



# Collection Development Committee

## Wednesday, October 20, 2010

### MEETING REPORT

Approved November 17, 2010

#### Members Present

- ✚ Vikki Carter, Don Derkacht, Troy Farnham, Carol Flakus, Jim Franz, Andrea Gillaspy, Marquita Green, Terri Hagle, Jon Kerr, Louis LaPierre, David McCarthy, Jaime Meadows, Robert Moehle, Carmen Robinson, Mary Stone, Sue Yarbrough, and Fran Nelson, Recorder

#### Welcome

- ✚ Welcoming comments were extended to all and new members, Don Derkacht, David McCarthy, Jaime Meadows and Mary Stone were introduced to the group. Appreciation of this high functioning committee was expressed. Of note, three state library directors would like to sit in on a future meeting to observe this committee's involvement with the collection development process. We anticipate another amazing year! Thank you all for your continuing efforts. The committee's Mission and Goals were reviewed. Members were reminded to consider priorities, relevance, quality in content, strengths and weaknesses of materials when making selections. Faculty members are key of making our collection pertinent.

- ✚ The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

#### A Look Back at Great Work

##### ✚ Purchases - 2009-2010

- Terri - presented handouts showing purchase recap list that also included various donations.

##### ✚ Summer 2010 purchases

- Terri - Summer 2010 purchase list details items purchased - these items are in various stages of processing at this time.

##### ✚ Deselection

- Carmen – presented handouts showing the Deselection Process and the Deselection Schedule 2010/2011. It is imperative that faculty work with the library staff when making decisions on items to pull as well as making suggestions for addition and/or replacement. Faculty members drive the Deselection process which works alongside the Collection Development Committee. Librarians may make suggestions and decisions are made based on faculty input. Faculty will be notified by Carmen when sections are scheduled for Deselection. Fall quarter will focus on the 900's, History and Geography. Deselections can be made outside of the schedule by emailing any

of the library staff or placing a note on the item and delivering it to the Reference desk.

- Terri – presented handouts showing three-year history of materials added to and deleted from the Collection as well as a three-year comparison of holdings broken down by Dewey Call Number classification.

#### **Update on databases and the Library Services Web page**

- Andrea – presented handouts detailing the list of databases to which we now subscribe. Of particular note is Films on Demand which has proven to be a great fit for our online students and can also be used in the classroom. A large number of disciplines are served by our databases. As databases become more prevalent, paper is being replaced. However, if a text is required as part of a class the student must buy the paper text at the bookstore. A great addition to the Library Services web page is the How do I?... link which provides guidelines on research, formatting a paper, citations, plagiarism, and more.

#### **Update on the LCC Archive**

- This item will be addressed at the November meeting. In the meantime, please visit the Archive Room upstairs in the Library (formerly the Squirrel Room). It's amazing!

#### **Periodicals**

- Troy provided copies of Library Services Periodical List 2009-2010. It was discovered that several items have been cancelled so Troy will generate a new list for electronic distribution. Online subscriptions are not necessarily cheaper than paper but the library staff will investigate and advise. One determining factor in opting for paper vs online is what best serves student and faculty needs. Print is sometimes more user friendly. Proquest and Academic Search Premiere has many of these titles for our access online

#### **Budget update**

- **3-year comparison**
  - Handout provided by Terri listing Division 9 (Jon) three-year acquisitions. We've been lucky to have seen an increase each year, much, in part, to contributions from our Vice President.
- **2010-2011 Budget**
  - Handout provided by Terri showing opening entries plus one-time monies, money spent to date and remaining balance. Our decisions will impact these numbers.

#### **Process for Recommending Materials for Consideration**

- Overview
  - Online Purchase Request Form – best to use this form from the website for recommendations.
  - Department Liaisons are available to join department meetings or visit classrooms:
    - Rick Akins – Industrial Technology---**Troy**
    - Mike Dugaw – Humanities---**Susan**
    - Jeff Lucas – Math---**Andrea**

Tamara Norton – Nursing & Allied Health---**Carmen**  
 Mary Stone – Student Development---**Terri**  
 Courtney Shah – Social Science---**Troy**  
 Joan Herman – Language & Literature---**Carmen**  
 Adam Wolfer – Health & Science---**Carmen**  
 Tim Allwine – Business & Information Technology----**Carmen**  
 Maggie Stuart (No Dept Head)– Transitional Studies---**Andrea**  
 Anthony Coleman (No Dept. Head)-CEO/HSC---**Andrea**  
 Darcy Smith (No Dept. Head)-WorkFirst---**Susan**

- Recommendations to the Committee members
  - “Choice” is an excellent resource tool, critiques/reviews are very accurate. Paper copy of this periodical is in the library

### **Department and Library Services Recommendations**

- **Review and action of October requests**
  - A list containing 69 titles was reviewed by the committee. Five titles were stricken, one having been purchased during the summer, and the other four were deemed not good fits at this time. It was moved and seconded to make the purchase of the remaining 64 titles. Motion carried.
  - There were no additional requests from departments of Library Services.

The meeting adjourned at 4:15. The next meeting is scheduled for Wednesday, November 17 @ 3:00 in LIB 103.