



Longview, WA 98632

MEETING of DECEMBER 15, 2010

LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES

MINUTES

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Heidi Heywood called the regular meeting of the District 13 Board of Trustees to order at 5:02 p.m., on Wednesday, December 15, 2010, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Thuy Vo
Heidi Heywood
Max Anderson
Mike Heuer (arrived @ 5:12)

COLLEGE PRESIDENT: Jim McLaughlin

Others in attendance: Ellen Peres, Lisa Matye, Laura Brener, Margit Brumbaugh, Nolan Wheeler, Wendy Hall, Sue Groth, Tracy Stanley, Seth Stewart, Bonnie Terada, and Linda Clark

2. INTRODUCTION OF GUESTS – President McLaughlin introduced Shona Heywood, daughter of Heidi Heywood.

3. APPROVAL OF AGENDA –

MOTION: By Thuy Vo, seconded by Max Anderson,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

4. CONSENT AGENDA - The following consent items were offered for the Board's consideration.

4A. Minutes from the November 10, 2010 Board Meeting

4B. Minutes from the November 22, 2010 Special Meeting

MOTION: By Thuy Vo, seconded by Max Anderson,
That the consent agenda be approved as presented

MOTION CARRIED unanimously.

5. COLLEGE INPUT

5A. President's Report – President McLaughlin explained that the WACTC Presidents are still trying to make sense of the Governor's budget, which came out earlier today. It's obvious that the belt-tightening is still not over; however, LCC remains committed to serving students well. The College hosted a very successful Holiday After Hours on December 14, as well as well attended staff holiday party. It appears that most everyone is looking forward to the closure between Christmas and the New Year.

Vice President Laura Brener:

- Instruction is preparing for the 3rd annual Science Olympiad to be held in March.
- We are expanding our partnership with Longview School District elementary students with our TEAMS tutors in math and science.
- Last Saturday, LCC held its first pinning ceremony for RONE students. Many of the clinical instructors from the rural sites were in attendance as well as family and friends.

Vice President Lisa Matye Edwards:

- Enrollment appears to be flattening out a bit. We are currently at 94% of our annual target.
- LCC and Worksource staff have met to discuss ways to better serve students; looking at having a Worksource satellite site on campus.
- LCC will be hosting the annual crossover men's basketball tournament between Christmas and the New Year.
- Financial Aid has stopped awarding new state need grant money based on projected budget reductions. The good news is that scholarship season is starting. Also, our Financial Aid department is well ahead of other community colleges on processing of financial aid awards.

Vice President Ellen Peres:

- We are going ahead with plans for demolition of the Maple Terrace Apartments the end of February even though we're not sure where the Health and Science building will be once the capital budget is finalized.

5B. ASLCC Report – ASLCC President Seth Stewart reported that reports from the December 3rd Winterfest were positive. January appears to be really busy with a special election for new vice presidents.

5C. LCCFAHE Report – N/A

5D. WFSE Report – Tracy Stanley reported that local elections were held in November and three of the four officers are from LCC. Additionally, the college has staff on the Executive Board and three members are Higher Ed policy delegates. State negotiations are still ongoing, but appear to be heading toward conclusion.

5E. LCC Foundation – Margit Brumbaugh reported that work is almost complete on the next alumni newsletter. On the scholarship front, the Foundation will be able to offer two new scholarships for next fall.

5F. Legislative/Public Relations – Sue Groth said that she and President McLaughlin have now met with all but one of our local legislative representatives and senators. They are sharing information on enrollment, how we're weathering the budget cuts, and also sharing success stories. All are very supportive of LCC and its mission to serve students. She is working on presidential search materials for the committee.

5G. Head Start/ECEAP Written Report –

5H. Other – None

6. INSTITUTIONAL MONITORING

6A. Access Monitoring Report – Vice President Edwards reported on the twelfth cycle of the Access monitoring report. Highlights of the report include: LCC achieved 148% of its state FTE target in 2009-10 (an increase of 62% over five years), and enrollment is increasing in virtually all areas of the College. Fifty-four percent of students in fall 2009 were enrolled full-time, up from previous years. Twenty-six percent of the service district's 2010 high school graduating class enrolled at LCC by fall 2010. eLearning enrollment accounted for 15% of LCC's total FTE in 2009-10, compared to 19% for the state system. Nearly 12% of LCC's 2009-10 graduates were students of color, up from just under five percent five years earlier. LCC disbursed nearly \$20 million in Financial Aid in 2009-10, up from just under \$8 million in 2005-06. Lisa also reviewed comments from the review team.

7. PUBLIC COMMENT – None

8. SELF-MONITORING – None

9. DIRECTION SETTING/VISION

9C. Planning Calendar Review – No changes

10. BOARD BUSINESS/INFORMATION ITEMS –

10A. Approve Description for President's Position Announcement – Max Anderson provided a summary of search to date, including the open forums for staff and community, as well as the work the Search Committee did on the job description during their December 13 meeting. The Trustees took time to review the proposed position description as presented by the Committee.

MOTION: By Thuy Vo, seconded by Mike Heuer,

That the description for the President's position announcement be approved as presented.

MOTION CARRIED unanimously.

- 11. **COMMUNITY LINKAGES** – None
- 12. **EXECUTIVE SESSION** – None
- 14. **ADJOURN EXECUTIVE SESSION** –
- 15. **ADJOURNMENT** – With no further business, the meeting was adjourned at 7:16 p.m.

MOTION: By Mike Heuer, seconded by Thuy Vo,
That the meeting be adjourned.

MOTION CARRIED unanimously.

On January 19, 2011, the Board of Trustees of Community College District 13 approved minutes of the December 15, 2010 regular meeting.

James L. McLaughlin, Secretary