



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 13
September 13, 2006

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair, Lyle Lovingfoss, called the regular meeting of the District 13 Board of Trustees to order at 5:06 p.m., on Wednesday, September 13, 2006, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Thuy Vo
Lyle Lovingfoss
Max Anderson
Kay Cochran

COLLEGE PRESIDENT: Jim McLaughlin

Others in attendance: Ellen Peres, Laurel Williamson, Mary Harding, Bonnie Terada, Merlene York, Nolan Wheeler, Janelle Runyon, Dan Johnson, and Linda Peck.

2. INTRODUCTION OF GUESTS – President McLaughlin introduced Zack Parson, ASLCC Vice President.

3. APPROVAL OF AGENDA

MOTION: By Kay Cochran, seconded by Thuy Vo,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

4A. Minutes of the July 19, 2006 workshop

MOTION: By Kay Cochran, seconded by Max Anderson,

That the consent agenda be approved amended.

MOTION CARRIED unanimously.

5. **COLLEGE INPUT**

5A. President's Report – President McLaughlin explained that this would be his last board meeting before going on a 10-week sabbatical.

He will return before the December 20 meeting. He also reported:

- o Orientation Week – At the opening all-staff meeting, he introduced approximately 20 new employees, and he presented service awards to staff whose combined years of service exceeded 600! He also shared his sabbatical plans and reading list; discussed the State Board's system direction and goals; and culminated the meeting by announcing the \$1 million gift from June Rose for the new Fine Arts Center, which will be known as the Rose Center for the Arts. He, Steve Vincent, and Lyle Lovingfoss introduced Mrs. Rose. Vice President Laurel Williamson explained some of the orientation week activities, which was highlighted by keynote speaker Dr. Lawrence Aleamoni. Also, the newly-formed Academic Master Plan Committee will meet during the week. Mark Rosin, assistant superintendent of the Longview School District, will serve on the committee and will be a key player in discussing collaboration and curriculum alignment between LCC and the K-12's.
- o WSU Vancouver has made its quota of Freshmen and Sophomores.
- o Rep. Bill Fromhold will be holding an information session on 9/19 pertaining to "Washington Learns."
- o Have begun the second round of pulp and paper mill visits. These visits keep the mills informed about our pulp and paper program and keep the lines of communication open. He, Ralph Benefiel, and Brendan Glaser received a great reception at both Fibre and Boise, and are hoping for a meeting with Weyerhaeuser soon. The Wauna mill is in the

midst of a changeover, so they aren't ready for discussion at this time.

- o Met with the Head Start regional program director on Sept. 12 regarding the annual federal review. The new review system will send nine people for five days to look at over 1700 program indicators. Will be very intense review with no "pats on the back."
- o Had a great talk with the Vice President of the Cowlitz Tribe and will touch base again in December regarding programs that may be beneficial to both the Tribe and LCC.
- o Enrollment – Vice President Mary Harding reported that summer enrollment ended 11% above last year's enrollment. New student orientations were attended by over 355 students, and the 340 Running Start enrollment is the highest ever. Strong enrollment in the new music program, as well as in the pulp and paper program.

5B. ASLCC Report – ASLCC Vice President Zack Parson gave the student government report. He said the new officers are excited to carry on the legacy of past student governments; and so far, they have attended a national training and established goals. They hope to improve campus climate for students. He also gave an update on the first week activities, Sept. 18-23.

5C. LCCFAHE Report – None

5D. WFSE Report – JoAnne Booth said this has been a "big year" for the classified staff as they completed the first year with a new union. They have a dozen staff members trained as shop stewards and hope to train two more. The union has completed negotiations with the Governor's negotiating team and the ratification vote will be held on Sept. 20. Local election of officers will be done next week and she is hoping that some of the LCC staff will be elected.

5E. LCC Foundation – Merlene York reported that the golf marathon raised over \$57,000 this year. The 2005-06 audit results should be available by the end of September. The major gift campaign continues with a \$250,000 donation from the Howard Foundation for nursing equipment. The Foundation Board has four new members. It was decided that Max Anderson and Thuy Vo will represent the LCC Trustees on the Foundation Board and Lyle Lovingfoss will step down.

- 5F. Legislative/Public Relations** – Janelle Runyon said that legislative activities will pick up soon. The State Board met today to approve its operating budget.
- 5G. Other** – Lyle Lovingfoss gave a brief report on the recent TACTC legislative conference. LCC is still on the capital projects list for a new Health and Science building. He will send additional information.

6. INSTITUTIONAL MONITORING –

6A. Year-End Budget Report – Ellen Peres reviewed the 2005-06 budget, which ended with a fiscal year balance of \$175,000. Lower enrollment directly affected revenue with decreased tuition dollars. Food Services also continued to struggle as lower enrollment directly impacted its revenue. An advisory committee is looking at ways to increase revenue in this area. The 2006-07 budget will be built using very conservative tuition projections. She said it is extremely difficult to maintain a budget with decreasing revenue.

Fine Arts Center – Ms. Peres also reported that the construction project had begun and is on schedule.

7. PUBLIC COMMENT – None

8. SELF-MONITORING – None

9. DIRECTION SETTING/VISION

9A. Planning Calendar Review - The two-year planning calendar was reviewed.

10. INFORMATION ITEMS –

11. COMMUNITY LINKAGES – None

12. EXECUTIVE SESSION – At 6:12, Chair Lovingfoss called for a 15-20 minute executive session to discuss real estate. No action anticipated.

14. ADJOURN EXECUTIVE SESSION – Chair Lovingfoss re-opened the public meeting at 6:35 p.m.

13. ADJOURNMENT – With no further business, the meeting was adjourned at 6:37 p.m.

MOTION: By Thuy Vo, seconded by Max Anderson,
That the meeting be adjourned.

MOTION CARRIED unanimously.

James L. McLaughlin, Secretary