



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 13
July 16, 2008**

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Max Anderson, called the special meeting of the District 13 Board of Trustees to order at 9:06 a.m., on Wednesday, July 16, 2008, in the Rose Center Building on the Lower Columbia College Campus. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Max Anderson
Kay Cochran
Mike Heuer
Thuy Vo
COLLEGE PRESIDENT: James L. McLaughlin

Others in attendance: Mary Harding, Laura Brener, Ellen Peres, and Linda Clark.

2. APPROVAL OF AGENDA

MOTION: By Kay Cochran seconded by Mike Heuer,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

3. CONSENT AGENDA - The following consent items were offered for the Board's consideration.

A. Minutes of the June 18, 2008 regular meeting

MOTION: By Kay Cochran seconded by Mike Heuer,
That the consent agenda be approved as presented.

MOTION CARRIED unanimously.

4. SELF-MONITORING

A. Board Self-Evaluation – The Board discussed results of the self-evaluation instruments. This discussion brought up the subject of succession planning for Trustees as two of them begin their last year of service. Max asked for additional training on policy governance, which will be added to upcoming meeting agendas.

- 5. PRESIDENT'S REPORT** – President McLaughlin reported that more than 1000 people attended the tremendously successful Rose Center dedication and grand opening events, and that comments from the community were very positive. He also reported that the College started the summer with 20 positions to fill; this coming on the heels of hiring over 90 new employees (or moving existing employees) during the past two years; we're wrapping up the Title III grant; we received a \$300,000 grant from the State Board to purchase nursing simulators for two remote sites; we added 20 new high demand enrollments to support expanded nursing efforts; the accreditation/self-study plan and committee are preparing for the October 2010 comprehensive visit; Longview Fibre representatives met to discuss broadening our existing pulp and paper program, and we're scheduling meetings with the other local mills. Additionally, Dr. McLaughlin reported that representatives from the West Coast Collegiate Baseball league met with our administration to talk about LCC hosting a 35-game summer schedule and forming a long-term partnership; we are waiting for their formal proposal.

6. SETTING DIRECTION/VISION

A. Strategic Visioning – President McLaughlin explained that he had asked the Vice Presidents to identify what they see as key issues and/or activities for the next five years within their respective areas. He wanted to give the board an idea of what the College will be looking at for the next five years. Vice Presidents Ellen Peres, Mary Harding, and Laura Brener presented their 5-year plans—discussion followed.

- 7. BOARD LEADERSHIP** – Max Anderson led the discussion about their leadership role(s) within the community and if they, as Trustees, need to solicit input from certain areas of the community.

At 11:37 p.m., Chair Max Anderson called a break from the public meeting for a one-hour lunch.

Lyle Lovingfoss arrived at 12:15 p.m.

- 8. INSTITUTIONAL MONITORING** – Chair Anderson called the public meeting back into session at 12:25 p.m.
- A. President’s Report of Annual Accomplishments for 2007-08** – President McLaughlin presented the 2007-08 report of annual accomplishments. He reported that for several years, this report has described our many efforts in creating opportunities and building capacity. This year we have taken that groundwork to a new level for students and the community. Nothing better exemplifies that than the completion and unveiling of the Rose Center for the Arts. A spectacular grand opening “reintroduced” LCC as a major force in the quality of life in our community and publicly reaffirmed a level of excellence. To support that claim, we have delivered a full online associate degree program and a complete evening associate degree. LCC has been selected to launch the state’s first rural online nursing program to ensure that nursing education is finally accessible to all in Washington State. Our efforts have been recognized by our students in a national survey, and by our peers with two national awards for excellence. The positioning efforts of the past are paying off, and LCC is an even stronger partner in service to our community and state. Discussion followed.

President McLaughlin also discussed the key “plus and minus” issues of last year.

9. EXECUTIVE SESSION

- A. President’s Evaluation/Contract Consideration** – At 1:00 p.m., Chair Anderson called for a 30-minute executive session to discuss personnel; specifically evaluation and contract consideration for the president -- **Action anticipated.** Nolan Wheeler was called to participate in the executive session.

- 10. ADJOURN EXECUTIVE SESSION** – Chair Max Anderson reopened the public session at 1:17 p.m.

11. [ACTION] AS A RESULT OF EXECUTIVE SESSION –

MOTION:

By Kay Cochran, seconded by Mike Heuer, That the appointment of Dr. James L. McLaughlin as President of Lower Columbia College be extended for one year; through June 30, 2013, effective September 1, 2008, at an annual salary of one hundred sixty-five thousand two hundred forty dollars & 00/100 (\$165,240), with economic openers for future annual salary and benefit adjustments.

Discussion: Mike Heuer, representing the Board, thanked President McLaughlin for his excellent leadership of the College. After reviewing the statewide community college presidents' salaries, the Board unanimously agreed to place him at the median salary plus the statewide COLA of 2%.

MOTION CARRIED unanimously.

- 12. ADJOURNMENT** – With no further business, the meeting was adjourned at 1:55 p.m. by unanimous consent.

On September 17, 2008, the Board of Trustees of Community College District 13 approved minutes of the July 16, 2008 regular meeting.

James L. McLaughlin, Secretary