

Collection Development Committee

Wednesday, October 28, 2009

Meeting Report

Approved 12-02-09

The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

✚ **Members Present:** Pat Boerner, Dave Cordero, Troy Farnham, Carol Flakus, Jim Franz, Andrea Gillaspy, Marquita Green, Terri Hagle, Susan James, Jon Kerr, Mary Leach, Ray Lindsey, Robert Moehle, Gary Nyberg, Carmen Robinson, Sue Yarbrough, and Fran Nelson, Recorder

✚ **Members Absent:** Linda Cullom, Jim Dillinger, and Falcon Sprinkle, ASLCC Representative,

✚ **Welcome & Introductions**

- Jon opened the meeting at 3:00 with welcome comments, introductions around the table, and by offering a reaffirmation of the committee's purpose. Copies of the Collection Development Policy were made available for review. This committee's job is to achieve the integrated involvement of all to plan and purchase the collection. All voices / liaisons are important in this process. LCC's Collection Development Committee presents an innovative model for the future.

✚ **Approval of the Minutes**

- Minutes from the last meeting, April 15, 2009, were reviewed.
Marquita made a motion to approve as written. Terri seconded. Motion carried.

✚ **A Look Back at Great Work**

- Purchases and deselection 2008-2009
 - 1,565 new purchases were added to the collection
 - 4,508 books were deselected with faculty assistance
 - Better World Books collects and offers on-line sale of our deselected editions which generates a modest revenue for LCC. Better World recycles the unsold books.
- Update on databases and the Library Services Web page
 - Andrea provided information on the extensive updates, i.e. links, database pages, slide shows and videos, ask wa, subject guides, purchase requests, all of which are available from the Library Services web page. Committee members are encouraged to advise their respective departments that library liaisons are available to attend department meetings and/or provide orientations.

More Updates

- Update on Deselection Plan
 - Carmen provided a handout showing the deselection schedule for the academic year. Progress is reviewed each quarter. Faculty, by area, are invited to take an active role in this process. This quarter the RD section (basic reading selection) is being given special attention and the 400's will be looked at next. Enhancing the foreign language section is being given consideration – especially Spanish and Vietnamese due to heavy population in this area. Editions in these languages would be used by many disciplines across the curriculum. Feedback from faculty will be documented by the end of the quarter.
- Update on periodicals
 - Periodicals were moved during the summer. Currently there are 119 titles along the wall out of a total of 128 titles received. A 27-page periodical list will be sent electronically for review. Look at usage and make recommendations to discontinue or restart a recent cancellation.
- Update on the LCC Archive
 - Susan is in the process of digitizing the archive. The collection opens at the Art Gallery on November 5. Additional items that would be welcomed to the exhibit would include posters and other documents. Student newspapers and yearbooks no longer exist and as a result we have more information from the 1940's than recent years. We will have a physical archive as well as digital.
- Update on the background research being done for recommending new databases
 - On the third page of Andrea's handout identifies fields of study at LCC and library databases which support them. Does the database support the curriculum? We could compare databases offered by other community colleges – review their recommendations for good choices. Our choices must be strategic and we should add only what we need.
- Budget update
 - Terri prepared a handout showing budget balances as of 10-26-09 and listing estimated subscription costs for 2010-2011. We will have an additional \$7,000 for electronic resources. We plan to reinstate the Fine policy as a means to build revenue. Fines have not been collected for a number of years. \$100.00 will block registration and \$500.00 will block transcripts. The slate has been wiped clean prior to 2002.

Process for Recommending Materials for Consideration

- Overview
 - Online Purchase Request Form
 - more selective moving forward
 - Department Liaisons
 - list handed out to committee members
 - contact anyone in the library
 - available to attend department meetings, hold orientations, etc.

Department and Library Services Recommendations

- Review and action of October requests
 - Britannica – a lot of money but is a good starting tool/resource for ABE and Dev Ed – visual makes big difference, indexes, entries
 - One title - “Emergency response planning in college libraries” was removed from the list of recommendations.

Dave made a motion to approve; Susan seconded. Motion carried with final approval to be made by Library Services.

- Additional department requests
 - NURS Board Prep books
 - Supporting NURS with databases is best avenue
 - Jon, Ray, Richard and Sandi will discuss streaming the “burn” video for NURS – used every quarter in class
- Library Services additional requests
 - Choice online
 - used by some as their main resource; divided by discipline; reviews; could share with departments
 - estimated costs -paper copy = \$352. Online = \$425 for one year. Will try 60-day free trial online to see if of value.
 - Additional DVD requests
 - Math – applicable to many beyond transitional studies
 - Introduction to basic life science concepts
 - Two requests for BUS/CS –will be offered in CS 100 up to 5 times/year.

Ray made a motion to approve; Dave seconded. Motion carried.
 - A-Z maps online
 - Cost - \$300.00/year; reproducible map site, updated frequently; goes well with Gale; can drop into docs or print, zoom, quizzes, games.
 - Would be used by all disciplines. More usable than an atlas. Gives usage stats (built-in). Would require user log-in and password.

Dave made a motion to purchase; Andrea seconded. Motion carried.

Information

- Faculty are encouraged request desk copies which can be furnished at no charge from publishers. Textbooks will not be purchased for the shelves. Request list is based on ILL requests and requests made at the Reference desks. The big push for purchases will occur early in spring quarter.

The meeting was adjourned at 4:35. The next meeting will be held Wednesday, December 02 @ 3:00 in LIB 103.