



Longview, WA 98632

**MEETING of DECEMBER 19, 2012**

**LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES**

**MINUTES**

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Board Chair Thuy Vo called the regular meeting of the District 13 Board of Trustees to order at 5:03 p.m., on Wednesday, December 19, 2012, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Thuy Vo  
Heidi Heywood  
Steve Vincent  
Max Anderson  
John Philbrook arrived at 5:07

**COLLEGE PRESIDENT:** Chris Bailey

Others in attendance: Lisa Matye Edwards, Laura, Brener, Nolan Wheeler, Sue Groth, Wendy Hall, Erin Brown, J. Wylie, and Linda Clark.

**2. INTRODUCTION OF GUESTS –**

President Bailey introduced Tom Angier, an Assistant in the Attorney General's Office, and Outreach Specialist Kami Bair.

**3. APPROVAL OF AGENDA –**

**MOTION:** By Heidi Heywood, seconded by Max Anderson,

That the agenda be approved as amended

**MOTION CARRIED** unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

4A. Minutes of the November 28, 2012 Board Meeting

4B. Head Start/EHS/ECEAP Policies: PGOV 4e and 3b

**MOTION:** By Heidi Heywood, seconded by Steve Vincent,

That the consent agenda be approved as presented.

**MOTION CARRIED** unanimously.

5. **COLLEGE INPUT**

5A. **President's Report** – President Bailey provided a brief summary of Governor Gregoire's proposed budget, which prohibits tuition increases to students; of course, Governor-elect Inslee will propose his own budget once he's officially in office. We are moving ahead with the University Center and hope to sign a Memorandum of Understanding with Eastern Washington University signed by mid January to offer baccalaureate degrees in Business Administration and Interdisciplinary Studies starting fall quarter 2013. Additionally, he recently spoke with the Chancellor of WSU-V and they are working toward bringing a BSN Nursing cohort to LCC.

Vice President Laura Brener:

- ✓ We are developing a new pilot with Toutle Lake Schools to offer an online curriculum for Running Start students; create a community center in their Ag Building so community members can take after hours online classes at LCC; and to administer college-ready testing to their students followed by specific advising for areas of need.
- ✓ We'll be piloting a new online nursing opportunity for our LPN students; the cohort of ten would be included with the RONE cohort and clinicals would be with existing partners.
- ✓ We're entering into an agreement with Clark College to reserve four spots in our Fire Science program for their students, and we'll offer courses for the Clark County Fire District personnel.
- ✓ Cabinet recently approved filling full-time tenure track positions including four in Nursing.

Vice President Lisa Matye Edwards:

- ✓ We are in the process of reviewing academic progress for students on Financial Aid.
- ✓ There are many Achieving the Dream activities going on in Student Services, centering on advising.
- ✓ We're moving forward with development of an International Student website.

Vice President Nolan Wheeler:

- ✓ We're reviewing our security procedures in light of what recently happened in Connecticut.

- ✓ The Health and Science Building continues to move along; the contractor is working on the second floor, and the third floor is scheduled to start in mid-March.

**5B. ASLCC Report** – J. Wylie reported that the ASLCC is partnering with the Bookstore to provide security cameras at the entrance of the building. The student government also approved using tech fees to partially fund hiring of a project manager for the ctcLink conversion. They have also been in contact with an international debate association in the hopes of sending an LCC team overseas in a couple of years.

**5C. LCCFAHE Report** – N/A

**5D. WFSE Report** – Chris explained that Tracy wasn't available to attend the meeting but had left a written report for the Trustees

**5E. LCC Foundation** – Director Erin Brown reported that the Foundation had a new Board member—Jenny Isakson. May 18 is the date of the annual fundraiser celebration gala which will acknowledge lifetime donors. The Foundation recently received a \$25,000 gift from June Rose for scholarships.

**5F. Human Resources** – N/A

**5G. Institutional Research and Planning** – The IR Office is ramping up labor statistics data which will be incorporated into the ATD initiatives.

**5H. Legislative/College Relations** – Sue Groth read the letter from our 2013 Transforming Lives nominee, Chris Cayton. The awards dinner will be held on January 29 as part of the TACTC winter conference.

**5I. Head Start/ECEAP Written Report** – Includes program and budget status reports for October 2012, plus an updated page from their annual report.

**5J. Other** – None

## **6. INSTITUTIONAL MONITORING**

**6A. Outreach Report** – Outreach Specialist Kami Bair provided a brief summary of the outreach activities focusing on high school students. This year, she is doing more specific activities focusing on quality interaction with students. She shared the new model at Wahkiakum High School where she is in classrooms monthly—during the year, she will have an opportunity to speak to every student at least twice. We have also hosted Wahkiakum students to a campus visits, with more planned in the future. She hopes to be able to bring this model to the other high schools in our service district.

**6B. Access Monitoring Report, Cycle 14** – Vice President Lisa Matye Edwards presented the information for this report, which focuses on our core theme for Student Access, Support and Completion. The main objectives for this report are: Offer a full array of

educational programs and support services to meet the diverse needs of Cowlitz and Wahkiakum Counties and to provide students with the support needed to pursue and achieve their educational goals.

7. **PUBLIC COMMENT** – None
8. **BOARD BUSINESS/INFORMATION ITEMS** –
  - 8A. **Discussion of Proposed TACTC Talking Points** – Steve Vincent provided information on the TACTC-supported talking points for use when visiting with legislators and/or community members.
9. **EXECUTIVE SESSION** – at 6:15, Chair Vo called for a 15-minute executive session to discuss potential acquisition of real estate – No action anticipated.
10. **ADJOURN EXECUTIVE SESSION** - Chair Vo re-opened the public meeting at 6:32 p.m. – No action taken.
11. **ADJOURNMENT** – With no further business, the meeting was adjourned at 6:34 p.m.

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Christopher C. Bailey, Secretary to the Board