



1600 Maple Street
Longview, Washington

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 13**

April 20, 2005

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair, Mike Heuer, called the regular meeting of the District 13 Board of Trustees to order at 5:06 p.m., on Wednesday, April 20, 2005, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Thuy Vo
Lyle Lovingfoss
Kay Cochran
Ann Mottet
Mike Heuer

Others in attendance: Laurel Williamson, Ellen Peres, Mary Harding, Kam Todd, Nolan Wheeler, Wendy Hall, Merlene York, Ron Adkisson, Janelle Runyon, Tracy Gosney, Jenny Smith, Brendan Glaser, Bonnie Terada and Mary Ellen Pietz.

2. INTRODUCTION OF GUESTS - Dr. McLaughlin introduced members of the Castle Rock School District Board and Administrators, Rick Wilde, Superintendent, Gail Baker, Board Chair, Henry Karnofski, High School Principal, and Beth Ward, Board Member.

3. APPROVAL OF AGENDA

MOTION: By Ann Mottet, seconded by Lyle Lovingfoss,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

A. **Minutes of the March 16, 2005 regular meeting**

MOTION: By Ann Mottet, seconded by Lyle Lovingfoss,

That the consent agenda be approved as presented.

MOTION CARRIED unanimously.

5. **COLLEGE INPUT**

- 5A. **President's Report** - President McLaughlin reported that the legislature is wrapping up the session for this year. He is hopeful that funding from this session will include a COLA and enhancement package as well as \$20.5 million for construction of the new Fine Arts building. McDonalds is waiting for the necessary permits to move forward on construction at the Ocean Beach site. LCC is currently looking at replacement facilities for those folks who will be displaced when the old building is demolished.

The Nursing Department is pursuing "needs assessment" for entry level healthcare training, working with Peace Health, Kaiser and other healthcare providers in the community. The curriculum is designed to build a skill set for new employees wishing to enter health care professions as well as improving the skill set of incumbent workers.

Enrollment has been soft this year. Decline corresponds almost identically to the 200 FTE drop in sponsored (state paid) worker retraining students. Additionally, Basic Skills enrollment has declined due to leveraging tuition and fee charges, and two apprenticeship programs (non-union electrical and pipefitters) have moved from the area. The Cabinet has made adjustments in enrollment targets and marketing and hope to negotiate target adjustments with the State Board.

Dr. McLaughlin invited the members of the Board to meet Dr. Rod Paige, former Secretary of Education, May 11 at 6:30 p.m. in the LCC Student Center. This is part of our Student Government's annual Artist and Lecture Series. Dr. Paige is the principal sponsor of the "No Child Left Behind" law, and it will be quite an opportunity to hear him speak.

- 5B. **ASLCC Report** - Mary Harding reported for Jessica Grubb, ASLCC President. The students are sponsoring a fundraiser for Habitat for

Humanity, and they have also approved a new club - Spirit Club - to provide support at sporting events.

6C. **LCCFAHE Report** - No report.

5D. **WPEA Report** - Ron Adkisson, WPEA President, reported that Public Employee Relations Commission (PERC) ruled on the appeal filed by the Washington Federation of State Employees.

5E. **LCC Foundation** - Merlene York reported that the Exceptional Faculty Committee has awarded \$43,750 worth of grant money for 2005. She also reported that the Foundation is reviewing 39 grant requests totaling \$156,908. The Family part of the campaign is almost complete with LCC boards (Trustees and Foundation) and employees pledging nearly \$200,000 in support. The next campaign phase is the Lead Gifts and which has already received a gift of \$100,000 in support of the science program.

5F. **Legislative/College Relations** - Janelle Runyon reported that they are working on implementing our new look. A college-wide marketing and enrollment plan is being prepared for implementation this summer, targeting several current academic programs and college services.

5G. **Other** -- None.

6. **INSTITUTIONAL MONITORING -**

6A. **Community Enrichment Monitoring Report** - Wendy Hall, Director of Research, Planning and Assessment, introduced review team members Brendan Glaser and Jenny Smith. They reported on the critical role of the institution in promoting cultural awareness, as well as cultural appreciation in our community. The College has made concerted efforts to connect with the community through art, theater, music, and athletic events, as well as political and educational forums. They reported that LCC's athletic teams have been outstanding, as well as their academic achievement over the past five years. There have been a large number of students taking advantage of Tech Prep and attendance at drama performances is impressive. Areas that need improvement include enrollment in Community Ed and Senior Studies.

7. PUBLIC COMMENT - None

8. SELF-MONITORING - None

9. SETTING DIRECTION SETTING/VISION

9A. Planning Calendar Review - The Board agreed to a July 20 summer workshop meeting.

10. BOARD BUSINESS-

10A. Committee Assignments for 2005-06

Committee Name	2005-06 Assignments
TACTC Board	Lyle Lovingfoss Thuy Vo
TACTC Legislative Steering Committee	Lyle Lovingfoss Thuy Vo
LCC Foundation Board	Lyle Lovingfoss (with Kay as backup) Mike Heuer
Audit Exit Committee	Ann Mottet Kay Cochran
Classified Staff of the Year	Thuy Vo
Hall of Fame	Mike Heuer Lyle Lovingfoss Ann Mottet
Facilities Naming Committee	Ann Mottet

11. COMMUNITY LINKAGES

11A. Discussion Opportunity with Castle Rock School District Board and Administrators

Dr. McLaughlin introduced Rick Wilde, Castle Rock Superintendent of Schools and members of their board to the trustees. Ideas were tossed out by both sides during a roundtable of discussion. Mr. Wilde expressed interest in giving students in outlying districts an opportunity to experience "A Taste of College", to give them an idea of the advantages of a college education. They also talked about collaboration and partnering as opposed to the College being a service provider.

Follow-up discussion among college staff and Castle Rock administrators will continue to improve alignment and understanding around areas such as College in the High School, Running Start, and Skills Center Programs. Superintendent Wilde and President McLaughlin will attempt to extend this discussion with a broader number of local district superintendents and board members.

Chair Heuer thanked Mr. Wilde and guests for giving the board an opportunity to share ideas between them and discuss ways that would help students prepare for college.

12. **EXECUTIVE SESSION** - At 8:35 p.m., Chair Heuer called for a 15-20 minute executive session to discuss real estate and personnel. No action anticipated.
13. **ADJOURN EXECUTIVE SESSION** - Chair Heuer reopened the public session at 9:20 p.m.
14. **[ACTION] AS A RESULT OF EXECUTIVE SESSION** - None
15. **ADJOURNMENT** - With no further business, the meeting was adjourned at 9:25 p.m.

MOTION: By Ann Mottet, seconded by Lyle Lovingfoss,
That the meeting be adjourned.

MOTION CARRIED unanimously.