



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

COMMUNITY COLLEGE DISTRICT 13

July 18, 2007

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Thuy Vo, called the special meeting of the District 13 Board of Trustees to order at 8:40 a.m., on Wednesday, July 18, 2007, at the Monticello Hotel in Longview, Washington. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Lyle Lovingfoss
Kay Cochran
Mike Heuer
Max Anderson
Thuy Vo

COLLEGE PRESIDENT: James L. McLaughlin

Others in attendance: Linda Peck.

2. APPROVAL OF AGENDA

MOTION: By Lyle Lovingfoss, seconded by Mike Heuer,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

3. CONSENT AGENDA - The following consent items were offered for the Board's consideration.

A. Minutes of the June 20, 2007 regular meeting

MOTION: By Mike Heuer, seconded by Kay Cochran,
That the consent agenda be approved as presented.

MOTION CARRIED unanimously.

4. **SELF-MONITORING**

4A. Board Self-Evaluation – The Board discussed two self-evaluation documents—one for individual trustees and the other for the board in its entirety. They agreed to continue to work on strengthening college/community relationships. They also agreed with the need to continuing the self-evaluation process annually to ensure a successful governance process.

Vice Presidents Ellen Peres and Mary Harding arrived at 9:08
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5. **SETTING DIRECTION/VISION**

5A. 2007-08 Fiscal Budgets –

Operating Budget - President McLaughlin explained that the unfortunate trend of declining state support was reversed this year, and we have seen increases in salaries and benefits as well as maintenance and operation for the new building. However, a second year of continued soft enrollment led to lower tuition collection and no growth FTE, which we had hoped would be nearly \$200,000. While we did get nearly \$600,000 in new program dollars, all the money was categorically earmarked for specific programs, which greatly restricts our budget flexibility. Thus, efforts will continue to preserve staff and programs, stay conservative with revenue estimates, and investigate potential areas where increased enrollment may be realized.

Vice President Ellen Peres then presented the 2007-08 budget document.

Discussion was held, and the following motion was proposed:

MOTION: By Max Anderson, seconded by Lyle Lovingfoss

That the fiscal year 2007-08 Operating Budget of \$26,916,889 be approved as presented.”

MOTION CARRIED unanimously.

2007-08 Student Program Budget – Vice President Harding explained that the ASLCC Executive Council deliberated on the requests made to them fairly and carefully and subsequently recommends for approval a budget for \$266,5650, and;

2007-08 Student Activities Athletic Budget - Next year’s athletic budget in the amount of \$177,730 was developed to fairly and equitably meet the needs of the athletic program within available funds.

MOTION: By Max Anderson, seconded by Lyle Lovingfoss

That the fiscal year 2007-08 Student Program Budget of \$266,565 and the Student Activities Athletic Budget of \$177,730 be approved as presented.”

MOTION CARRIED unanimously.

- 5B. Review Strategic Plan Recommendations** – President McLaughlin explained that the College’s Executive Planning Committee had worked diligently in reviewing the strategic plan to ensure that the strategic issues complied with the expected outcomes. Discussion was held on the mission, vision, and values, as well as the six strategic issues. He explained that we just realized that strategic issue five must include a master plan component for our future capital requests, and asked the board to consider approving the recommendation as presented allowing the executive planning committee to craft language to include our master plan.

MOTION: By Kay Cochran, seconded by Lyle Lovingfoss

That the Strategic Plan recommendations dated May 23, 2007 be approved as presented with the understanding that language would be added to strategic issue five to include a master plan component.

MOTION CARRIED unanimously.

Tom Koenninger, State Board member, arrived at 10:39.

- 5C. System-Wide Visioning** – Dr. McLaughlin introduced Tom Koenninger who is serving his third term on the State Board, including four years as Chair. He said the State Board was challenged to go out and meet with local trustees, and Tom graciously accepted an invitation to talk with our Trustees about system-wide goals. Tom reviewed the State Board’s vision, 10-year goals, and principles.

Lunch break called at 11:45 – Nolan Wheeler arrived at 1:00.

6. **INSTITUTIONAL MONITORING** – Chair Thuy Vo called the public meeting back into session at 1:20 p.m.
 - 6A. **President’s Report of Annual Accomplishments for 2006-07** – President McLaughlin presented the 2006-07 report of annual accomplishments, which included an update on progress on annual priorities, significant accomplishments, and a preview of activities for the coming year. Discussion followed.
7. **EXECUTIVE SESSION**
 - 7A. **President’s Evaluation/Contract Consideration** – At 2:00 p.m., Chair Thuy Vo called for a 45-minute executive session to discuss personnel; specifically evaluation and contract consideration for the president. Nolan Wheeler was asked to stay for executive session—Action anticipated.
8. **ADJOURN EXECUTIVE SESSION** – Chair Vo reopened the public session at 2:30 p.m.
9. **[ACTION] AS A RESULT OF EXECUTIVE SESSION** –

MOTION: By Max Anderson, seconded by Lyle Lovingfoss, That the appointment of Dr. James L. McLaughlin as President of Lower Columbia College be extended for one year; through June 30, 2012, effective September 1, 2007, at an annual salary of one hundred fifty-eight thousand eighty-four dollars & 00/100 (\$158,084.00), with economic openers for future annual salary and benefit adjustments. Further, the annual week of added leave will be continued and allowed to accrue.

MOTION CARRIED unanimously.

10. ADJOURNMENT – With no further business, the meeting was adjourned at 2:45 p.m.

MOTION: By Mike Heuer, seconded by Max Anderson,
That the meeting be adjourned.

MOTION CARRIED unanimously.

On September 18, 2007, the Board of Trustees of Community College District 13 approved minutes of the July 18, 2007 workshop.

James L. McLaughlin, Secretary