



1600 Maple Street
Longview, Washington

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 13
July 20, 2005**

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair, Mike Heuer, called the special meeting of the District 13 Board of Trustees to order at 9:08 a.m., on Wednesday, July 20, 2005, in the main dining room of The Rutherglen Mansion in Longview, Washington. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Lyle Lovingfoss
Kay Cochran
Mike Heuer
Ann Mottet
Thuy Vo

COLLEGE PRESIDENT: James L. McLaughlin

Others in attendance: Laurel Williamson, Mary Harding, and Linda Peck.

2. APPROVAL OF AGENDA

MOTION: By Ann Mottet, seconded by Lyle Lovingfoss,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

3. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

A. **Minutes of the June 15, 2005 regular meeting**

B. **Consideration/Ratification of the 2005-08 Faculty Contract**

MOTION: By Ann Mottet, seconded by Kay Cochran,

That the consent agenda be approved, including minutes from the June 15, 2005 board meeting, as well as ratification of the 2005-2008 contract between Lower Columbia College and the Lower Columbia College Faculty Association.

MOTION CARRIED unanimously.

4. **SETTING DIRECTION/VISION**

- 5A. **Strategic Visioning** - President McLaughlin started the discussion by asking the Board to give broader thought to this topic as we finalize our annual plans and look forward to updating the strategic plan this year. The Cabinet previously identified four areas of discussion and would like the Board's guidance on each. Also, from the Board's perspective, is the community getting from the College what it needs and expects?

K-12 Collaboration: The State is looking at guidelines for "college in the high school" and other issues. How do we initiate and/or continue dialogue with the local area schools? After discussion, the Board encouraged continuance of the same type of information-sharing with all of the local high schools that was done at Kelso this past year (during their WASL test week). The Board also suggested that we focus on getting junior high students to the campus, and to target some advertising at this level. Possible suggestions included sponsoring youth athletic teams, inviting junior high ASB student leaders to campus, and sponsoring a junior high festival on campus. The festival would provide an opportunity to showcase certain educational fields that young students would find interesting (such as music, drama, automotive, photography, etc.). It was also suggested to research the possibility of reaching out to teen youth groups. Also discussed was increasing information dissemination of the Running Start program and increasing awareness in our technical and professional programs. Strategically, the Board will focus on making personal connections with K-12 board members, either individually or collectively.

WSU-Vancouver and other Four-year Universities: President McLaughlin voiced concern that WSU-V may decide to shift their focus away from the Institute (as currently established), in light of their new four-year status. As the Clark Center begins operation in the Salmon-Creek campus, we should be looking at retooling LCC's participation. The Board agreed that it does not make sense to continue sending our full-time faculty to teach at the Institute (too expensive). Dr. McLaughlin asked the Board what their expectations are for collaboration with WSU-V and other four-year colleges. Ann Mottet said she the main focus is to have articulation opportunities in place for our students. Another area of concern is the continued drop in enrollment of the current collaborative teacher education program that WSU-V took over last year. What should be we do? The Board asked Dr. McLaughlin to research 2 +2 programs with other four-year universities, as well as the possibility of an online program. If WSU-V is unable to work collaboratively on such programs for our community, we may need to look elsewhere.

Business & Industry/Workforce: The Board encouraged the continued investigation to offer needed training to our business & industry partners to assist them in hiring a skilled workforce. In addition to the College's exemplary nursing program, continue efforts in collaborative programs for other healthcare fields. Also, continue working with industry to provide safety training for new and incumbent workers.

"More with Less": Discussion focused on the trend of doing more with continued decreasing funding from the state. They talked about increasing for credit opportunities for senior studies. Continue monitoring programs on an individual basis.

4B. Planning Calendar Review - The Trustees agreed to the following additions to their planning calendar:

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| September: | Pulp & Paper Program Update
Strategic Planning with Wendy Hall
Outreach Activities with local school boards |
| October: | Outreach Activity Update |
| November: | Community Ed/B & I Report |
| December: | Basic Skills Reports
Self-Evaluation (tabled from July meeting) |

5. INSTITUTIONAL MONITORING -

5A. President's Report of Annual Accomplishments for 2004-05 - President McLaughlin reported that the College's strategic core focus to place learning first continues to transform the daily work of the college. This

past year has brought changes in the economic fortunes of our state and community, which have impacted enrollment. On the “plus” side of activities for the 2004-05 academic year, funding for a \$20.3 Fine Arts Center was approved by the legislature and site acquisition was completed. Also at the state level, operational funding improved slightly. Locally, the LCC Foundation began an ambitious major gift campaign that has been met with tremendous success in its infancy. Expansion of the nursing program continues, as does Title III and NSF grant-sponsored activities. The LCC athletic program continues to be stellar, and the ASLCC student government sponsored several positive activities. Finally, collaboration with local K-12 districts improves. On the “minus” side of the house, enrollment declined, Head Start funding fell behind and other federal programs are threatened. Increased workloads (from several unfunded mandates) take a toll on employees. President McLaughlin also discussed challenges for the coming years.

6. EXECUTIVE SESSION

6A. President’s Evaluation/Contract Consideration – At 2:40 p.m., Chair Heuer called for a 30-minute executive session to discuss personnel; specifically evaluation and contract consideration for the president. Dr. McLaughlin asked the Board to consider possible granting of a sabbatical leave for Fall Quarter 2006. Nolan Wheeler was asked to stay for executive session – Action anticipated.

7. ADJOURN EXECUTIVE SESSION – Chair Mike Heuer reopened the public session at 3:10 p.m.

8. [ACTION] AS A RESULT OF EXECUTIVE SESSION –

MOTION: By Lyle Lovingfoss, seconded by Kay Cochran,

That the appointment of Dr. James L. McLaughlin as President of Lower Columbia College be extended for one year; through June 30, 2010, effective September 1, 2005, at an annual salary of one hundred thirty-five thousand one hundred thirty-nine dollars & 00/100 (\$135,139.00), with economic openers for future annual salary and benefit adjustments. The Board also grants President McLaughlin sabbatical leave for Fall quarter 2006, barring any unforeseen circumstances.

MOTION CARRIED unanimously.

9. SELF-MONITORING

9A. Board Self-Evaluation

MOTION: By Lyle Lovingfoss, seconded by Thuy Vo,

That the Board self-evaluation activity be postponed to the December 21 Board meeting.

MOTION CARRIED unanimously.

10. ADJOURNMENT - With no further business, the meeting was adjourned at 3:50 p.m.

MOTION: By Kay Cochran, seconded by Lyle Lovingfoss,

That the meeting be adjourned.

MOTION CARRIED unanimously.

James L. McLaughlin, Secretary