



Longview, WA 98632

MEETING of MARCH 19, 2014

LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES

MINUTES

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Steve Vincent called the regular meeting of the District 13 Board of Trustees to order at 5:00 p.m., on Wednesday, March 19, 2014, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Heidi Heywood
Max Anderson
Thuy Vo
George Raiter
Steve Vincent

COLLEGE PRESIDENT: Chris Bailey

Others in attendance: Erin Brown, Lisa Matye Edwards, Grace Leaf, Nolan Wheeler, Bonnie Terada, Adam Wolfer, Tracy Stanley, Max Everett, and recorder Kat Everman.

2. INTRODUCTION OF GUESTS – There were several visitors present for the tenure awards, including Mark Gaither, Dawn Draus, Terri Skeie, Mary Leach, Lori Beck, Jeff Lucas, Sandy Junker, Maggie Stuart, Carry Rhode, Kyle Hammon, Karen Joiner, Nadine Lemmons, and Liz Engel. Also in attendance were Vicki Echerd, Judith Chapar and Jim Stanley.

3. APPROVAL OF AGENDA

MOTION: By Max Anderson, seconded by Thuy Vo

That the agenda be approved as presented.

MOTION CARRIED unanimously.

4. CONSENT AGENDA - The following consent items were offered for the Board's consideration:

- A.** Minutes of the February 19, 2014 meeting
- B.** Minutes of the March 12, 2014 Special Meeting
- C.** Head Start/EHS/ECEAP Items:
 - 2013-14 Head Start/ EHS Self Assessment Action Plan
 - Head Start/ EHS/ ECEAP Strategic Plan Goals & Objectives
 - Head Start/ EHS/ ECEAP Selection of Families (ERSEA 3a)
 - Head Start/ ECEAP Enrollment of Families (ERSEA 3e)
 - EHS Enrollment of Families (ERSEA 3c)
 - Head Start/ ECEAP Selection Criteria (ERSEA 3d)
 - EHS Selection Criteria (ERSEA 3d1)
 - Parent Reimbursement Policy (PGOV 1e)

MOTION: By Max Anderson, seconded by Thuy Vo,

That the consent agenda be approved as presented

MOTION CARRIED unanimously.

5. TENURE CONSIDERATION –

- 5A.** Chair Vincent called for a fifteen minute executive session at 5:05 p.m. to discuss personnel matters. Action anticipated.
- 5B.** Action as a Result of Executive Session – Chair Vincent re-opened the public meeting at 5:07 p.m., and called for a motion on tenure.

MOTION: By Heidi Heywood, seconded by Thuy Vo,

I move that the Board of Trustees, after giving reasonable consideration to the recommendations of the Probationary Review Committee at the March 12, 2014 special executive session, and after discussion at the above executive session, do hereby grant early tenure to Terri Skeie due to exceptional circumstances, including her length of outstanding service as an Adjunct Faculty member, her positive reviews, and her significant contributions to student success in mathematics. Her tenure will be effective the beginning of Fall Quarter 2014.

MOTION CARRIED unanimously.

6. COLLEGE INPUT

6A. President's Report – President Bailey provided an update on the state budget. No new money was allotted to the community colleges except for high demand enrollments. There will be no supplemental capital budget.

VP Grace Leaf – Instruction

- Grace talked about the Carnegie Hall tour as part of our music recruitment campaign.

Vice President Lisa Matye Edwards – Student Services

- Lisa reminded everyone that commencement will be held again at Kelso High School on June 20.
- Our Testing Center has expanded the type of tests being offered as well as expanded hours of operation
- LCC is going to apply to ATD for Leader College status
- Spring enrollment is down compared to last year, but recruiting and retention efforts remain strong.

Vice President Nolan Wheeler – Administration/Finance

- Nolan reported that there is a slight delay in the Health & Science project due to AV needs; however, the grand opening should proceed without a problem in the fall.
- The Fitness Center project is going well
- In our effort to secure long-term housing for students, we have submitted an offer for the Oak Terrace apartments

6B. ASLCC Report – Max Everett reported on the Leadership Conference that several ASLCC officers attended in Washington, DC. He also provided information on the activities that will be part of the upcoming Red Devil Days event.

6C. LCCFAHE Report – Adam Wolfer said that contract negotiations are continuing, as well as negotiations training.

6D. WFSE Report – Tracy Stanley provided information on the various state trainings that she is participating in.

6E. LCC Foundation – Erin Brown gave an update on the activities associated with the Athletic Excellence campaign, new Foundation Board members, and other Foundation activities. She also reported LCC received the Gold Medal at the national NCMPR conference for the materials for last year's Horns and Halos gala.

6F. Human Resources – N/A

6G. Institutional Research and Planning – N/A

6H. Legislative/College Relations – N/A

6I. Head Start/EHS/ECEAP Written Report

In addition to the January 2014 Budget Status Report and Program Report, Sandy Junker distributed a handout to the Board of the proposed 2014-15 Head Start/Early Head Start program/budget planning document that will be on the April consent agenda. The proposed budget includes receiving back 5.27% of funds plus 1.3% COLA from the Federal Health & Human Services Office of Head Start, the pre-sequestration operation changes for 2014-15, and additional proposals. She also provided a brief update on a new 5-year grant opportunity.

6J. Other

7. PUBLIC COMMENT – None

8. BOARD BUSINESS/INFORMAITON ITEMS –

8A. Diversity and Equity Update - Judith Chapar provided an update on the diversity and equity activities on campus as determined through the Achieving the Dream Completion Team.

8B. Election of Board Officers – Nomination for new officers occurred at the February Board meeting; therefore, Chair Steve Vincent called for a motion on the 2014-2015 nominations:

MOTION: By George Raiter, seconded by Thuy Vo,

That Heidi Heywood be elected Chair and Max Anderson Vice Chair for 2014-2015

MOTION CARRIED unanimously; gavel passed from Steve to Heidi

9. EXECUTIVE SESSION – None

10. ADJOURNMENT – With no further business, the meeting was adjourned at 6:26 p.m. by Chair Heidi Heywood

MOTION: By Heidi Heywood, seconded by Steve Vincent,
That the meeting be adjourned.

MOTION CARRIED unanimously.

On April 16, 2014, the Board of Trustees of Community College District 13 approved minutes of the March 19, 2014 workshop.

Christopher C. Bailey, Secretary