



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

### COMMUNITY COLLEGE DISTRICT 13

March 21, 2007

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#### 1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Lyle Lovingfoss called the regular meeting of the District 13 Board of Trustees to order at 5:03 p.m., on Wednesday, March 21, 2007, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Thuy Vo  
Lyle Lovingfoss  
Max Anderson  
  
Max Heuer (arrived at 5:19)

**COLLEGE PRESIDENT:** Jim McLaughlin

Others in attendance: Ellen Peres, Mary Harding, Laurel Williamson, Wendy Hall, Merlene York, Wendy Hall, Nolan Wheeler, Bonnie Terada, Kam Todd, Tracy Gosney, Brendan Glaser, Geary Greenleaf, Richard Hamilton, Tracy Gosney, and Linda Peck.

**2. INTRODUCTION OF GUESTS –** President McLaughlin introduced the following: George Dennis, Don Correll, Robert Rodger, Steve Byman, Colleen Lemhouse, Shon Krale, Joan Herman, Louis LaPierre, Klint Hull, Ann Williamson, Maggie Stuart, Alex Whitman, Jim Stanley, and Kathy Stafford and Ann Ward who were in attendance to fulfill part of their probationary obligations.

#### 3. APPROVAL OF AGENDA

**MOTION:** By Thuy Vo, seconded by Max Anderson,

That the agenda be approved as presented, including.

**MOTION CARRIED** unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

- A. **Minutes of the February 21, 2007 regular meeting**
- B. **Minutes of the March 15, 2007 Special Meeting**
- C. **Expand Certificates to 1-44 Credits**

**MOTION:** By Thuy Vo, seconded by Max Anderson,

That the consent agenda be approved as presented.

**MOTION CARRIED** unanimously.

5. **TENURE CONSIDERATION**

- 5A. **Executive Session to Consider Personnel Issues -**

**Tenure Consideration – Action Anticipated** - At 5:07 p.m., Chair Lyle Lovingfoss called for 30-45 minute executive session. He explained that although the Board had held a special 2-hour executive session last week to review tenure materials, they needed additional time due to the number of Faculty up for tenure. The Board adjourned to the administration building conference room and asked Laurel Williamson, Nolan Wheeler, and Brendan Glaser to join them. At 5:40, Lyle Lovingfoss reported that the Board needed an additional 45 minutes for discussion. At 6:30, Thuy Vo reported that the Board needed an additional 15-30 minutes, and apologized for the delay.

- 5B. **Adjourn Executive Session**– At 7:00 p.m., Chair Lovingfoss re-opened the public meeting. He thanked those in attendance for their patience as the Board made their decisions.

- 5C. **[ACTION] As a result of Executive Session** – At 7:02, the Board teleconferenced Kay Cochran to take part in the vote for tenure.

**MOTION:** By Mike Heuer, seconded by Max Anderson,  
I move that the Board of Trustees, after giving reasonable consideration to the recommendations of the Tenure Review Committee at both the March 15 special executive session and the March 21 executive session, grant tenure to **Rick Atkins, Joan Herman, Klint Hull, Louis LaPierre, Colleen Lemhouse, and Tamara Norton** effective Fall Quarter 2007.

**CALL FOR QUESTION.** Motion carried unanimously.

**MOTION:** By Mike Heuer, seconded by Thuy Vo

I move that the Board of Trustees, after giving reasonable consideration to the recommendations of the Tenure Review Committee at both the March 15 special executive session and the March 21 executive session, deny tenure to **Shon Kralely**. I further move that the Board of Trustees direct the President to notify Shon Kralely as soon as possible of this decision that his contract will not be renewed for academic year 2007-08.

**CALL FOR QUESTION.**

In favor: Thuy Vo, Mike Heuer, Kay Cochran.

Opposed: Max Anderson

**MOTION CARRIED.**

At 7:03, Chair Lovingfoss called for a short break to congratulate Lower Columbia College's newly tenured Faculty.

**6. COLLEGE INPUT**

**6A. President's Report** – President McLaughlin asked the Vice Presidents for a report on enrollment and construction as follows:

Enrollment – Vice President Mary Harding reported that winter quarter enrollment is at 2187 FTE's, and spring quarter early enrollment is up 2% from this time last year.

Construction - Vice President Ellen Peres distributed a couple current photos of the Fine Arts Building and said the project is moving along, although it is about 3 weeks behind schedule due to winter weather conditions. Completion is scheduled for the second week of October.

**6B. ASLCC Report** – Newly appointed Student President Lauren Mason reported that the ASLCC is working to update some of their documents and processes, including elections and the budget process. They continue to work on goals.

**6C. LCCFAHE Report** – Kam Todd reported that most finals are done and Faculty are working hard to get grades in. Representatives from the Faculty Association recently went to Olympia and met with our districts' legislators, who are very supportive of educational initiatives. Several LCC Faculty will be attending a conference with other college faculty; this will provide an opportunity to talk with colleagues they don't usually have an opportunity to see. Our Association is beginning the election process, which will be completed by the end of April.

**6D. WFSE Report** – Tracey Gosney said that our local WFSE representatives are encouraging their membership to attend steward and action training. The

training promotes collaboration and positive relationships. They are continuing contract education for members. Several LCC staff are involved in the WFSE local union.

**6E. LCC Foundation** – Merlene York provided an update on Foundation activities. Their Board approved a \$50,000 addition to the Exceptional Faculty Fund, bringing the total to \$1.8 million. The Major Gift Campaign has currently raised \$3.9 million and has a couple more donations in the pipeline.

**6F. Legislative/Public Relations** – None

**6G. Other** - None

**7. INSTITUTIONAL MONITORING** – None

**7A. Professional/Technical Monitoring Report** – Wendy Hall, Jim Stanley, and Brendan Glaser provided a brief report on this monitoring report, including past action plans, enrollment growth, and enrollment data, including completions, ICP, licensure rates, and student satisfaction. The Review Team felt the data reflects that the college is on the right track.

**8. BOARD BUSINESS** –

**8A. Election of Board Officers** - New officers are nominated annually in February for election in March. Chair Lovingfoss asked for a motion on the 2007-08 slate of officers:

**MOTION:** By Mike Heuer, seconded by Max Anderson,

That Thuy Vo be elected as Chair and Max Anderson as Vice Chair for 2007-08.

**MOTION CARRIED** unanimously.

The gavel was passed from Lyle Lovingfoss to Thuy Vo.

**9. PUBLIC COMMENT** – None

**10. DIRECTION SETTING/VISION**

**10A. Planning Calendar Review** – Due to the length of this meeting, it was agreed to postpone the President’s sabbatical presentation to the May meeting. Dr. McLaughlin also reminded the Board that he would not be at the April 18 meeting because he would be attending the national AACC conference.

**11. ADJOURNMENT** – With no further business, the meeting was adjourned at 7:40 p.m.

**MOTION:** By Lyle Lovingfoss, seconded by Mike Heuer,  
That the meeting be adjourned.

**MOTION CARRIED** unanimously.

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James L. McLaughlin, Secretary