



1600 Maple Street  
Longview, Washington

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT 13**

**March 15, 2006**

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**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chair, Mike Heuer, called the regular meeting of the District 13 Board of Trustees to order at 5:02 p.m., on Wednesday, March 15, 2006, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Thuy Vo  
Mike Heuer  
Kay Cochran  
Lyle Lovingfoss  
Ann Mottet (arrived at 5:08)

**COLLEGE RPESIDENT:** Jim McLaughlin

Others in attendance: Laurel Williamson, Ellen Peres, Mary Harding, Nolan Wheeler, Geary Greenleaf, JoAnne Booth, Kam Todd, Donn Kirkwood, Brendan Glaser, and Linda Peck.

**2. INTRODUCTION OF GUESTS** - President McLaughlin introduced Faculty members Harry Blair, Don Derkacht, Dawn Draus, David Rosi, Rita Catching, and Tamara Norton.

**3. APPROVAL OF AGENDA**

**MOTION:** By Lyle Lovingfoss, seconded by Kay Cochran,

That the agenda be approved as presented,  
including.

**MOTION CARRIED** unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

A. **Minutes of the February 15, 2006 regular meeting**

B. **Minutes of the March 8, 2006 Special Meeting**

**MOTION:** By Lyle Lovingfoss, seconded by Kay Cochran,

That the consent agenda be approved as presented.

**MOTION CARRIED** unanimously.

5. **COLLEGE INPUT**

5A. **President's Report** -President McLaughlin shared recent "good news" headlines from the *Daily News*, including the recent lecture from Dr. Lawrence Krause. There is a tape of that presentation should anyone want to listen to it. There were also great articles on the men's and women's NWAACC basketball tournament, and an impressive article on our student, Susan McNally, who was named to the All-USA scholar's team. She will be honored at the national American Association of Community Colleges conference in California. Dr. McLaughlin said that Susan's accomplishment reflects the great need for scholarships for students who may otherwise not be able to attend college. He also reported the following:

- The state budget ended up pretty well for the community college system due to the strong support from our local legislators. Funding was provided for continued workforce development, increments for faculty, increments for part-time faculty, and opportunity grants.
- He testified in front of the State Board regarding tuition increase. He stated that he was "philosophically opposed" to tuition increases; but at this time, it is the only source of new money.
- He, Ralph Benefiel, and Brendan Glaser spoke to the Cathlamet Chamber of Commerce about our pulp & paper program. The national visiting committee for pulp & paper will be on campus March 21 and 22.
- Administration is continuing preliminary contingency planning in the event of a pandemic flu outbreak.

Vice President Mary Harding reported that current enrollment is 81 FTE below our target goal of 2130; this goal figure was projected for both winter and spring enrollments in order to meet the 96% of target, which means we wouldn't receive any enrollment penalty. If we do not meet 96% of target, we will get a "grace" year to try to increase enrollment to the

needed level. We had hoped for more enrollment from ABE/ESL (even though ABE/ESL enrollment has shown significant growth over last year) to offset the decline in worker retraining and agency-supported student. We also are seeing declines in traditionally high enrollment areas. One of our enrollment targets was to build an evening degree program, which will be in place next year. We will continue to work on enrollment. Many of the community colleges are facing the same type of enrollment decline. System-wide, the projection is for only 3 FTE's over projection for this year.

Mike Heuer talked about potential enrollment coming from a pilot apprenticeship program that Weyerhaeuser will be implementing at its Green Mountain Mill. Hopefully, it will be successful and other mills will follow suit.

Vice President Harding also reported that she attended the NWAACC basketball tournament and watched the LCC Red Devils take 2<sup>nd</sup> place and the Lady Devils 8<sup>th</sup> place. She said the players and staff represented LCC very well, both on and off the court.

Vice President Ellen Peres gave a construction update. The site preparation is ahead of schedule. The power poles should be down in the next 2-3 weeks. Three bids were submitted for the building. Triplett-Wellman is the apparent low bidder, but all bids were higher than anticipated. We will be holding meetings with the architects and the State General Administration Office determine how best to proceed.

Update on Articulation Agreements - Vice President Laurel Williamson and Dean Geary Greenleaf gave a presentation on the scope and breadth of articulation activities and agreements. A statewide agreement is in place to offer an Associate in Arts in various Major-Ready Pathways. This will reduce electives and increase pre-requisites for specific transfer paths. They explained the different transfer degrees that LCC offers and a host of potential degrees that we may be able to offer our students through online courses with Franklin University.

- 5B. ASLCC Report** - Donn Kirkwood presented an update on the student government goals, in which 9 of the original 16 have been accomplished. Most noteworthy was their work with the City to improve safety measures at the 15<sup>th</sup> Avenue crosswalk. Additionally, they will revise the existing median on 15<sup>th</sup> so that left turns can be made out of the LCC parking lot. A study on parking has been put on hold since the committee found that most colleges have a 6 student to 1 parking space ratio, while LCC has a 2.5

to 1 ratio. The Proctoring Center expanded hours by five per week, and due to classes in the student center quiet room, the BTEC lab has agreed to make their conference space into a quiet room. Student Activities will be working on the "Help America Vote Act" by offering voter registration activities.

The Board thanked Donn and the Students for their efforts on improving safety at the 15<sup>th</sup> Avenue crosswalk.

- 5C. **LCCFAHE Report** – Kam Todd had to leave to go teach, but he wanted to talk about the increment funding for faculty and part-time faculty, and to report that election of faculty officers will be starting.
- 5D. **WFSE Report** – JoAnne Booth reported that staff and management seem to be settling into the new contract system. Regular labor/management meetings are being held and classified training sessions have been scheduled. Contract training is scheduled for April 5. Staff has concerns about the impact of the federal Head Start budget reduction.
- 5E. **LCC Foundation** – Merlene York was absent, but Dr. McLaughlin reported in her place. The Foundation received \$100,000 in matching money for the Faculty Excellence fund, which puts the fund balance over \$1.5 million. Also, remember the golf marathon event on May 18.
- 5F. **Legislative/Public Relations** – None
- 5G. **Other**

## 6. **TENURE CONSIDERATION**

### 6A. **Executive Session to Consider Personnel Issues**

**Tenure Consideration – Action Anticipated** - At 6:06 p.m., Chair Mike Heuer called for executive session and explained that although the Board had held a special 2-hour executive session last week to review tenure materials, they needed a short 10-15 minute executive session to conclude the discussion. The Board adjourned to the administration building conference room.

- 6B. **Adjourn Executive Session**– At 6:20 p.m., Vice Heuer re-opened the public meeting.

6C. **[ACTION]** As a result of Executive Session -

**MOTION:** By Ann Mottet, seconded by Thuy Vo,

I move that the Board of Trustees, after giving reasonable consideration to the recommendations of the Tenure Review Committee at both the Mar. 8 special executive session and the March 15 executive session, grant tenure to **Dawn Draus, Don Derkacht, David Rosi, and Rita Catching**, effective Fall Quarter 2006.

**Discussion:**

Kay Cochran thanked Don Derkacht for his commitment to the students of Lower Columbia College. The Trustees were very impressed with his goals for spring quarter, as well as his ability to look at issues from a student's perspective.

Lyle Lovingfoss told Dawn Draus that it is gratifying that a young faculty member chose such a difficult subject to teach at the community college level. They were all impressed with the high level of respect that she had from both students and peers.

Ann Mottet thanked Rita Catching for her enthusiasm and enjoyment of students, her dedication to meeting students' needs, and her level of community involvement are to be applauded and are so appreciated.

Mike Heuer told David Rosi that they were impressed with his continued growth, his dedication to Lower Columbia College, his commitment to serving the students, as well as his community involvement. Mike continued by saying that awarding tenure for all four of these faculty members bodes well for the future of this college.

Thuy Vo thanked each of the four candidates for choosing Lower Columbia College and for teaching our students so well.

**Call for Question. Motion carried unanimously.**

7. **INSTITUTIONAL MONITORING** - None

**8. BOARD BUSINESS -**

**8A. TACTC Conference Report** - Lyle Lovingfoss reported that he, Thuy, and Mike had an opportunity to talk with legislators at the conference. It was obvious to him that the community college system has their act together and that the legislators are all well aware of the important issues for community colleges.

**8B. Election of Board Officers** - New officers are nominated annually in February for election in March. Chair Heuer asked for a motion on the 2006-07 slate of officers:

**MOTION:** By Ann Mottet, seconded by Kay Cochran,

That Lyle Lovingfoss be elected as Chair and Thuy Vo as Vice Chair for 2006-07.

**MOTION CARRIED** unanimously.

The gavel was passed from Mike Heuer to Lyle Lovingfoss at that time.

**9. SELF-MONITORING -**

**9A. Board Self-Evaluation** - Discussion was held on results from the previous self-study exercise. They agreed that process made them think about what they were doing as a board. They asked the president's office to compile a list of the few items that appeared to warrant discussion and have them for the summer workshop.

**10. PUBLIC COMMENT** -None

**11. DIRECTION SETTING/VISION**

**11A. Planning Calendar Review** - No updates

12. **ADJOURNMENT** - With no further business, the meeting was adjourned at 7:05 p.m.

**MOTION:** By Thuy Vo, seconded by Ann Mottet

That the meeting be adjourned.

**MOTION CARRIED** unanimously.

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James L. McLaughlin, Secretary