



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 13**

October 15, 2008

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Max Anderson called the regular meeting of the District 13 Board of Trustees to order at 5:01 p.m., on Wednesday, October 15, 2008, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Thuy Vo
Lyle Lovingfoss
Heidi Heywood
Max Anderson

COLLEGE PRESIDENT: Jim McLaughlin

Others in attendance: Mary Harding, Laura Brener, Kam Todd, Nolan Wheeler, Molly Howard, Bonnie Terada, Sue Groth, and Linda Clark.

2. INTRODUCTION OF GUESTS – President McLaughlin introduced LCC’s new Trustee Heidi Heywood, Faculty member Jim Franz, student representative Falcon Sprinkle, and *Daily News* reporter Leila Summers.

3. APPROVAL OF AGENDA

MOTION: By Lyle Lovingfoss, seconded by Thuy Vo,
That the agenda be approved as presented.

MOTION CARRIED by unanimous consent.

4. CONSENT AGENDA - The following consent items were offered for the Board’s consideration.

4A. Minutes of the July 16, 2008 workshop

MOTION: By Lyle Lovingfoss, seconded by Thuy Vo,
That the consent agenda be approved amended.

MOTION CARRIED by unanimous consent.

5. COLLEGE INPUT

5A. President's Report – President McLaughlin reported that enrollment is up 17.5%, which has impacted all student services' departments, as well as instruction. He also reported:

- Due to current economic conditions, Governor Gregoire requested that community colleges cut a total of 3% from their operating budgets. So far, LCC has been able to accommodate the reduction without dipping into reserves and has avoided layoffs.
- The Governor was on campus 2-1/2 weeks ago and toured the new Rose Center for the Arts. Dr. McLaughlin was able to talk to her about the poor economy and reiterate that community colleges were the solution for people to gain skills and education to find jobs and asked her, "Not to starve the solution." Following that same theme, the *Daily News* ran an editorial that community colleges, particularly LCC, should have immunity from budget cuts because of their value in preparing and retraining people for employment.

Vice President Laura Brener reported:

- In the area of Instruction, Ms. Brener reported that LCC has seen a significant growth in e-learning from fall-to-fall enrollment—from 76 FTE last year to over 238 this year!
- LCC has gained more national attention by being nominated for two Bellweather awards for Nursing (LPN to RN) and its General Education Assessment.
- The Contemporary Musicianship and Audio program continues to grow and is at enrollment capacity. Several students have become employed due to their enrollment in the program.
- The STEM program (science, technology, engineering and math) will again be hosting quarterly events for local high school students interested in these subject areas.

Vice President Mary Harding reported:

- LCC's 17.5% increase in enrollment is the highest in the state. Enrollment appears to be up across all areas, including 179 FTE worker retraining students.
- Financial Aid has seen a huge increase in student financial aid and loans.

5B. ASLCC Report – ASLCC representative Falcon Sprinkle reported on the successful back-to-school activities in which 700-800 students took part. He also reported of the goals of this year's student government, which include ad hoc committees: 1) Look at ways to "Go Green: on campus, 2) Focus on student success, and 3) Look for alternatives to the current parking situation. He also gave a brief report on upcoming activities.

- 5C. LCCFAHE Report** – Kam Todd reported that the faculty union has 12 new members. Faculty and administration recently negotiated on turnover dollars, and agreed to roll \$50,000 back into the budget as reductions were made to accommodate the Governor’s request. The negotiating team is trying to schedule meetings to discuss the items that they agreed to re-open once the school year started. The Faculty is onboard as activities began for the next full-scale accreditation.
- 5D. WFSE Report** – Molly Howard reported the federal ratified the state-wide contract on October 1. It will now go to the Governor and on to the 2009 Legislature. The local chapter will be electing officers in November, and she anticipates that LCC will once again have good representative.
- 5E. LCC Foundation** – Max Anderson reported that last night’s Scholarship Social was a tremendous success.
- 5F. Legislative/Public Relations** –Sue Groth said the College has been getting great media coverage. She has been very pleased that staff and faculty are using the college’s new brand. President McLaughlin was awarded the regional Pacesetter Award from the NCMPR association, whose region includes 5 western states and 4 provinces in Canada. He will receive the award during the regional conference on October 23.
- 5G. Other** –
- TACTC Plenary Session – Lyle Lovingfoss provided a report on the conference, which was held on October 3-4.

6. INSTITUTIONAL MONITORING –

At 5:53, Chair Max Anderson called for a break to tour three remodeled facilities on campus: 1) Don Talley, 2) Library/Learning Commons, and 3) the Math Office Suites in Main.

The public meeting was re-convened at 6:42 by Chair Anderson.

7. PUBLIC COMMENT – None

8. SELF-MONITORING – None

9. DIRECTION SETTING/VISION

9A. Planning Calendar Review - The two-year planning calendar was reviewed.

10. INFORMATION ITEMS –

10A. Demonstration of “LCC Online” – Vice President Laura Brener explained that the “LCC Online” is an interactive program for the College’s online students. They can receive all the services that face-to-face students get, including advising, financial aid, etc. Scott Dennis, Director of e-learning, provided a 15 minutes presentation of the program.

10B. Proposed 2009 Meeting Schedule – Chair Anderson explained that the Trustees needed to check the proposed dates for potential conflicts. Action would be taken in November.

11. COMMUNITY LINKAGES – None

12. EXECUTIVE SESSION – None

14. ADJOURN EXECUTIVE SESSION – N/A

13. ADJOURNMENT – With no further business, the meeting was adjourned at 6:58 p.m.

MOTION: By Lyle Lovingfoss, seconded by Heidi Heywood,
That the meeting be adjourned.

MOTION CARRIED unanimously.

On November 19, 2008 the Board of Trustees of Community College District 13 approved minutes of the October 15, 2008 regular meeting.

James L. McLaughlin, Secretary