



**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 13
May 27, 2009**

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair, Mike Heuer, called the special meeting of the District 13 Board of Trustees to order at 4:30 p.m., on May 27, 2009, in the Heritage Room in the Administration Building at Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Mike Heuer
Heidi Heywood
Thuy Vo

COLLEGE PRESIDENT: Jim McLaughlin

Others in attendance: Mary Harding, Laura Brener, Ellen Peres, Bonnie Terada, Wendy Hall, Tracy Stanley, Nolan Wheeler, Margit Brumbaugh, Sue Groth, Saydra Goodrum, and Linda Clark.

2. INTRODUCTION OF GUESTS – President McLaughlin introduced Leila Summers of *The Daily News*, and Diane Bartlett and Kirc Roland, members of the monitoring report review team.

3. APPROVAL OF AGENDA

MOTION: By Heidi Heywood, seconded by Thuy Vo,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.
- 4A. Minutes of the April 15, 2009 board meeting.
 - 4B. Quid Pro Quo Agreement with the LCC Foundation: 6/30/09 – 7/1/10
 - 4C. Miscellaneous Fee Schedule for 2009-10
 - 4D. Tuition/S & A Fees for 2009-10

MOTION: By Heidi Heywood, seconded by Thuy Vo

That the consent agenda be approved as presented, including minutes of the April 15, 2009 board meeting, the quid pro quo agreement with the LCC Foundation, a 7% increase in tuition, and an increase in S & A Fees to the allowable maximum for 2009-10, subject to approval by the ASLCC.

MOTION CARRIED unanimously.

5. **COLLEGE INPUT**

- 5A. **President's Report** – President McLaughlin reported that everyone is gearing up for the end of spring quarter. Commencement will be held on June 19 and the guest speaker will be Tad Wheeler, an LCC graduate who is enrolled in a doctoral program in Idaho. He also reported on the following:
- LCC won the Chamber of Commerce "Large Business of the Year" award, where the he significant efforts of Lower Columbia College faculty and staff to improve the quality of life in our community even though we don't always think of the college as a business, its impact on our local economy is significant. Not only does the college provide family-wage jobs to 220 full-time employees and income for another 500 part-time workers, it also trains the workforce for many of our local businesses, industries and public agencies. LCC was a double-winner at this year's event. John Krause, Associate Vice President for Career and Student Services, was named the Workforce Educator of the Year. He was honored for his work with local school districts in developing programs that encourage more students to seek post-high school education and training.
 - We hosted the Barnes Elementary 4th graders again for the tenth year in a row. Preliminary statistics show that students from Barnes are enrolling at almost double the rate of the usual number of local high school graduates.

- We are waiting to hear from the Northwest Baseball league on a proposal for use of Story Field.
- The pre-design of the Health and Science building should be completed within the next 30 days; we hope to bring that information to the Board in June.
- Mary Harding reported on enrollment for this year. Each quarter has seen record enrollment, and summer quarter appears to be on the same track as early enrollment is running at 106% above this time last year.

5B. ASLCC Report – Saydra Goodrum reported on the week’s activities, as well as introducing the new ASLCC President.

5C. LCCFAHE Report – N/A

5D. WFSE Report – Tracy Stanley reported the state contract negotiations have ended, and ballots were sent out to the membership on May 22; due back in by June 12. The Bargaining team is recommending approval.

5E. LCC Foundation – Margit Brumbaugh said the Foundation is wrapping up the year, and elections for new officers were held. Time is being focused on the July 10 chili cook-off.

5F. Legislative/Public Relations – Sue Groth discussed the many activities that have been bringing prospective students to campus and how important those events are for future enrollment. Very busy with end-of-the year activities.

6. INSTITUTIONAL MONITORING – Wendy Hall, Kirc Roland, and Diane Bartlett presented highlights of the Community Enrichment monitoring report.

7. PUBLIC COMMENT – None

8. EXECUTIVE SESSION – None

9. ADJOURN EXECUTIVE SESSION

10. [ACTION] AS A RESULT OF EXECUTIVE SESSION -

11. ADJOURNMENT – At 5:10, Chair Mike Heuer adjourned the public meeting to room to the Student Center for a study session with the Kelso and Longview School Boards. Motion to adjourn made by Heidi Heywood and seconded by Thuy Vo. Motion carried.

STUDY SESSION to Share information, discuss existing joint programs, and explore possibilities for potential joint programs in the future.

At 5:30 p.m., Mike Heuer called the Lower Columbia College public meeting back into session, and welcomed the two school boards, administrators, and visitors. He thanked them for their willingness to come together to discuss school/college collaboration.

- 1. INTRODUCTION OF GUESTS** - President McLaughlin introduced Leila Summers of the Daily News; then asked the others to introduce themselves:

Attendees included:

Kelso School District:

Board: Roy Parson, Patty Wood, Bob Simmons

Staff: Dr. Glenys Hill, Superintendent, Jim Biwer, Tom Wyman, Scott Westlund, Mary Beth Tack, and Beth Grambo.

Longview School District:

Board: Ted Thomas, Jerry Stinger, Skip Urling, Barbara Westrick

Staff: Dr. Suzanne Cusick, Superintendent, Sandy Catt

Lower Columbia College:

Board: Mike Heuer, Thuy Vo, Heidi Heywood

Staff: Dr. Jim McLaughlin, President, Ellen Peres, Mary Harding, Laura Brener, Jon Kerr, Kyle Hammon, Brendan Glaser, John Krause, Sue Groth, Wendy Hall, Cathi Greateorex, Dawn Draus, Sue Akins-Fields, Louis LaPierre, Therese Montoya, Tracy Stanley, and Linda Clark.

- 2. STUDY SESSION: SCHOOL/COLLEGE COLLABORATION** - President McLaughlin explained that the success of the first meeting last year prompted a repeat meeting for the exchange of ideas, discuss the commonality of education from K-14, and provide an opportunity to look at shared programs and discuss other possible partnerships in education. Dr. Cusick said she was looking forward to hearing more about LCC and its programs. Dr. Hill said we are all here tonight because of our commitment to education within the community.

Laura Brener, Vice President of Instruction for Lower Columbia College, explained that LCC is currently in contact with two Universities to bring baccalaureate degrees to LCC. These include a BA in Early Childhood Education with Concordia University in a joint venture with Clark College, Centralia, and LCC. Concordia has agreed to reduce tuition for this program by 40%, and it will begin in January 2010. LCC is also working with City University to provide the last two years for an elementary education BA on the LCC campus (similar to what WSU had previously provided). She then introduced the LCC staff who

would be presenting on shared programs: Cathi Greatorex, Sue Akins-Fields, Dawn Draus, and Louis LaPierre.

- Career Education Options (CEO) – Cathi Greatorex provided a history of the CEO program, which provides an education option for students who were not successful in their respective high schools, ages 16-21. These students are co-enrolled at LCC and their local high school and all educational services are at LCC and are recommended to the program by their high school counselors. This year, 35 students will be graduating with a high school diploma and, to date, 396 have received either a GED or diploma.
- TEAMS (Tutors Eager to Assist in Math and Science) Grant – Sue Akins-Fields explained the history of this grant and that the purpose is to promote math and science success in the elementary schools. LCC student-tutors provide direct assistance to 5th grade math and science students in Longview. In addition, the grant provides each participating school with \$500 to spend on math and science materials. For the final celebration, the grant will provide money to bring OMSI's Motion Commotion for two school-wide assemblies.
- Transition Math – Dawn Draus gave a brief summary of the Cowlitz partnership of the Transitions Math Project, which began in 2007. The goals of the project are to align standards and expectations for mathematics so students enrolling in college will be prepared to enter college-level math courses. Through the efforts of the local partnership to align curriculum, participating high schools now have math courses which meet the pre-requisite requirement enabling students to enroll in Math 107, 112, 121, or 210 without taking a placement test.
- STEM (Science, Technology, Engineering, and Math) – Dr. Louis LaPierre explained that this project focuses on promoting enrollment in these four disciplines. LCC has utilized the funds to offer quarterly events for high school students, which have been well attended and well received. More to come.

Mary Harding, Vice President of Student Success at Lower Columbia College, talked about the various outreach activities and collaborating efforts between the College's staff and local school districts. She introduced Therese Montoya, Director of Advising and Testing, and John Krause, Associate Vice President.

- Career Connections – John Krause explained that the Cowlitz/Wahkiakum Career Development Consortium is comprised of ten area high schools that meet at least three times annually to discuss needs and strategies for students interested in Career Technical Education. This year, the Consortium developed a family planning resource guide called, *Planning for High School and Beyond*. This publication was mailed to the families of all area 8th, 9th, 10th and

11th grade students, and will be mailed annually thereafter to the new 8th grade students.

- Steps-to-Success – Therese Montoya talked about the College’s emphasis on recruiting and retaining students. One event in particular was started three years ago called “Steps to Success” for Latina students. The first year, 50 students attended, last year 80 students, and this year 150 students! The local districts have worked very closely with the LCC staff and provide transportation to the event which provides assistance in enrolling, financial aid, and related topics.
- WSU-V Ed Program/Learning Center – President McLaughlin explained that the cooperative education program started 7 years ago between LCC and WSU became the victim of budget cuts and WSU elected to eliminate the program from the LCC campus. The College is committed to this program and is pursuing an agreement with Concordia and City University. The WSU Learning Center housed on the LCC campus will also be eliminated due to budget cuts.

Skills Center Update

Jada Rupley summarized the work of the Cowlitz and Wahkiakum Counties Skills Center Feasibility Study group. The application will be submitted June 30. The application will request plans to move forward with a branch campus in 2011-12, and the partnership would be comprised of the Cowlitz and Wahkiakum School Districts, Lower Columbia College and extensive involvement of the business community. The proposed initial program offerings include Health Science, Fire Science, Police Science, Environmental Science, Automotive, Culinary Arts, Manufacturing, and Wind Turbines.

Tracking the Progress of Graduates -

President McLaughlin explained that the Kelso School Board had asked if the College had data on employment and transfer rates of their students. Wendy Hall, the Colleges Director of Research and Planning, was able to put together the data, which was distributed to both Boards.

New Program Ideas -

Superintendent Cusick suggested consideration of future articulations in health-care fields, possibly in the Career Technical Education fields of study model.

Ted Thomas suggested the possibility of co-locating programs in current underutilized facilities, similar to what LCC and Longview Schools do with the automotive program.

Patty Wood suggested a joint appearance to the legislators showing a united concern from both K-12 and higher education.

3. **ADJOURNMENT** – With no more discussion, Chair Mike Heuer called for a motion to adjourn at 7:13 p.m.

MOTION: By Heidi Heywood, seconded by Thuy Vo,
That the meeting be adjourned.

MOTION CARRIED unanimously.

James L. McLaughlin, Secretary