



Longview, WA 98632

MEETING of April 21, 2010

## LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES

### MINUTES

#### 1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Heidi Heywood called the regular meeting of the District 13 Board of Trustees to order at 5:05 p.m., on Wednesday, April 21, 2010, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Mindi Linqvist  
Thuy Vo  
Mike Heuer  
Heidi Heywood

**COLLEGE PRESIDENT:** Jim McLaughlin

Others in attendance: Ellen Peres, Mary Harding, Laura Brener, Nolan Wheeler, Sue Groth, Margit Brumbaugh, Wendy Hall, Molly Howard, Bonnie Terada, Kam Todd, Jon Kerr, Mary Leach, Laura Waltrip, Leila Summers, and Mary Ellen Pietz.

#### 2. INTRODUCTION OF GUESTS – President McLaughlin introduced Assistant Attorney General, Kim Witherspoon, who is working with LCC's AAG, Bonnie Terada.

#### 3. APPROVAL OF AGENDA

**MOTION:** By Mindi Linqvist, seconded by Thuy Vo,  
That the agenda be approved as presented.

**MOTION CARRIED** unanimously.

**MOTION:** By Mindi Linqvist, seconded by Thuy Vo,  
That the **purchase of men's and women's basketball uniforms** from the Athletics Reserve Fund in the amount of \$4,935 be added to the consent agenda as Item 4B.

**MOTION CARRIED** unanimously.

**4. CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

**4A. Minutes of the March 17, 2010 Meeting**

**4B. Purchase of Uniforms from Athletic Reserves**

**MOTION:** By Mindi Linqvist, seconded by Thuy Vo,  
That the consent agenda be approved as presented,  
including minutes of the March 17, 2010 Board  
meeting, and **the purchase of men's and women's**  
basketball uniforms in the amount of \$4,935 from the  
Athletics Reserve Fund.

**MOTION CARRIED** unanimously.

**5. COLLEGE INPUT**

**5A. President's Report** – President McLaughlin reported that the Head Start Federal Audit had a successful review, with a final report to be sent within 45-90 days. The Health and Science Users Group is working closely with Leavengood Architects on the design of the new building. Information Technology staff are working diligently **to upgrade the College's computer core** and purchase a new phone system.

Vice President Mary Harding:

- Spring enrollment was 3061 FTEs, up 17% from spring 2009. Total headcount was 4623, up 13% from last year. It is estimated that LCC will have 3800 plus FTEs versus 3004 from last year, up 27%.
- LCC has the largest percentage increase in enrollment of all 34 Washington community colleges.
- **LCC's Financial Aid department gave out approximately \$18 million to** students in Pell grants, loans and state need grants this year.

Vice President Laura Brener:

- 600 students made the Winter quarter Deans List. Out of the 600, 37% were I-BEST students and 17% were I-TRANS students.
- On-line enrollments have increased substantially – transfer classes, 140%, professional/technical classes, 200%, and basic skills, 200%.

Vice President Ellen Peres:

- The new parking lot (old soccer field) is almost completed. The contractor had equipment failure, so the timeline has been pushed back a couple of weeks.

**5B. ASLCC Report** – VP Laura Waltrip reported that ASLCC have been busy this last month and have many activities scheduled for May.

- Students like the hours and convenience that the new Coffee Shop in the Student Center provides.

- Faculty and Staff Appreciation lunch was a big success.
- Working with College Relations to advertise the Student and Alumni Dancing Social, May 14<sup>th</sup>.
- Red Devil Days is being organized for a week in May.
- **ASLCC has a promo video on LCC's YouTube.**
- Budget is completed.
- Elections will be held next month for executive officers.
- ASLCC is sponsoring two new clubs on campus: Medical Brigade and the Electrical Vehicle clubs.

**5C. LCCFAHE Report** – Kam Todd reported that election ballots are out to faculty. Klint Hull and Kam are going to a bargaining training seminar next week in Seattle.

**5D. WFSE Report** – Molly Howard reported that the union is sending Vicki Echerd and Tracy Stanley to the same bargaining training seminar that the LCCFAHE is attending in Seattle.

**5E. LCC Foundation** – Margit Brumbaugh reported that the Foundation is working on the 2010 Golf Marathon fundraiser and have received \$10,000 in sponsorship support so far. Foundation endowments are slowly recovering from previous losses, making it possible to award 15 scholarships for 2010-2011.

**5F. Legislative/Public Relations** – Sue Groth reported that her department has been busy working with The Daily News on media coverage and event publicity. The Summer class schedule was printed and mailed to homes in the district, and the Spring 2010 Catalyst newsletter for alumni and friends has been printed and will be mailed to about 11,000 LCC supporters.

May 4-6, 40 students from seven Cowlitz and Columbia County high schools will be introduced to high tech concepts and exciting career possibilities as they attend SEMI High Tech U at the Weyerhaeuser facility and Lower Columbia College. SEMI High Tech U is an industry-driven math- and science-based career exploration program produced and presented by the non-profit SEMI Foundation in partnership with co-sponsors Weyerhaeuser Company and the Weyerhaeuser Foundation, North Pacific Paper Corporation (NORPAC), the Southwest Washington Workforce Development Council (SWWDC), and Lower Columbia College, the **program's higher-learning partner**. The program is also funded in part with funds from a Workforce Innovation in Regional Economic Development (WIRED) grant administered by WorkSystems, Inc.

In addition to hands-on experiments that introduce electronics and semiconductor-manufacturing concepts and explain microchip logic, students will learn about automated process control, try their hand at making paper, and **tour Weyerhaeuser's Longview facility**. High Tech U also features sessions on educational pathways and career planning.

**5G. Head Start/ECEAP Written Report –**

- ✓ February 2010 Budget Status Report
- ✓ February 2010 End-of-Month Program Report

**5H. Other –** None.

**6. INSTITUTIONAL MONITORING**

**6A. Basic Skills/Pre-College Monitoring Report –** Dean Jon Kerr and Mary Leach reported that although enrollment in Basic Skills was up 44 percent in 2008-09, several indicators fell substantially, including goal completion, program level completion, and rates of CASAS post-testing. LCC was below the system average in most areas, except for GED testing and completions of the GED or HS Diploma (which, as usual, were well above the system average).

LCC earned far more Student Achievement Initiative points in 2008-09 than the year before in both the Basic Skills and Pre-College categories. Strong completion rates for I-BEST students (41 percent in 2008-09) also contributed to the overall number of Student Achievement Initiative points earned (in the completions category).

Rates of success went up in both pre-college courses and in subsequent college-level courses, indicating that students are increasingly well prepared to move on to college level courses. Overall enrollment in pre-college courses was up 20 percent in 2008-09.

**6B. Quarterly Budget Report –** Vice President Ellen Peres reviewed the second quarter local funds equity summary, the quarterly variance report of budgeted revenues and expenditures, and the operating budget status review.

**7. PUBLIC COMMENT –** None

**8. SELF-MONITORING –** None

**9. DIRECTION SETTING/VISION**

**9A. Planning Calendar Review –** No changes.

**10. BOARD BUSINESS/INFORMATION ITEMS –**

**10A. Enrollment Report from the State Board –** Mary Harding reported on David Prince's state enrollment report for 2009. Colleges are serving more than 200,000 students in state-supported courses. One in three (30%) of students were unemployed, median age was 26 years old, full-time enrollment was up 3% (LCC's enrollment was up 31%), and nearly half the growth in total State supported FTEs came from Worker Retraining.

**11. COMMUNITY LINKAGES** – None

**12. EXECUTIVE SESSION** – None

**14. ADJOURN EXECUTIVE SESSION** – None

**15. ADJOURNMENT** – With no further business, the meeting was adjourned at 6:25 p.m.

**MOTION:** By Mike Heuer, seconded by Thuy Vo,  
That the meeting be adjourned.

**MOTION CARRIED** unanimously.

On June 16, 2010, the Board of Trustees of Community College District 13 approved minutes of the April 21, 2010 meeting.

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James L. McLaughlin, Secretary