budget update
 - 2010-2011 Budget Balances were provided by Terri.

Databases-Electronic	10,001.63	(includes 7,000.00 one-time monies from Laura)
Periodicals-Print	10,320.00	
Newspapers-Print	0.00	
Books	5,461.22	
Standing Orders	1,942.80	
Multi-media	1,440.27	
Faculty Development	500.00	
Total	29,665.92	

- Savings realized from the purchase of the online version of CQ Researcher will provide consideration of an additional database out of the "Standing Orders" balance.
- Committee members are asked to remind faculty of the \$500.00 available to order books for the Faculty Resource area.
- Terri provided a listing of all New Library Materials purchased from July 2010 through January 2011. All items have been catalogued and are available.
- Jaime has generously donated a collection of basic skills books which Marquita will review for consideration for adding to that particular collection.

Department and Library Services Recommendations

- Review and action of January requests
 - Forty-two items were reviewed by the committee. Item 14 is under review to see if we have already acquired and item 15 will be stricken since we have already.
 - Andrea made a motion to approve as amended, Marquita seconded. Motion carried.
- Additional department requests
 - Six items were reviewed with one (Madame Curie: A biography) being stricken since it is already on the shelf. We continue to be diligent in selecting DVD's that are closed captioned.
 - Andrea made a motion to approve as amended, Susan seconded. Motion carried.

Other

- National Library Week – April 10/16, 2011
- Continue our progress with Information Literacy
- Distribute bookmarks, fliers, posters, AskWa buttons
- Consider offering workshops on our databases to students and faculty

The meeting adjourned at 3:25. The next meeting is scheduled for Thursday, March 17 @ 3:00 in LIB 103.