



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 13
April 16, 2008

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair, Max Anderson, called the regular meeting of the District 13 Board of Trustees to order at 5:09 p.m., on Wednesday, April 16, 2008, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES:	Lyle Lovingfoss Kay Cochran Max Anderson Mike Heuer
COLLEGE PRESIDENT:	Jim McLaughlin

Others in attendance: Nolan Wheeler, Margit Brumbaugh, Ellen Peres, Laura Brener, Wendy Hall, Brendan Glaser, Bonnie Terada, and Linda Clark.

2. INTRODUCTION OF GUESTS – President McLaughlin introduced Tim Allwine probationary faculty member, Deborah Brink, Marilee Hertig and Christina Fiant, ASLCC Vice President.

3. APPROVAL OF AGENDA

MOTION: By Lyle Lovingfoss, seconded by Kay Cochran,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

4A. **Minutes of the December 19, 2007 board meeting.**

4B. **Flood Waivers as Approved by the State Board for Community and Technical Colleges**

MOTION: By Lyle Lovingfoss, seconded by Kay Cochran,
That the consent agenda be approved amended.

MOTION CARRIED unanimously.

5. **COLLEGE INPUT**

5A. **President's Report** – President McLaughlin reported that he attended a meeting facilitated by Pathways 2020 regarding the establishment of a Skills Center in Cowlitz County. It appears that the K-12 superintendents are in favor of a feasibility study, which represents positive movement. The next step will be to secure funding for the study. He recently facilitated a panel discussion with Senator Murray regarding workforce, and he also spoke with the Workforce Development Council on the need for better collaboration to meet community needs. He asked the Vice President's to report on the following:

Laura Brener

- o She has begun holding quarterly Faculty meetings to share information. This quarter, they reviewed results of the CCSSE survey and discussed E-learning enhancements. Also on the agenda each quarter will be a topic for "Faculty Focus."

Mary Harding

- o Fall quarter enrollment ended at 2320 FTE, which is down 3%, so winter and spring goals have been readjusted. Winter quarter enrollment is running at about the same level as last year. We are hoping for strong ABE/ESL counts. If we do fall somewhat short, she doesn't anticipate that we will have a "payback" year.
- o Rapid Response meetings continue with employers that have announced impending layoffs.
- o She also provided an update on upcoming student activities and athletic events.

Ellen Peres

- o The revised substantial completion date for the Rose Center is now the end of February. During next month's board workshop, she will arrange a tour of the facility.
- o LCC's gymnasium proposal ended up sixth on the State Board's list of remodel projects, and the initial funding line ended at five! However,

funding is dependent on the Legislature, so there is still an outside chance for the project. In the meantime, we will look at fundraising activities for the project, which will give us a better chance for approval in two years.

5B. ASLCC Report – N/A

5C. LCCFAHE Report – N/A

5D. WFSE Report – Molly Howard reported that the local had a special meeting last week to kickoff the legislation session. Our union is looking at some issues to research including workforce bullying and expansion of whistleblower protection.

5E. LCC Foundation – Margit Brumbaugh reported that in April 2007 three Nursing Alumni (Bryan Lomax, Ed Hunt, and Don Schaefer) set the goal of raising the required \$20,000 for an endowed nursing scholarship. With the assistance of the McCrady family last year, the endowment will be at more than \$26,000! The major gift campaign has raised \$4.49 million; just shy of the \$4.5 million goal. The Foundation also welcomes two new board members, P.J. Peterson, and Bob Gregory. The Foundation is also preparing for the golf marathon on May 22.

5F. Legislative/Public Relations – Janelle Runyon distributed LCC's legislative priorities for the coming year, as well as the system-wide priorities, since the Trustees and President McLaughlin will be meeting with legislators on Jan. 22 in conjunction with the TACTC Conference. Her office has been marketing several events on campus, including a high school welding competition to be held on campus January 25.

5G. Other – None

6. INSTITUTIONAL MONITORING –

6A. Professional/Technical Monitoring Report – Wendy Hall, Helen Kuebel, John Krause, and Brendan Glaser reported on Cycle IX of this report.

The team discussed the data and reported on the highlights as shown below:

- The placement rate for completers of LCC programs averaged 82% in 2005-06, down from 84% in 2004-05.
- Licensure rates for welding and practical nursing continue to hover in the high 90th percentile. Pass rates for registered nursing are above 90% and are approximately 99% for re-tests.
- In a 2007 alumni follow-up survey of Professional/Technical students, 87% of graduates rated the quality of instruction as good or very good, compared to 96% in 2006.
- Enrollment in Professional/Technical programs increased 4% in 2006-07.
- The number of Professional/Technical associate degree completers increased 6% in '06-07. Certificate completions of one year or more increased 51%.

Brendan explained that we continue to evaluate the array of professional/technical programs in terms of availability of jobs, wages, and critical need within the community.

6B. Quarterly Budget Report – Ellen Peres provided a summary of the second quarter operating budget status. She said the budget is right where we want it to be.

7. PUBLIC COMMENT – None

8. SELF-MONITORING – None

9. DIRECTION SETTING/VISION

9A. Planning Calendar Review - The two-year planning calendar was reviewed. The Board asked Dr. McLaughlin to talk with the K-12 superintendents about joint meetings between the LCC Board and their respective Boards.

- Agenda for February Workshop – We will add a tour of the Rose Center

10. INFORMATION ITEMS – None

11. COMMUNITY LINKAGES – None

12. EXECUTIVE SESSION – None

14. ADJOURN EXECUTIVE SESSION

13. ADJOURNMENT – With no further business, the meeting was adjourned at 6:50 p.m.

MOTION: By Max Anderson, seconded by Lyle Lovingfoss,
That the meeting be adjourned.

MOTION CARRIED unanimously.

On February 20, 2008, the Board of Trustees of Community College District 13 approved minutes of the January 16, 2008 regular meeting.

James L. McLaughlin, Secretary