



Longview, WA 98632

MEETING of MARCH 16, 2011

LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES

MINUTES

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Vice Chair Mindi Linqvist called the regular meeting of the District 13 Board of Trustees to order at 5:03 p.m., on Wednesday, March 16, 2011, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Thuy Vo
Mindi Linqvist
Max Anderson

Mike Heuer (arrived 5:25)
Heidi Heywood (5:08)

COLLEGE PRESIDENT: Jim McLaughlin

Others in attendance: Laura Brener, Lisa Matye Edwards, Nolan Wheeler, Margit Brumbaugh, Joe Quirk, Karen Kearcher, Tracy Stanley, Seth Stewart, and Linda Clark.

2. INTRODUCTION OF GUESTS – In addition to the three Faculty members up for tenure consideration—Jim Franz, Sue Yarbrough, and Peteris Livins--many LCC faculty and friends were present. LCC staff in attendance: David Benson, Courtney Shah, Dennis Shaw, Kyle Hammon, Helen Kuebel, Kathy Meier, Carl Roush, Katrina Fuller, Connie Ramos, Annette Ward, Tamara Norton, Jeanne Hamer, Greg Finkas, David Cordero, Michael Strayer, Adam Wolfer, Armando Herbelin, and Jeff Lucas.

3. APPROVAL OF AGENDA

MOTION: By Max Anderson, seconded by Mindi Linqvist

That the agenda be approved as presented, including.

MOTION CARRIED unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.
- A. Minutes of the February 16, 2011 meeting
 - B. Minutes of the March 9, 2011 Special Meeting
 - C. LCC Head Start/EHS/ECEAP grant application/budget for 2011-12, revised mission and vision statement, self-assessment summary and action plan, 2011 strategic planning goals and objectives, and selection criteria score form.
 - D. Miscellaneous Fee Schedule for 2011-2012

MOTION: By Thuy Vo, seconded by Max Anderson,

Discussion: President McLaughlin provided background on the extensive consent agenda items. No questions.

That the consent agenda be approved as presented

MOTION CARRIED unanimously.

5. **TENURE CONSIDERATION**

5A. Executive Session to Consider Personnel Issues – At 5:011, Chair Heidi Heywood called for a five minute executive session for personnel discussion; the Board adjourned to the Conference Room.

5B. Adjourn Executive Session – At 5:16, Chair Heywood reconvened the public meeting and entertained the following motion:

5C. [ACTION] As a result of Executive Session –

MOTION: By Mindi Linquist, seconded by Mindi Linquist,
I move that the Board of Trustees, after giving reasonable consideration to the recommendations of the Tenure Review Committee at the March 9th special executive session, and the March 16th executive session, hereby grant tenure to **Jim Franz, Peteris Livins, and Sue Yarbrough** effective Fall Quarter 2011.

MOTION carried unanimously.

6. **COLLEGE INPUT**

6A. President's Report – President McLaughlin reported that we are watching the Legislature carefully as they deliberate budget issues for the coming year. At this time, Cabinet is looking at various budget reductions scenarios from \$800,000 to \$1.8 million dollars.

Vice President Lisa Matye Edwards – Student Services

- Priority registration has ended and open registration continues with 2183 enrolled FTE's, which exceeds our state goal.

- The College received an additional Workstudy supplement, the second one this year, which will help many students, as well as our departments who depend on Workstudy students.
- The LCC Women's basketball team represented LCC very well at the recent NWAACC tournament. Chad Meadors was named Coach of the Year.
- Running Start testing is complete for next year and it looks like enrollment is consistent with last year.

VP Laura Brener – Instruction

- Thanked the Board for granting tenure to three new Faculty.
- The 3rd annual Science Olympiad was a great success with over 450 students participating.
- Faculty negotiations are going well.

Interim Vice President Nolan Wheeler – Administration/Finance

- LCC will be hosting approximately a high school choral competition on March 24; we expecting approximately 1000 students.
- Changes are being made in Food Services and the Bookstore to hopefully improve services to students and generate more revenue.
- The Maple Terrace demolition project continues, but more asbestos than anticipated was found; however, we are anticipating that the burn will now take place in May or June.
- Head Start Administration has moved into their new building, so the Hutch House demolition project will begin.

6B. ASLCC Report – Student President Seth Stewart reported that the student government is at full staff. The recent student-sponsored blood drive netted 41 units of blood which were very appreciated by the Red Cross.

6C. LCCFAHE Report – Karen Joiner concurred with Vice President Brener that faculty negotiations are going well and they are exploring issues for common ground. With registration in full swing, faculty are busy advising. Nominations are open for Faculty Association President, Treasurer, and Secretary, as well as a state representative to the FACTC Association.

6D. WFSE Report – Tracy Stanley reported that the classified union is hoping to wrap up state-wide negotiations next week.

6E. LCC Foundation – Margit Brumbaugh reported that scholarship and grants are now open through the end of April. All but two of the scholarship endowments are back in the black and the Foundation is hoping to award approximately \$200,000 in scholarship assistance, plus exceptional faculty grants for the coming year. Upcoming events include the John Luca Louisa piano recital April 16-17 (made possible by the Hansen endowment), a retirement reception for Dr. McLaughlin on May 14 and the chili cook-off on July 15.

6F. Legislative/Public Relations – Sue Groth reported that the *Daily News* is working with us on a story pertaining to the impacts of continued state funding reductions. At a legislative meeting earlier in the week, Representative Orcutt said that the projected deficit could be cut in half if the legislature did not fund three K-12 initiatives.

6G. Head Start/EHS/ECEAP Written Report

- ✓ January 2011 Budget Status Report
- ✓ January 2011 End-of-Month Program Report

6H. Other

- ✓ Presidential Search Update – Nolan Wheeler explained that the Search Committee is in the processing of screening applications through March 31. The next step will be to hire a consultant to vet the applications so names could be brought to the Board for further consideration. Max Anderson and Heidi Heywood will make contact to solicit a consultant.

7. PUBLIC COMMENT – None

8. DIRECTION SETTING/VISION

8A. Planning Calendar Review – Nothing to add

9. BOARD BUSINESS/INFORMAITON ITEMS –

9A. Self-Assessment for GISS Conference – ACCT has asked that all Board members complete a self-assessment and forward before the June GISS meeting.

9B. Election of Board Officers – The nomination for new officers occurred in February; Chair Heywood called for a motion on the 2011-2012 nominations:

MOTION: By Thuy Vo, seconded by Mike Heuer,

That Max Anderson be elected as Chair and Mindi Linqvist as Vice Chair for 2011-2012.

MOTION CARRIED unanimously and gavel passed to Max Anderson.

10. ADJOURNMENT – With no further business, the meeting was adjourned at 6:01 p.m. by Chair Anderson.

MOTION: By Mike Heuer, seconded by Thuy Vo,

That the meeting be adjourned.

MOTION CARRIED unanimously.

On April 20, 2011, the Board of Trustees of Community College District 13 approved minutes of the March 16, 2011 regular meeting.

James L. McLaughlin, Secretary