



Longview, WA 98632

MEETING of NOVEMBER 22, 2010

LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES

MINUTES

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Heidi Heywood called the special meeting of the District 13 Board of Trustees to order at 5:43p.m., on Monday, November 22, 2010, in the Training Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Thuy Vo (by telephone)
Heidi Heywood (by telephone)
Max Anderson
Mindi Linqvist

COLLEGE PRESIDENT: Jim McLaughlin

Others in attendance: Nolan Wheeler, Sue Groth, and Linda Clark

2. APPOINT and CHARGE PRESIDENTIAL SEARCH COMMITTEE – Chair

Heywood asked if all Trustees had had an opportunity to review the documentation pertaining to the presidential search; all answered in the affirmative. After a short discussion on the composition of the search committee, it was agreed to add Steve Vincent as an additional community member. The Board reviewed the duties and role of the Search Committee, as well as the proposed timeline, which includes open forums on December 6 and 7, and a meeting of the Search Committee prior to the December 15 Board meeting, where the Board will be presented with a final draft position announcement for their action.

MOTION: By Max Anderson, seconded by Mindi Linqvist,

The Board of Trustees accepts and approves the charge as outlined and composition of the Search Committee with the addition of Steve Vincent.

Chair Heywood called for an individual vote since two members of the board were participating by phone. Votes were cast as follows:

Mindi Linqvist – YES
Max Anderson – YES
Thuy Vo – YES

MOTION CARRIED unanimously

3. PUBLIC COMMENT – None

4. ADJOURNMENT – With no further business, the meeting was adjourned at 5:59 p.m.

MOTION: By Max Anderson, seconded by Mindi Linquist,
That the meeting be adjourned.

MOTION CARRIED unanimously.

On December 15, 2010, the Board of Trustees of Community College District 13 approved minutes of the November 22 special meeting.

James L. McLaughlin, Secretary