

Collection Development Committee

Wednesday, February 18, 2009

Meeting Report

Approved 3-18-09

The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

✚ **Members Present:** Pat Boerner, Dave Cordero, Linda Cullom, Scott Dennis, Troy Farnham, Carol Flakus, Jim Franz, Andrea Gillaspay, Marquita Green, Terri Hagle, Susan James, Jon Kerr, Ray Lindsey, Mary Leach, Robert Moehle, Carmen Robinson, Falcon Sprinkle, ASLCC Representative, and Fran Nelson, Recorder

✚ **Members Absent:** Jim Dillinger, Gary Nyberg, Annette Ward

✚ **Approval of the Minutes from January 21 meeting:**

Under heading of: Department Recommendations/ILL Recommendations for Purchase, next to the last sentence now reads: An ILL request is usually filled within 5-10 business days.

- Motion was made and seconded to approve as amended. Motion carried.

✚ **New at Library Services**

- Andrea gave a presentation new items accessed from the Library home page:
 - **24/7 Reference Librarian – askwa**
 1. Clicking will connect with an academic librarian in a library that may be located anywhere in the US. Process is similar to IM'ing or Chat.
 2. askwa may also be accessed from ANGEL right after log-in.
 3. Falcon Sprinkle will assist with getting the word out to students.
 - **Purchase Request Form** (found under "About Library Services")
 1. Faculty, students and staff may make recommendations by opening the form, saving on your desktop, filling it in and emailing it to Terri who will add the request(s) to the purchase request list. The form will also be able to be accessed from the Internal Page under "Forms A-Z" in the L's for Library Purchase Request Form.

✚ **Committee Review and Motion for Approval**

- Tutoring Services Mission Statement
 - Several edits were made to the document. Final approval will be made at our next meeting.
- Edited Committee Website Description
 - Final edits were made and the document was approved as amended. The document will be sent to Marie Wise for placement on the website.

Deselection/Weeding of the 300's

- This is an important process to ensure we are able to serve the college community. We currently have no available room for placement of new books. During the next three weeks the focus will be on the 300's. Carmen has compiled a list of topics and from this list faculty will be invited to be a part of this process. Representatives of this committee are asked to help get the word out and people in. Carmen and Troy will be available to assist with this process on Friday afternoons.

Update on Purchases

- Cut-off date for purchasing is April 01, 2009.
 - Consider what we need to support the curriculum.
- All purchases must arrive on campus on or before June 30, 2009.
- Terri presented a list of committee-approved items ordered from November, 2008 through January, 2009 showing order/delivery status.

Department Recommendations

- Library Services Recommendations for Purchase
 - The committee reviewed an extensive list of suggested purchases that was compiled from on-line requests, publisher ads and reviews. Library personnel circulate and identify suggested/advertised items as needed or helpful. Items are identified by "Source" as:
 1. Choice = academic reviews; for 2-4 year schools
 2. LJ (Library Journal) = review source for books, multimedia and technology for children and teens
 3. PW (Publishers Weekly) = interest for general public
 - Motion was made and seconded to approve purchase of all except Encyclopedia of the First Amendment and Inorganic Reactions in Water, the latter of which further information will be given to Natural Sciences for consideration. Motion carried.
- Department Recommendations
 - Jon presented recommendations from Transitional Studies:
 1. Penguin Readers – Marquita will get input from ESL prior to order. These provide basic-skills level readers with adult subject matter books. These books match the federal basic skills levels 1-6.
 2. Steck Vaughn – for pre-GED students. Textbooks aren't typically purchased for libraries but we would consider purchasing for reserve which would give students the ability to photocopy sections of pages.
 - Motion was made and seconded to approve purchase of three (3) copies of these books; two on reserve with one of those designated for a 2-day check-out and one for the general collection. Motion carried.

ILL List

- Susan prepared and distributed OCLC Books Borrowed and LPL Books Borrowed both for Winter Quarter 2009. Library Services will highlight recommendations and send to departments for purchase decision.

 Motion was made and seconded to follow this procedure. Motion carried.

Leisure Paperback Book Selection-ASLCC

- ASLCC has approved the purchase of a paperback bookrack which will leave a balance of approximately \$400.00 for the purchase of paperbacks for leisure reading. Falcon Sprinkle suggested using authors' lists and best sellers' lists in the selection process but will also ask for student input.
 - Motion was made a seconded to purchase the leisure reading paperbacks as in past practice. Motion carried.

The meeting was adjourned at 4:30. The next meeting will be held Wednesday, March 18 @ 3:00 in LIB 103.