



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT 13**  
**May 14, 2008**

---

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chair, Max Anderson, called the special meeting of the District 13 Board of Trustees to order at 4:32 p.m., on May 14, 2008, in Room 218 in the Rose Center, Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Max Anderson  
Kay Cochran  
Thuy Vo

**COLLEGE PRESIDENT:** Jim McLaughlin  
Lyle Lovingfoss (arrived 4:37)  
Mike Heuer (arrived 4:39)

Others in attendance: Janelle Runyon, Mary Harding, Laura Brener, Ellen Peres, Tracy Stanley, Kam Todd, Lauren Mason, Margit Brumbaugh, and Linda Clark.

**2. INTRODUCTION OF GUESTS – Robert Rodger, Dean.**

**3. APPROVAL OF AGENDA**

**MOTION:** By Kay Cochran, seconded by Thuy Vo,  
That the agenda be approved as presented.

**MOTION CARRIED** unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.
- 4A. **Minutes of the April 16, 2008 board meeting.**
  - 4B. **Quid Pro Quo Agreement with the LCC Foundation: 6/30/08 – 7/1/09**
  - 4C. **Tuition/S & A Fees for 2008-09**

**MOTION:** By Kay Cochran, seconded by Thuy Vo

That the consent agenda be approved as presented, including minutes of the April 16, 2008 board meeting, the quid pro quo agreement with the LCC Foundation, and a 2% increase in tuition and S & A Fees to the allowable maximum for 2008-09, subject to approval by the ASLCC.

*Discussion: President McLaughlin explained that the Quid Pro Quo agreement language remains the same. The S & A fee schedule is not available due to the lateness of State Board action, but the ASLCC is asking for approval to increase the fees up to the allowable max, pending their approval.*

**MOTION CARRIED** unanimously.

5. **COLLEGE INPUT**

- 5A. **President's Report** – President McLaughlin reported that the Cabinet worked on next year's budget and is very close to a recommendation. Many staff moves are scheduled for this summer, as well as a host of summer projects. He also reported that Janelle Runyon would be leaving the college right after commencement to become the Director of Communications for the State Board. The LCC women's softball team is heading to the NWAACC tournament this weekend in Delta Park, and we will be hosting the men's baseball NWAACC tournament over Memorial Day weekend. Spring enrollment has ensured that we will be over the 96% of target for the biennium, and we will be asking for high demand growth FTE's for the coming year.
- 5B. **ASLCC Report** – Lauren Mason reported that Red Devil Days' activities begin next week.
- 5C. **LCCFAHE Report** – Kam reported that elections for new Faculty officers are underway, and it appears that the same officers will be back next year.

Negotiations continue and there is still quite a bit of ground to cover. In the event that negotiations are not complete prior to the end of the quarter, they will continue in the fall.

- 5D. WFSE Report** – Tracy Stanley reported that union negotiations continue at the state level; changes are updated on the state website. LCC employee, Vicki Echerd, is a member of the negotiating team.
- 5E. LCC Foundation** – Margit Brumbaugh reported that the annual board meeting will be held on May 19. Foundation staff continues to work on the Rose Center open house. The Staff recognition breakfast will be held on May 20 and the spring reception on May 30.
- 5F. Legislative/Public Relations** – Janelle Runyon reported that the Publications Office is very busy with a host of activities.

**6. PUBLIC COMMENT** – None

**7. FACULTY EMERITUS CONSIDERATION**

Dr. McLaughlin explained that the Natural Science Department had forwarded a recommendation to the Sabbatical Review Committee recommending retiring Biology Instructor, Dr. Clint Benjamin, be awarded the title of Faculty Emeritus. The Sabbatical Review Committee met and concurred with the recommendation; therefore, consideration of this recommendation is brought to the Board for action.

**MOTION:**

By Lyle Lovingfoss, seconded by Mike Heuer,

I move that the Board of Trustees, after giving reasonable consideration to the recommendations of the Sabbatical Review Committee and in accordance with administrative policy 319, do hereby confer the title of Faculty Emeritus to Dr. Clint Benjamin, effective immediately.

**MOTION CARRIED** unanimously.

**8. EXECUTIVE SESSION** – None

**9. ADJOURN EXECUTIVE SESSION**

**10. [ACTION] AS A RESULT OF EXECUTIVE SESSION - None**

11. **ADJOURNMENT** – At 5:16, Chair Max Anderson adjourned the public meeting to room 220 of the Rose Center for a study session with the Kelso and Longview School Boards.

At 5:30 p.m., Max Anderson called the Lower Columbia College public meeting back into session, and welcomed the two school boards, administrators, and visitors. He thanked them for their willingness to come together to discuss school/college collaboration. He asked Dr. McLaughlin to introduce the visitors.

12. **INTRODUCTION OF GUESTS** – Everyone introduced themselves; those attending were:

Kelso School District:

Board: Roy Parson, Board Chair, Patty Wood, Mike Haas, Diane Dick, Bob Simmons

Staff: Dr. Glenys Hill, Superintendent, Jim Biwer, Mark Connolly, Scott Westlund, Jenae Gomes, Mary Beth Tack, David Nelson, Beth Grambo.

Longview School District:

Board: Jennifer Leach, Board Chair, Skip Urling, Gary Slyter, Barb Westrick

Staff: Dr. Nick Seaver, Superintendent, Dr. Suzanne Cusick, Incoming Superintendent, Mark Rosin, Deputy Superintendent, Ann Cavanaugh

Lower Columbia College:

Board: Max Anderson, Board Chair, Lyle Lovingfoss, Mike Heuer, Thuy Vo

Staff: Dr. Jim McLaughlin, President, Ellen Peres, Mary Harding, Laura Brener, Robert Rodger, Brendan Glaser, Geary Greenleaf, Janelle Runyon, Cathi Greatorex, Dawn Draus, and Linda Clark.

Jennifer Leach called the Longview School Board meeting to order at 5:35 p.m., and Roy Parsons called the Kelso School Board meeting to order at 5:36 p.m.

13. **STUDY SESSION: SCHOOL/COLLEGE COLLABORATION** - Dr. McLaughlin explained that everyone was here tonight to have a big picture discussion on mutually important shared issues.
- **Math Curriculum Alignment** – Dawn Draus, LCC Math Instructor, and David Nelson, Kelso School District Instructor, led the discussion. They explained that the State Transition Math Project was formed to help students progress from high school math to college-level math, and included teachers and faculty from high schools, community and technical colleges, and universities, and is coordinated by OSPI, SBCTC, COP, and the HEC Board. The project's goal is to comply with the College Readiness Standards released in 2006. They explained that the local contingent of instructors first met and attended the TMP Summer Institute in August 2007, and later the Math Symposium in March 2008. David

and Dawn discussed the findings from the symposium, and what plans are being made for future meetings.

- Skills Center Discussion – Mark Rosin, Longview Schools Deputy Superintendent, talked about the legislative-supported feasibility study for a skills center in Cowlitz County. He discussed the history, challenges, and opportunities of an integrated skills center between the local schools and Lower Columbia College. Discussion held.
- Shared Programs – Mary Harding, Vice President of Student Success at Lower Columbia College presented on Running Start, Career Education Options, and Tech-Prep programs.
  - Tech Prep – Designed to encourage students to enroll in career and technical programs after high school, and to create a seamless pathway between high school and college. The articulation agreements between the two institutions support career planning for high school students. In 2006-07, 587 high school students signed up to articulate credits.
  - Career Education Options (CEO) – This program is an education option for students who were not successful in their respective high schools; sometimes referred to as a drop-out recovery program for students ages 16-21. The goal of CEO is for students to earn as high school completion (LCC diploma), and WASL completion (new this year). Of the 192 CEO students enrolled during 2003-04, 60% were in college-level courses at LCC during the next three years. These students are co-enrolled at LCC and their high school and all educational services are at LCC. 688 students entered the CEO program over the past five years.
  - Running Start – Created through the Choices legislation of 1990 and is open for juniors and seniors. Students must be at college level in English to be admitted to the program and also in Math if taking math courses. History shows that Running Start students are academically successful at the same rate or better as the college's regular student population.

General discussion was held regarding these three programs including advising activities and funding.

Before concluding the meetings, the Boards suggested that they meet again in the future and consider inviting local legislators.

14. **ADJOURNMENT** – At 7:39, Max Anderson called for a motion to adjourn.

**MOTION:** By Mike Heuer, seconded by Thuy Vo,

That the meeting be adjourned.

**MOTION CARRIED** unanimously.

Jennifer Leach adjourned the Longview School Board meeting at 7:40

Roy Parsons adjourned the Kelso School Board meeting at 7:41.

On June 18, 2008, the Board of Trustees of Community College District 13 approved minutes of the May 14, 2008 regular meeting.

---

James L. McLaughlin, Secretary